

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Agenda

July 2, 2018

6:00 PM

Council Work Session

Mike Walker – Chair

Jill Amos

Will Bennett

Bob Clark

Mike Coolman

Bruce Jarvis

Patrick Lynch

- A. Call To Order
- B. Roll Call
- C. Also In Attendance

Mayor Ebert, Matt Peoples, Lucas Haire, Amanda Jackson

D. Request for Council Action

RES-18-010

Mayor

A Resolution Authorizing The Labor Day Festival Committee To Operate The Annual "Canal Winchester Labor Day Festival" On The Various Streets And Sidewalks Of The City Of Canal Winchester

- Request to move to full Council

ORD-18-026

Finance

An Ordinance To Amend The 2018 Appropriations Ordinance 17-049, Amendment #3

- Request to move to full Council

Ordinance Attachments: [Appropriations Amendment #3 Memo](#)

E. Reports

Matt Peoples –

Lucas Haire –

Amanda Jackson –

- F. Items for Discussion
- G. Old/New Business
- H. Adjournment

RESOLUTION NO. 18-010

A RESOLUTION AUTHORIZING THE LABOR DAY FESTIVAL COMMITTEE TO OPERATE THE ANNUAL "CANAL WINCHESTER LABOR DAY FESTIVAL" ON THE VARIOUS STREETS AND SIDEWALKS OF THE CITY OF CANAL WINCHESTER

WHEREAS, the annual Canal Winchester Labor Day Festival is to be held on September 1 – 3, 2018; and

WHEREAS, the Canal Winchester Labor Day Festival is a civic endeavor which is family oriented, safe, clean and fun for all the citizens of Canal Winchester; and

WHEREAS, the Council and Mayor of the City of Canal Winchester desire to express their approval on behalf of the citizens of the City and to authorize the use and control of various city streets, alleys and sidewalks of Canal Winchester for the benefit of this annual event;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That the annual Canal Winchester Labor Day Festival operated by the Labor Day Festival Committee on September 1, 2018 from 12:00 PM until 11:00 PM and September 2, 2018 from 10:00 AM until 11:00 PM and September 3, 2018 from 10:00 AM until 6:00 PM, be and hereby is authorized to operate and control said Festival upon the various streets, alley and sidewalks of Canal Winchester, Ohio.

Section 2. That the boundaries of the Festival shall be High Street from Mound Street south to end of S. High Street; Waterloo Street from West Street to Trine Street; and Stradley Place which includes the green space and adjacent parking stalls.

Section 3. That the streets and alleys within the boundaries of the festival shall be shut down to traffic by City staff with assistance from Festival Committee members from 9:00 AM on Friday, August 31, 2018 and reopened to traffic no later than 6:00 AM on Tuesday, September 4, 2018.

Section 4. That the Labor Day Festival Committee shall maintain liability insurance for the protection of the City of Canal Winchester, Ohio indemnifying and saving harmless said City from any and all liability that may arise or accrue by reason of the use of the various streets, alleys, and sidewalks of the City of Canal Winchester and shall present a copy of said insurance to the City.

Section 5. That the Council of the City of Canal Winchester authorizes the Mayor to issue the appropriate parade permit (Section 311.05 of the City of Canal Winchester Codified Ordinances) for the Labor Day Parade to be staged and controlled by the Labor Day Festival Committee without the normal permit fee. Said parade route shall be approved by the City.

Section 6. That the Council of the City of Canal Winchester authorizes the Mayor to issue the appropriate sign permit for the Labor Day Sign on city ROW.

Section 7: That the Council of the City of Canal Winchester hereby gives approval for use of the following City owned facilities by the Labor Day Festival Committee:

- a. Community Center Front Parking Lot for VIP sponsor parking, Municipal Building for equipment storage and entertainment green room.
- b. Swimming Pool Parking Lot for miscellaneous parking needs;
- c. Community Center for Quilt show related activities;
- d. Space for trash containers and port-a-johns to be determined and agreed upon by the City staff and CW Labor Day Committee;
- e. Parking behind 36 S. High Street for Committee members
- f. Any costs, for auxiliary police, special duty deputies, or regular police as determined to be need by both the festival committee and the city.

- g. Public parking lot west of south High Street and to the rear of the Community Center for kid's rides.

Section 8. That the Labor Day Festival Committee shall provide the following at no cost to the City:

- a. City approved electric to all vendors and festival participants;
- b. Any costs related to special Emergency Medical Services coverage

Section 9. That the City of Canal Winchester shall provide the following contribution to the Festival:

- a. Water for use by the vendors within the festival defined area;
- b. Payment for the collection of trash by Boy Scout Troop#103 in the amount of \$750.00
- c. Payment of employee overtime hours required for the assistance in closing and re-opening of the festival area, delivery and set up of the state, nightly cleanup of the festival area, and miscellaneous issues that may arise during the festival hours.
- d. Contact numbers for appropriate assigned employees

Section 10. That Committee designated representatives will meet two weeks before the Festival with the Mayor and any other city officials the Mayor deems necessary to finalize festival related issues.

Section 11. That this resolution shall take effect and be in force from and after its passage.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council

ORDINANCE NO. 18-026

AN ORDINANCE TO AMEND THE 2018 APPROPRIATIONS ORDINANCE 17-049, AMENDMENT #3

WHEREAS, the City Council desires to proceed with activities of the City which require changes in the appropriations to accommodate those activities;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

Section 1: That the 2018 Annual Appropriations Ordinance be amended by appropriating from the unappropriated monies of the Bed Tax Fund \$165,000.00 to the following functions; and

<u>Department</u>	<u>Function</u>	<u>Amount</u>
Pool	Capital Outlay	\$ 25,000.00
Urban Forester	Operating Expenses	\$ 15,000.00
Construction Services	Operating Expenses	\$ 125,000.00

Section 2: That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

ATTEST _____
CLERK OF COUNCIL

PRESIDENT OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council



To: Members of City Council

From: Amanda Jackson, Finance Director

Date: June 28, 2018

RE: Appropriation Amendment #3

MEMORANDUM

Appropriation Amendment #3 for the 2018 Appropriations serves to accomplish the following:

General Fund – Appropriate \$165,000 from the fund balance of \$7,529,205.37 (as of 6/27/18)

- \$25,000 in Pool Capital Outlay to be used for pool painting, replacement/repair of pool mechanics, repairs to the pool bathrooms, and replacement/purchase of pool amenities. A list of repair and replacement projects was put together during the opening of the pool this year. To help alleviate a potential large cost in one year for pool repairs, we would like to address some of the issues after the pool closes this fall with the remainder to be included in the 2019 budget.
- \$15,000 in Urban Forester Operating Expenses to be used for tree removal at McGill Park. This service will be contracted out to a third-party.
- \$125,000 in Construction Services Operating Expenses for engineering services. These contracts will cover the engineering of the High Street railroad crossing and McGill Park grading, drainage, and a preliminary utility plan.

Please let me know if you have any questions.