

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - FINAL

March 19, 2018

6:00 PM

Council Work Session

Mike Walker - Chair

Jill Amos

Will Bennett

Bob Clark

Mike Coolman

Bruce Jarvis

Patrick Lynch

- A. **Call To Order** *Walker called the meeting to order at 6:03 p.m.*
- B. **Roll Call** *Present 6 – Amos, Bennett, Coolman, Jarvis, Lynch, Walker*
Not Present 1 – Clark

*A motion was made by Walker, seconded by Coolman to excuse Mr. Clark.
The motion carried by the following vote:*

Yes 6 – Walker, Coolman, Amos, Bennett, Jarvis, Lynch

C. **Also In Attendance**

Mayor Ebert, Matt Peoples, Lucas Haire, Amanda Jackson, Bill Sims, Steve Smith, Shawn Starcher, Rick Brown, Joe Taylor, Sargent Cassel, Shane Spencer

D. **Reports**

Bill Sims: We had bid openings for the 2018 street program, as well as the Gender Phase IV project on the 2nd; there will be legislation this evening, we will talk about it a little later for the award of those contracts; construction-wise, right now we have work occurring at Winchester Ridge Phase 3, up in the Diley Road/Busey Road vicinity apartment complex; construction has also started on Westchester Section 10-2 and 9-1, which is the extension of Connor Drive back to Cormorant Drive in Westchester; utility work has started there; work is continuing at the New Faith church a little bit sporadically right now, and then also at the BrewDog hotel; the vet clinic is still dormant, as well as Crossroads Church and Canal Cove section 5; there has been a little activity along Hill Road, in front of Canal Cove, with the addition of some street lighting in there, some conduit work foundations, and I think 2 of the lights are up right now, so a little improvement there; we're looking forward to getting started in Westchester Section 12, Part 3 in about a month, also anticipating the COTA Park and Ride on Trillium Avenue construction to start here hopefully in the next 6-8 weeks; Columbia Gas Transmission, AKA TransCanada has begun their pipeline replacement project; work has started in the Columbus end of things, up by Alum Creek Drive, and they've been working their way east; they've been in town, doing some clearing; next week they will start work on access drives at a number of locations where the pipeline crosses roads, and then there will be a lull; right now their schedule anticipates not setting down this section of main until mid-June; will probably see some activity for the next 2 weeks or so, and then things will quiet down for a couple months. Jarvis: Just out of curiosity, on the Gender Road Phase IV bids that were submitted; one of the companies that did not get the award made a math error of one cent, is that a typo? Sims: No, there's errors like that; there was a penny error I believe, and some other errors in the contracts as well; none of the errors affected the order of the bids; Jarvis: How does that get caught? Is it the company that submitted the bid, or is it engineering that adds their numbers up? Sims: Correct, we have EMH&T re-tabulate; the bid is technically the numbers that they put in for labor and material; when they submit their bid they add them together and then total everything; the bid that's really evaluated are the numbers that they literally wrote in for labor and material for each item; we go back and enter all of that, it's not terribly uncommon to have some small mathematical errors; Jarvis: And the company that did get the award, there were also some discrepancies, they didn't really change; Sims: It was really very minor, it was hundreds of dollars or a

hundred and something dollars, so it was pretty small; when you're looking at entering that much information, there's a couple hundred line items; sometimes things get transposed from the line above, things of that nature.

Steve Smith: Might have noticed it rained a lot in February; three times the normal rainfall, lucky us; with that, and now the brewery performing at full capacity, we put the second phase of the plant in service; happy to say everything is working great; no problems keeping compliance, and no problems treating waste; still have not received our renewal for our NPDES – that's the National Pollutant Discharge Elimination System permit from the EPA; with the budget cuts they've had there, they're basically working on more of a skeletal crew; we expect that before it expires in June; we don't expect to have any setbacks on that, other than the phosphorous limit, which is being imposed across the nation currently, especially in the Great Lakes Region; we're helping out Joe in the water department with installing the new water meter system that's doing the auto-reads.

Shawn Starcher: I'm happy to report we received our new plow truck, that replaces our oldest plow truck the 2002 international; we were happy to get rid of that truck and get our new one; that comes just in time for the weather that's right around the corner, they were saying 1-3 inches here in the next couple days, another storm this weekend so the crews are prepping the trucks so we can be ready for that; we continue on with our speed limit sign replacement, we are doing well with that; should finish hopefully within the next month or two from now, as long as weather permits; crews are also prepping our mowing equipment, so mowing will begin here probably in beginning of April; bringing all of our mowers in, doing oil changes and all that; I've been conducting interviews for seasonal help, that's going well, we should finish up fairly soon with that, I have a couple more interviews to do; wanted to mention we had a resident come in, Miss Christine Hoffman; she lives in Ashbrook, she wanted me to publicly thank 3 of our staff members in the street department for helping her find her missing dog; it was a little Chihuahua that had been missing for 2 nights, I don't know how it survived but it did; one of the guys who had been doing the buildings and grounds route, he happened to be checking under the covered bridge checking for debris and things, and the dog was sitting down by the water; called back in, and another guy was like 'I think I saw something about a missing Chihuahua'; they called her, and she was pretty excited, it was a rescue dog; she came in, and she was super excited about that; good job to those guys, it was Ben Terflinger, Adrian Clark and Rhett Young; lastly, Travis Lynch passed the CDL test today, we are pretty happy about that.

Rick Brown: Real quickly, canalwinchester.org is a website that no longer exists; some people have been using that for the last 10 years; it's been sort of a secondary site; we created a page saying to go to our regular website, canalwinchesterohio.gov; we made that change today, so it might take a day or two for that all to kick in; we continued with the infrastructure upgrade, we migrated our first server last week, so that was a big deal, and the second server as well; that's paying off and running pretty well; we upgraded the water treatment plant, and the wastewater treatment plant to the SCADA control systems, which are the systems that control the operation of the plant; if they want to walk around with their cellphone now, they can operate the plant from their cellphone, it allows them to do that; they don't need walky-talkies, or wonder if a particular pump is running, they can just look on their phone; we had an email outage last week, as some people found out; that was a result of a

controller in the SAN unit, which is the big group of disc storage, that went bad, it's supposed to have a failure component, that didn't work; Dell bit me on that one a little bit; we restored the email system from a backup, 8 hours later we were up and running; things coming up, we've got server migrations; that'll happen for the next 3-4 months; the disaster recovery site will be activated in the next couple of weeks, we will move that server down there.

Joe Taylor: Bulk fill station at the water plant – we have all the piping installed behind the meter, and the control valve for that; electrician will be out this week to tie in the electric work on it, it will be installed this week and completed; also, Rawdon & Myers, they're our SCADA contractor, they have all boards built for the offsite telemetry, they will be out tomorrow to start installing that, and we'll be able to do a couple of sites first, make sure they're going to work, so we can control the plant off the old stuff and the new stuff so we can make sure it's going to function properly; then we will go ahead and switch the rest of the equipment out the next day, or a couple days later; Chris Hartung, he's our chief operator, him and myself attended a seminar on March 6th, had a lot of recent EPA updates, specifically for asset management; those rules will be mandated this October; we got a lot of updates on that, we are sitting in good shape; we function very well on those assets, it will just be putting that material together; as Steve mentioned, we have about 925 MIUs installed; we hope to get another 900+ installed this year, somewhere in that vicinity; we will continue to work on that, guys are working daily on those; hydrant flushing is set for April 9th through April 27th, so hopefully the cold weather breaks before then; we haven't had any calls since the last meeting, when there was some concerns about some Facebook comments; we did send out a newsletter article with our phone number, so if someone has any questions, they can give us a call; I know Mr. Walker, you're always asking about phosphate and such; I was just going to give you our chemical cost, and how much we used last year; in 2017, we purchased 858 tons of salt at \$154,000; 6,270 gallons of chlorine at \$6,091; 4,752 gallons of sodium permanganate at \$46,359; 655 gallons of fluoride at \$2,258; 1,100 gallons of phosphate at \$9,900 for last year; Walker: The phosphate was \$9,900? Taylor: That was 1,100 gallons purchased; Walker: Which would probably be less than \$3 per customer, per year? Taylor: There's 2,700 customers; it'd be just a little over \$3; Lynch: Is that up or down from years past? Taylor: It's pretty much the same; the salt is always going up I think; it seems to go up about \$10 a ton per year for some reason; Lynch: Not necessarily the cost of it, but product used; Taylor: Yes it goes up as the flows go up; Lynch: But per gallon, you're using about the same amount? Taylor: It's pretty much the feed rates; the milligrams per liter that we feed is always going to be relatively the same, because the characteristics of the ground water don't change; the amount per gallon is always going to be the same; as the gallons go up, the amounts are going to go up; the more we sell, the more we pump, the more the chemical cost will increase; if it's a hot, dry summer, our chemical costs will soar; we will probably be back here in the Fall asking for more appropriation money for chemicals; that's usually the hardest one to pick because we just don't know what they year's going to bring; depending on how many leaks and stuff; Walker: Everything stayed the same, with the exception of the phosphate we increased, once we knew it wasn't going to affect the storm, correct? That's when we started putting more of the phosphate, over the last few years; Taylor: What's that? Walker: The phosphate, when we raised the amount of the phosphate that's going in; before, we were worried that it was going to affect the storm; Mayor: The sewer; Taylor: Oh, the sewer; we're

feeding about the same; we're roughly, exiting the plant, we're right around .83 total phosphorous; Steve has to be below one part total phosphorous; we're under that amount, however we are adding 8 parts to him; what is your raw coming in? Smith: Our raw coming in is typically 2, but because of the runoff and the rain, we were at 9.5 last month; in no sense has it been increased; I've just heard no complaints, and we had 0 since we talked last; Taylor: Since the last meeting, that's the ones that I track, the ones I physically hear from.

Sargent Cassel: We got our new cruiser in, it's at the new facility on Lincoln, getting striped out and getting radios put in it, and all the stuff that goes along with that, that's exciting news; our stats are as follows so far for the month of March, I got 19 days, but really it's like 18.5 since I don't have all the stats for 2nd shift yet, but here we are: number of dispatched calls 299; number of pick-up runs 573; number of multiple unit calls 164; number of reports 55; number of addendums 0; number of F.I. cards 13; number of civil papers attempted 13; number of civil papers served 13; number of building checks 5,289; number of vacation checks 294; number of vacation checks 70; number of citations 53; number of warnings 41; number of felony arrests 3; number of misdemeanor arrests 14; number of warrant arrests 9; number of OVI arrests 0; number of pink slips was 1; number of charge packets 1; number of summons 5; number of misdemeanor charges filed 24; number of felony charges filed 5; as far as the possible down time, it's 54,720; the total down time that we had was 34,073, the total busy time so far for the month will be 62.26%; if you flip the pages, you'll see your guys' report there, I won't read all of it verbatim, that's all I have for you guys. Walker: I was a part of the stats there, the other day; wanted to thank you for allowing me to ride with Deputy Walker; we were part of the stops and the calls; it was really an honor to ride with them. Lynch: Thanks for listing out where all the stops have been; I was looking through this, and the past 19 days have been pretty busy; comparing some of the stops, where you're actually going; it looks like Meijer and Walmart take up most of your time; Meijer is certainly taking the lead in calls; Cassel: That's a constant throughout the year; Lynch: Do they have their own security over there? Cassel: They have their loss prevention, but not security; what happens is that loss prevention tracks people in their stores, if someone is stealing and they walk out, then they call us; Lynch: So the better job that they do, the busier you get; Cassel: Pretty much; a lot of that is drug-related, they're going in there and stealing stuff to sell, or pawn for their drug habit; Lynch: It seems like the majority of your stops, just trying to get an idea so you know where the busy-ness is; seems like probably 80% of it is more commercial than residential; Cassel: That's exactly right; Lynch: Which means our citizens are safe, which is a good thing; Cassel: The majority of the calls is that corridor where all those retail shops are, Gender Road; and that's where all of our crashes are, too, Gender Road; bad area for everything I guess. Lynch: Like I said, this helpful; gives us a good insight; Walker: Deputy Walker had said that Meijer is doing a great job at doing better at taking care of loss prevention; Cassel: Yeah, they are; Bennett: I also had the opportunity to do a ride-along on Saturday; thank you and the deputies for that; had a firsthand look at going out to Walmart and hearing about how there's a woman who's out there, she's stealing from the shop and walking over here to pawn it at the next shop; she'd been in multiple times, a lot of it's the same person over and over again; it was great to get a firsthand look at it; it was gratefully

not the busiest of nights in Canal Winchester, so that's great; it was a great opportunity, thank you. Cassel: You're welcome.

Shane Spencer: Most of this past month has really been focused around Gender Road Phase IV project, as Mr. Sims indicated; we did receive bids on the 2nd, we received 4 bids; we took those back and did a detailed evaluation; as Mr. Jarvis noted, we found some errors in those bids; nothing of any great significance, so we did ultimately make a recommendation I think you have in your packet to consider later this evening; in addition on the Gender Road project, we have received all of our necessary permits now; ODOT, Army Corps of Engineers, and our flood plain permit; we have everything in place, as you've probably noticed utility relocations are ongoing; so they're trucking right along; we also did receive a formal agreement from the railroads for the cost sharing; so we were able to review that, our law director reviewed it, and we returned it with a few minor comments; we are now able to have an actual estimated construction cost, now that bids have been received; pending legislation tonight, we are ready to move towards construction; we did as well receive the bids for 2018 Street Program, we had 5 bids on that; I think you have the recommendation on that as well for tonight's consideration; we did the same, reviewed the bids in detail, and ultimately made a recommendation for award of that; Jarvis: You may have answered this sometime in the past, I've just forgotten; South Central Power, as far as relocating that pole there, does that come in as you expected, or was it dramatically different? Spencer: The cost of that? Generally in line; I know when we were initially talking to them, going back 18-24 months ago, certainly they ball parked some of the items; from some of the very early costs, I think it went up; I think the final numbers we included were falling below that; I'd have to check to review the exact numbers, but I know it's gone up and down a little bit; generally the project as a whole, I think we are right in line with where we thought we'd be; some things a little more, some things a little less cost; I think where we stand now, with they're latest cost; I think we are a little low with where we anticipated them to be last Fall.

E. Request for Council Action

RES-18-004
Public Service

A Resolution To Approve The Trade-In Of A 2008 Ford F-250 Plow Truck
- Request to move to full Council

Peoples: As part of the 2018 budget, we have the replacement of a 2008 truck; we are looking at a couple different variations of that; this legislation is just authorizing that trade in; we are trying to get on our plow trucks; about 10 years out of those, and then get rid of them before they start costing us money in maintenance; some of our non-plow trucks we're moving a little bit farther out; based on our experience, we have seen that 10 years is about it for those smaller plow trucks.

A motion was made by Jarvis, seconded by Lynch to move this resolution to full Council. The motion carried by the following vote:

Yes 6 – Jarvis, Lynch, Amos, Bennette, Coolman, Walker

ORD-18-010

Construction Services

An Ordinance To Authorize The Mayor To Enter Into A Contract With Shelly And Sands, Inc. For The Construction Of The 2018 Street Program Project And Declaring An Emergency ([Ex. A](#))

- Request to move to full Council

Sims: Shelly and Sands was the lowest and best bidder for the Street Program; after review, we'd like to move forward with them, and award them the project; Jarvis: Mr. Sims, have we ever had them involved in any big projects around here before? Sims: No, not for the City of Canal Winchester; I've worked with them myself in the past in other communities; Jarvis: Are they Ohio based? Sims: Yes, they actually have an office in Columbus where a whole slew of general contractors are in that Harmon Road area on 104; you've probably seen them, quite frankly many times on highway projects, some larger road projects; I think Shane might be aware of this as well; I think they did sidewalk programs in Groveport last year, a smaller job than ours even; Jarvis: I just couldn't recall personally never having them involved in city business; Sims: Not in my experience here, it's been awhile, if they have it's been awhile; Lynch: Correct me if I'm wrong; are they affiliated with the Shelly Companies throughout all of Ohio? Sims: I'm not sure exactly the affiliation of all the companies; there's multiple Shelly-type companies; there's Shelly Materials, Shelly & Company, Shelly & Sands; there is some confusion sometimes between the companies Shelly & Company and Shelly & Sands.

A motion was made by Coolman, seconded by Lynch to move this ordinance to full Council. The motion carried by the following vote:

Yes 6 – Coolman, Lynch, Amos, Bennett, Jarvis, Walker

ORD-18-011

Construction Services

An Ordinance To Authorize The Mayor To Enter Into A Contract With Strawser Paving Co., Inc. For The Construction Of The Gender Rd. Improvements, Phase 4, Project And Declaring An Emergency ([Ex. A](#))

- Request to move to full Council

Sims: We'd like to move forward with the award of the project to Strawser Paving Company; they were the lowest and best bidder for the Gender Road Phase IV Project; Strawser, as you're probably aware, they're the other way around; they've done a fair amount of work in the City of Canal Winchester; including the previous 3 phases of the Gender Road improvements, as well as the original Gender Road widening in the 90's; they're experienced in that work, and have a very good track record here in the city. One other thing I'd like to mention, particularly for the benefit of the new council members; generally the construction award legislation will come as an emergency measure; primarily because we're under a time constraint contractually to award; there's set schedules from the time you open bids to have everything in place, and have a contract in hand; that's why we follow the emergency measure on most projects. Bennett: Will these need to be passed, will we need to waive other readings to make sure these will be passed tonight? Sims: Yes that is correct; suspending of the rules I guess.

A motion was made by Lynch, seconded by Amos to move this ordinance to full Council. The motion carried by the following vote:

Yes 6 – Lynch, Amos, Bennett, Coolman, Jarvis, Walker

ORD-18-012
Finance

An Ordinance to Amend the 2018 Appropriations Ordinance 17-049, Amendment #2

- Request to move to full Council

Ordinance Attachments: [Appropriation Amendment #2 Memo](#)

Jackson: I tried something new with this appropriation amendment; I put a detailed memo in your packet, kind of explaining why we were requesting these funds; hopefully you found that to be helpful; I'll very briefly go over this, since it's right in front of you; we are appropriating \$590,000 in the general fund; \$450,000 of that is going to be for transfers out; of that \$450,000, \$250,000 is for the Gender Road Phase IV project that Mr. Sims just discussed; this is basically going to cover the railroad upgrade that we are doing, as well as the bike path extension that is outside the scope of the OPWC project; I did put a note in there that we are going to be reimbursed for 50% of the cost of the railroad, as well as \$200,000 from Franklin County from permissive taxes that council authorized us to apply for on February 5th of this year; there is an additional \$140,000 in the general fund that we are asking for; \$120,000, just under that is for fees that we have already collected that we are re-appropriating, these are related to private development inspections; so when they come in and pay their building permits, they have to pay these inspection fees, and then we turn around and pay our inspection contractors; so we're asking to re-appropriate that money; and then there's just over \$19,000 that we use to keep moving with the McGill Park design with OHM; we are asking to re-appropriate those funds; that was not originally in the budget for 2018; Gender Rd TIF fund, we're asking for \$104,000; this is in relation to a tax increment financing agreement that council approved in December 2017 for the Macintosh facility on Gender Road; they did some public water and pedestrian improvements that we agreed to reimburse them for out of this TIF fund; finally, appropriating the \$250,000 from the general fund; for accounting purposes I have to appropriate in the OPWC fund, where we're actually going to cut the checks fund; that's more of an accounting thing that I had to do. Lynch: One quick question, I was looking here in section 2; excuse me, section 1; it says moneys from the Bed Tax Fund, \$590,000; Jackson: That's a typo, I'll correct it, it's supposed to be the General Fund.

A motion was made by Lynch, seconded by Amos to move this ordinance to full Council. The motion carried by the following vote:

Yes 6 – Lynch, Amos, Bennett, Coolman, Jarvis, Walker

F. Items for Discussion

18-020 Bed Tax Grant Application Review

Jackson: This was put back on the agenda at the request of council from the last meeting; Amos: Last meeting we talked about possibly dividing it up a little bit; it's supposed to be for bringing people into Canal Winchester; I looked through the list, out of the 100% that we get; 50% goes to the general fund, 25% Destination Canal Winchester, the other 25% goes in the Bed Tax Grant; out of what we did this year, approximately \$8,500 of the \$20,000 was humanitarian-based; so I contacted some of the

groups that received, and I said 'how many people do you bring into Canal?'; that's how I established that about 43% of that 25% went to humanitarian awards; it's my suggestion that we look at, out of the 25% we get out of the Bed Tax, maybe doing 50/50, humanitarian and travel/tourism; Destination Canal is already designating quite a bit of that money towards bringing larger groups in; just to give you an idea, some of the groups that would be excluded if we dropped it would be the After Prom, which having run that after a few years, that's half their budget; the Mural Program, the Food Pantry, City Kitty, Canal Winchester Pageant; that didn't get covered this year, but it could've been; at least those things, and some of the Veterans Day even; 85% of that is Canal Winchester residents; would not have been funded if we strictly make this a visitor only. My recommendation is 50/50 with the remaining 25% that we look at for Bed Tax; with the 2 new hotels coming in, that amount that we designate anyways could potentially grow over the next couple of years; to kind of give you an example; last year we gave Brock Strong, originally we gave \$500, now it's up to \$1,000; they bring in 3,500 people to Canal Winchester in the 3-day event; the Canal Winchester band tournament brings in approximately 1,000 people, if not more depending on how many bands participate, the Scioto Tour valley is going to bring in 800-1,000 riders; each one of those received a \$1,000; they didn't even receive the maximum that we could have given; at least by doing the 50/50 we could say 'okay, groups that are bringing in large amounts can receive this, but we are not going to leave out what's going on in Canal Winchester either'; Jarvis: I think that's a very reasonable approach; that way you don't have to work around the criteria, it'll be there; I guess that means if we are going to split that 25% into two, the criteria is going to be different for each one; whether it's visitor-oriented or whatever; or the fact that there's other criteria in there as well; such as you're getting money for your own fundraiser or events, I think you get high points; if you're trying to help yourself, versus just saying ?; I agree with the concept; Amos: Something else I wanted to point out, I had a few residents this weekend; many of you know that I do a lot with the Boy Scouts; there is a current kiddo who is working on a project, and one of the things that they pointed out is that during a project that was just completed at the high school, they had to pay the fees; I checked with Lucas, he said it was around \$472 because it was a commercial permit that had to be paid; potentially, out of our humanitarian grant, maybe we can setup something for students in our community who are doing things like this; similar to what Destination Canal does, where they have a grant program; maybe we can setup something similar, where the kids could use the money to pay fees for their construction cost, or for doing stuff that in the community; building shelter houses, fixing things in the park; Matt Peoples has worked with a lot of these kids on some of the park things; Matt, what's the park that Thomas is working with you on? Peoples: Down at James Kelly, at the covered bridge; Amos: So, some of the money, if we set aside some of this and have a grant program where these kids can apply, because right now I don't know – do you have to be 18 to apply, or is it open to anybody? Jackson: For the grants? It has nothing to do with age, and everything to do with the organization; Amos: What if we have a student who isn't necessarily ready to go come Bed Tax Time; could we set aside some of that money to do it that way? Jackson: As far as I'm aware, we can set this up however we want; Jarvis: The cautionary word is you don't want to make it so complex, where you're trying to

do everything for everybody; I think what you described is a step in the right direction, if there are moneys leftover it can always be used at our discretion, there are other things; I know at BrewDog, they have a Route 33 Brewery Hop, and they were wondering about the grant program; I said 'I don't think your timing is bad, I don't think it's happened that way'; back to your original comment, I think that's a very good move; Amos: I think 50/50 of the 25% is a good starting point for us; I would hate to leave off so many of the programs; our mural program is beautiful – do I think it brings people into Canal? I'm not sure; Jarvis: As you said, Destination does one also, there's a little overlap; Amos: Yes, so that's my recommendation; Lynch: So 25%, if half that 25% is going to humanitarian, what's the other 50% of that 25% going to? Amos: It would stay as tourism; so you would still have your Brock Strong Foundation, your Scioto Valley, let's see the other ones we have; Running Scared received, the marching band received; those are all big tourism, they pull a lot of people into Canal Winchester; that 50% would still be designated towards those groups; Lynch: So humanitarian on one side, and tourism on the other; Amos: So it would be 2 applications, or one application where they just designate one way or the other; Jarvis: Most of the criteria would cross over, except for that; you bring in visitors, it wouldn't apply to the humanitarian groups; does that make sense? Lynch: Sounds fair enough, yeah; Coolman: You'd have to really identify what is really a tourism event that brings tourism in, versus a special event where people just come to participate, and then go home, like a 5K; they don't stay around, they don't stay overnight; the idea behind the tourism was to draw people to stay overnight, like a Blues & Ribs Festival, like a Labor Day Festival; Jarvis: Maybe that's it Mike, to change the wording to something that promotes overnight stays; Coolman: During Canal Winchester Labor Day, for example, there's a lot of people who grew up here that left to seek out their professional fame and fortune, but they come home during Labor Day to attend all of those class reunions; they do come home, and they do stay, so it does bring people here; I think, in my light, that's the difference; Bennett: I might disagree a little, I think some of those events, it creates exposure; I think even coming to run a 5K, if you've never been to Canal Winchester, but you're going to run a 5K; now you've seen the city; Mayor: They don't stay; Bennett: Maybe not at that event, but they may come back, now that they've been exposed; Mayor: They haven't been exposed to anything, what have they been exposed to? Amos: They've ran through our beautiful city; Mayor: Kelly, Hanners Park, they run through the school and then they run back; Bennett: They have to park somewhere; Mayor: Hanners Park, they don't stay; Bennett: I'm not saying that they stay that day, but they get some exposure to the area; Lynch: You can word it as even if it's not an overnight stay, something that promotes the brand of Canal Winchester, then maybe they'd be under consideration; if they're out at Hanners Park somewhere, they're not really experiencing our depth; I'm not sure that would qualify; if it's a race that starts in the downtown area – pardon? Jarvis: I was just going to say that Mr. Bennett and may be the only ones who sat through the evaluation process; the kind of discussion that we are having now is the kind of discussion you have there; you're weighing, evaluating, looking at it from different angles; that's where you come up with the award amounts and such; Amos: Is the number of people that the event attracts from outside of Canal Winchester, is that on the application? Jarvis: Yes, I think that's a dead on question – how many do you think it will

take? I don't know how valid it is; accept it at face value; that will require some change to the policy, and also the applications perhaps; Ms. Jackson, do you feel you have adequate direction to make those changes at this point? Jackson: I would prefer not to be the one writing this, I didn't write it the last time; I worked with council, and council wrote it; it is ultimately your money; Jarvis: Do you recall what component of council? Jackson: there were 2 council members that just met with me; we sat down and hashed out what we thought was appropriate, as far as criteria and things like that; Amos: I would like to help with that, if possible; Jarvis: I guess that's it, we just need a working copy of the existing policy; Jackson: It was included in your packets at the last meeting; Jarvis: Is that electronic? Jackson: Yes; Jarvis: Then we have what we need to take it to the next step; Ms. Amos if you would like to take a stab at it, then I guess we can just coordinate amongst ourselves; does Mr. Hollins have anything legally about that? Hollins: I pointed out before I got here, the only legal part of this is half of one of the 3% goes to the convention and visitors bureau, which here is Destination Canal Winchester; the rest is at the subject of discretion of council, to distribute to the general fund, or however you see fit; Jarvis: So it's an internal matter, if you want to take the lead on it, the rest of us would be grateful; we'll throw rocks at it later. Lynch: My other question is, we're dealing with that 25%; the 50% that goes into the general fund, and I think last time you mentioned that how that gets spent is at the discretion of council – Jackson: Not in general fund, it does not, it just goes into the general fund 'pot', if you will; the 25% that we are talking about now is what's at council's discretion; Lynch: So that 50%, that's not earmarked for any particular type of capital improvement, or anything? Jackson: Not currently, but this is the first year that we've put it into the general fund, so we are still kind of working through this; Lynch: Is it possible that that could also be used for improvements that could generate tourism, such as signage for the city, infrastructure work that creates a more aesthetically pleasing for people coming into our town; we talked last week about the railroad crossing bridge, and how nice that would be to have signage on top of that; what if funds like that could be appropriated towards those type of efforts? Jackson: Signage, I could see, although we've pretty much done all the signage in the city, I think we have some left that we'd like to do; as we discussed, the railroad bridge is a whole other animal; that's something that we really can't do anything with, without the approval of the railroad, and it'd be very expensive; Bennett: Didn't we put in our Old Town plan, we have drawings and concepts put together that don't affect the bridge, right? Peoples: Yeah, we are not doing anything with the bridge itself, it was all on the ? Bennett: Yeah, and I think that's what Mr. Lynch was referencing; not to put words in your mouth; Miss Jackson, didn't we talk about how some of our funds were growing, and we were looking at potentially, some of those fund balances, we were going to be allocate using towards park improvements? Jackson: There's only certain funds that we can legally use for basically whatever we want, and that's really the general fund; Bennett: Correct, but didn't we talk about park improvements? Jackson: We haven't even really finalized the parks master plan, we are sort of in a holding pattern; I do believe Mr. Haire said he would have it ready for you at the next meeting; Bennett: Yes, I'm sorry, I'm not specifically referencing that; Jackson: That's what we are going to use to figure out what we are going to do in our parks, is that plan; we don't want to just earmark the money, and not have a plan for it; the parks

master plan would guide us as to what that money would be used for; Bennett: Correct, I'm just saying the Old Town plan was to do the same, correct? To earmark funds for future projects; Jackson: Yes, except that we don't really have anything that comes in that's Old Town funds, unlike the park funds; we have developers who pay park fees, so they're slightly different in that respect; it all goes into the general fund; Bennett: So are we now earmarking the recreation funds that we're collecting off of new developments, and putting that into the park fund? Jackson: We don't have a park fund, it goes into the general fund; Bennett: But are we earmarking that for parks now? Jackson: Not technically, because we spend more money on our parks every year than we take in with those fees; that's even with simple stuff such as the guys mowing.

Walker: Okay, Jill are you going to work on this with Miss Jackson? Amos: Yes

G. Old/New Business

Amos: I have one question for Mr. Peoples; I had a resident who said they were concerned about the lumpy road at Dietz and Williamson; Peoples: I'm sorry, what? Amos: The lumpy road conditions at Dietz and Williamson; Amos: His wife told him that he should iron it out, that was her attempt at humor; I just didn't know if you're aware of any concerns on Dietz or Williamson that we need to address; Peoples: Okay, so two separate roads? Amos: Yes, two separate roads, they're very lumpy; Peoples: Okay, I had an intersection in my head, and they don't intersect – we were doing some work on Dietz Drive this year, as part of our program, it's repairs only; there's a couple spots through there, there are some settlement cracks that went through there after we did the project, probably 3 years ago; we paved a portion of that, about half of the roadway from Gender down towards the golf course; on Williamson Lane, this year we're working in – if you go down Ashbrook Road up to Williamson, and take a left, all the cul-de-sacs and the main roads up on the hill, we're redoing all of those this year; so we're holding off on Williamson Lane until we get some of those done; we're hoping with next year's programming, we are going to try to put Williamson Lane at least on that side; we're doing some cul-de-sacs on the other side as well, but that will be the biggest portion of it; Amos: I thought that's what you had indicated, we are doing the groups first and then going back.

Walker: Any other old business, new business? Bennett: Did we want anyone else to work with Miss Amos on putting this draft together, before it comes back to council? One of 7 putting it together may make for more – Jarvis: That's a strong feeling, somebody has to get the ball rolling on it, I think there's going to be a review, and maybe some additional discussion after we look at that first draft; Amos: Are you volunteering? Bennett: Sure, as someone who's gone through the process before, I'd be happy to do it with you.

H. Adjournment at 6:57 p.m.

A motion was made by Lynch, seconded by Coolman to adjourn. The motion carried by the following vote:

Yes 6 – Lynch, Coolman, Amos, Bennett, Jarvis, Walker