

# Canal Winchester

*City Hall  
Council Chambers  
45 East Waterloo Street  
Canal Winchester, OH 43110*



## Meeting Minutes - FINAL

**April 17, 2023**

**7:00 PM**

### City Council

***Chuck Milliken - President***

***Bob Clark - Vice President***

***Laurie Amick***

***Jill Amos***

***Steve Buskirk***

***Patrick Shea***

***Mike Walker***

- A. **Call To Order**            *Milliken called the meeting to order at 7:06 p.m.*
- B. **Pledge of Allegiance** Clark
- C. **Roll Call**                    *Present 7 – Amick, Amos, Buskirk, Clark, Milliken, Shea, Walker*
- D. **Approval of Minutes**

[MIN-23-014](#)

April 3, 2023 Work Session Minutes

*A motion was made by Buskirk, seconded by Amos to approve MIN-23-014. The motion carried with the following vote:*

*Yes 7 – Buskirk, Amos, Clark, Milliken, Shea, Walker, Amick*

[MIN-23-015](#)

April 3, 2023 City Council Meeting Minutes

*A motion was made by Amick, seconded by Clark to approve MIN-23-015. The motion carried with the following vote:*

*Yes 7 – Amick, Clark, Milliken, Shea, Walker, Amos, Buskirk*

E. **Communications & Petitions**

[APL-23-001](#)

109 Park Street Appeal

**Discussion started at 1:10:37 on YouTube Channel**

*Boggs – This matter on your agenda references an appeal from the Landmarks Commission. The council just needs to set a date to hear that appeal. Under your code, there’s a 30-day period in which that has to be set from the receipt of the appeal. It should be set for your first meeting in May, which I believe is May 1<sup>st</sup>. Then the question is simply, what time? Whether that be 5:00 or 5:30 p.m. to set that appeal.*

*Amos – Mrs. Jackson, what’s our schedule look like that week?*

*Jackson – I just emailed Chief Collins and asked him if he could be here. Other than that, I truly don’t know of anything big that would be on that agenda.*

*Clark – We could have Chief Collins come for Work Session.*

*Jackson – Correct.*

*Amos – Do we want to do 5:30 p.m. or do we think 6:00 p.m.?*

*Milliken – I can do 5:30 p.m. if that works for everyone.*

*Amick – Works for me.*

*Milliken – The public appeal meeting is set for 5:30 p.m. on May 1<sup>st</sup>.*

F. **Public Comments - Three Minute Limit Per Person**

**Discussion started at 1:13:10 on YouTube Channel**

*Kay Sargent, 6732 Braeswick Court – My comments tonight will complement the email that I sent out earlier this week. I do know at least three people got the email and responded to it. I hope those of you who did not respond have had or will have the opportunity to read it. Without various modes of*

*transportation, there would be no Canal Winchester. Reuben Dove was simply a farmer. He could have sued Ohio and not had the canal go through. Instead, he stepped up to make Winchester, now Canal Winchester, happen. This important form of transportation came to people in freight. Agricultural goods were shipped out, and Canal Winchester thrived. Since then, investing in transportation has served Canal Winchester well, from the canal to railroads in the Interurban to roads including Winchester Pike and 33, both old and new. The importance of transportation has never been more important. Today, 1 in 15 jobs in Canal Winchester are in transportation and warehousing. That is set to increase. In order to remain a regional industrial and social hub, Canal Winchester needs to continue to greatly improve its transportation corridors. Currently, we are only able to fund the minimum of its transportation needs, despite additional funding from ODOT and incoming industry. Our shared roadways and bike paths are currently disjointed both within the city and between neighboring communities. We don't have enough funds to connect them. Reuben Dove took a chance. Are you willing to invest in the recommendations set forth, the thoroughfare plan, and community meetings? If you are, then take the initiative to obtain transportation funding for Canal Winchester and our wonderful extended community. Let's keep Canal Winchester thriving for another 200 years.*

*Ann Bennett, 41 Elizabeth Street – Regarding ordinance #23-014 The ordinance. Mr. Shea brought before council to move toward a city council-city manager government was headed in the right direction. Simply hiring a city administrator to offload the mayor's critical duties is not in the best interest of Canal Winchester. The city administrator will be hired by the mayor to perform the majority of the mayor's day-to-day duties, including supervision of key personnel, but yet have no authority. While this conforms to our charter, the person doing the heavy lifting will be controlled by someone whose requisite qualifications for holding office do not include city leadership skills. By the very nature of its formation as written, the city administrator position invites applicants who will accommodate the mayor no matter what. Having a city administrator does not advance the objective of having a professional in the city's key leadership role. All it does is add another employee and thousands of dollars to payrolls and invite mayoral candidates looking for a part-time gig. Have you read the city administrator job qualifications? They are considerable. Is this position going to be openly advertised? Will interviewees be given extensive oral interviews and written exams, or is an HR professional experienced in this type of placement going to participate? If not, this process may not pass the smell test. So, as long as only one person continues to control the hiring and evaluations of the entire administrative and legal staff, under ordinance #23-014, one person still functionally controls the city. We have outgrown that.*

*Mitchell Hatch, 6789 Eddleston Court – I'm from Troop 103, and I'm working on my Eagle Scout project. For my project, the boosters are specifically the band boosters, but boosters in general approached me and asked if I could help them build a concession stand on the visitor's side of the football field. In order to get this done, one of the bigger time commitments is getting the builder's permit. I was hoping to get that done fairly soon. I contacted Andrew Moore, and he told me it would cost around \$500. It's a smaller building, so it'll probably be on the lower end of the spectrum. He said it would probably take about 30 days to process. I want to get it done sooner rather than later. I'm here to ask if the council is willing to cover that fee. It's probably in the best interests of the community because it's a good source of revenue for the boosters of the high school. If you have any questions, I can answer them.*

*Cornelius McGrady, 921 Zeller Circle – I have the pleasure of representing or being represented by the Canal Winchester City Schools, but that's not why I'm here. I am the founder of the Reynoldsburg Youth Human Trafficking Coalition and the advisory board member of the Canal Winchester human trafficking*

group that was just recently established. We had our first meeting on January 1, 2023. I am here to invite everyone to our first annual community service awareness event on May 13<sup>th</sup> from 10:00 a.m. to 1:00 p.m. We are having a missing children's program in the auditorium here at the old high school. Do you know that the average age of a child who is abducted and murdered is 11 years old? In 2022, over 15,555 children were reported missing in Ohio, and more than 800,000 children were reported missing in the United States annually. The majority of those kids were found safely, whereas in Ohio in 2022, 96% were returned safely. Unfortunately, there are some who do not make it home. A parent's worst nightmare is when their child goes missing, and these cases also have a huge impact on the local communities and schools. Every year, the U.S. Department of Justice and the Ohio Missing Children Clearinghouse, located in the Attorney General's Office, takes time to commemorate the valiant and unselfish acts of the many organizations and individuals who bring our missing children home. National Missing Children's Day is recognized every year on May 25<sup>th</sup>, and we pause to focus our attention on children who have been recovered as well as those who are still missing. This year, in conjunction with the Ohio Attorney General's Office, we will be holding our first National Missing Children's Day event in the Canal Winchester Oley Speaks Auditorium, 100 Washington Street. The Federal Bureau of Investigation, Ohio Attorney General's Office, and Ohio Bureau of Criminal Investigation will bring their crime scene investigation trucks there, and each of these entities will have an information table to bring their items to pass out to the children. Pending participants in the Fairfield County Sheriff's Department who I've asked to bring their helicopter, drone, command vehicle, as well as an information table. Several state representatives have told me verbally that they will place it on their calendar.

[PCS-23-001](#)

R. Stemen Public Comment Submission - 4/8/2023

## G. Reports of City Officials and Staff

Mayor's Report

**Discussion started at 1:23:43 on YouTube Channel**

Ebert – We're getting into that time of year where we're starting to get events on the calendar. This weekend we have the Prescription Drug Take Back Day at Diley Ridge from 10:00 a.m. to 2:00 p.m. We ask that you bring only pills; no sharps, liquids, or creams. Most pharmacies will take those in. May 13<sup>th</sup> is the Tire Collection on Saturday, May 13<sup>th</sup>, at Brobst Park, 5321 Winchester Pike. The event is open to all Canal Winchester residents. Tires must not be mounted on rims. Family Game Night is coming up this Thursday from 5:00 p.m. to 8:00 p.m. at the Community Center. The tree giveaway is also happening on May 6<sup>th</sup> from 9:00 a.m. to 11:00 a.m. It will be held at Stradley Park. We have a lot more coming up, so be sure to be there.

**March 2023 Mayor's Court Report**

**A motion was made by Milliken, seconded by Shea to approve the March 2023 Mayor's Court Report. The motion carried with the following vote:**

**Yes 7 – Milliken, Shea, Walker, Amick, Amos, Buskirk, Clark**

Fairfield County Sheriff

**Discussion started at 1:25:34 on YouTube Channel**

Sgt. Walker – I do not have a written report, but I'd be happy to answer questions if you have any.

Law Director

**Discussion started at 1:25:47 on YouTube Channel**

Boggs – I do not have a report this evening, but I'm happy to answer any questions that you may have.

Finance Director

Discussion started at 1:26:01 on YouTube Channel

Jackson – I did not have a written report as I was on vacation last week. I wanted to go back to the question Mr. Shea had asked regarding bed tax collections; thus far, the data I have available right now is through the end of March. We have collected about \$150,000.

Shea – What did we take in last year?

Jackson – I don't know that off the top of my head.

Shea – So, we're pacing up again?

Jackson – Correct.

Shea – Is there a seasonality to that revenue?

Jackson – Yes, there can be.

Amos – Mrs. Jackson, when I'm looking at the reconciliation report, some of these are coming up on virtually 10 years.

Jackson – The real old ones, yes. A lot of those are refunds that we mail out, and people never cash them. We are starting to go through them literally one by one and figure out what we can do to get them off of that list.

Amos – There's quite a few from 2016.

Jackson – A lot of those ones from 2016 were actually reissued checks from prior to that.

Amos – Violet Township has an outstanding one that's over three months old.

Jackson – That one has been voided and reissued. That was done at the beginning of April, so you'll see that come off with the April reconciliation.

Amos – That makes me feel better. That's a rather large check.

Shea – Lost in the mail?

Jackson – I'm not 100% sure because they got the check after that and then cashed it. We took the liberty of voiding that one and reissuing it at the beginning of the month.

Public Service Director

Discussion started at 1:28:11 on YouTube Channel

Peoples – I don't have anything to add to my written report, but if you have any questions, I'd be happy to answer them.

Development Director

Discussion started at 1:28:23 on YouTube Channel

*Haire – A couple items to report: some of you may have noticed that Barrel & Boar has closed. The same ownership group is converting that to Homestead Tap Room & Kitchen. The new signage is up now, so I think a lot of people are starting to take note of that. They don't have a firm opening date yet. They're doing some renovations on the interior of that space. Hopefully, by the end of the month, they'll be back open. We'll probably have some news on that coming soon about the progress they're making there. This will be their second location for that specific concept. The other one is in Marysville. It's not a new concept for their restaurant group, but it will be new to Canal Winchester. Today is the deadline for the Planning and Zoning Commission. We did receive an application for the replacement of the Duchess Station, which is at the corner of West Waterloo Street and Gender Road. They're looking at completely replacing the building itself. All the gas pumps and everything else will remain in place, but the convenience store will be replaced. That'll be on Planning and Zoning's agenda on May 9<sup>th</sup>. We have a comprehensive plan steering committee meeting this Thursday at 6:00 p.m. The consultants continue to make progress on putting together some aspects of the plan. I think they're well behind where they hope to be at this point. I don't think we have any chance of having a draft plan in May. It'll likely be later this summer. The contractors did begin work here in this building to finish out the space there. They've got the wall board up, and rough electric has been completed, so they are making some progress. I'd be happy to answer any questions you have.*

*Shea – This young man, Mr. Hatch, wants to do an Eagle Scout project and build a concession stand. If we wanted to waive his building permit fee since it's on public property and it's good for the community, is that something that we have to do here or is that something that you guys can do?*

*Haire – Yes, I believe it would be something that we have to do here. We have specific parameters for types of fees that were permitted to waive. It requires a certain amount of investment or a certain investment in a vacant building that we can do, but that wouldn't be within the mayor's purview to do that.*

*Boggs – It is within the council's purview to waive the fees. I think that we can point to a valid reason for doing so, being that this is an improvement that would be made on public property. I want to make sure that i's are dotted and t's are crossed in terms of placement and what exactly is being proposed, so that it's very clear for the record. I don't know if, in terms of timing, this is something that we could put a document together and move forward at your next meeting or whether this is something that needs to move forward this evening.*

*Shea – I think the next meeting would be sufficient.*

*Haire – What is the scope of the project? I didn't catch the scope or the size of the building.*

*Mitchell Hatch – The actual building is going to be 12x12, with no sewage or plumbing. They used to have something temporary to put over there, but they don't have access to that anymore. I talked to Mike Birch about the electric, and he said the electric has to be run from the scoreboard. I think it might be in the next couple of weeks that he's going to do some tests on it to make sure it can handle it.*

*Haire – This is a building that you are constructing yourself, or is it a kit?*

*Mitchell Hatch – It's going to be buying the materials and building it from the ground up. The foundation is*

*going to be a concrete pad.*

*Milliken – If I could make a suggestion, if this is the proper way or avenue to do this, Mr. Haire, it seems like Mr. Hatch and you might need to sit down and have a more detailed conversation.*

*Haire – Yes. Because it's a commercial building for the occupancy of people working in that space. It's a much more complicated project than just drawing up plans.*

*Mitchell Hatch – The actual plans being submitted are by Dave Craycraft; he's kind of associated with this, and I'm working with him. He said he would have the plans done by the end of the month and submit the permit.*

*Clark – Have we waived fees in the past for anything like this?*

*Haire – We have done that in the past for the schools.*

*Amos – If push comes to shove and there's something that doesn't allow us, can council choose to use bed tax funds towards this?*

*Boggs – We can cross that bridge if we get there. I'd say fees are ultimately imposed by council, and so they can be waived by council provided that it's done for non-discriminatory reasons, given that we have a history of waiving certain fees for the schools. I'm not at this moment concerned about it, but I do want to be sure that when the fees are waived, we are specific about the project that we're talking about and its scope. That's why I think it'd be helpful to have something a little more formal prepared for maybe the next meeting.*

*Amos – Mr. Haire, is the request on the table to have Mr. Hatch make an appointment to meet with you?*

*Haire – Mr. Moore would be better.*

*Clark – How much is the total cost?*

*Mitchell Hatch – I haven't gotten quotes yet for the electric, but the electric itself would probably be around \$12,000. If you total everything, including that, the whole thing would probably be close to \$20,000.*

*Clark – Who would be staffing the concession stand?*

*Mitchell Hatch – The band boosters are the ones who staff it.*

*Amick – Have you gone to the Performing Arts Boosters program and asked them to pay the \$500 fee?*

*Mitchell Hatch – Yes. Neither the band boosters nor the athletic department have money to pay for it, so it's going to be fundraiser money.*

*Shea – Big project. Good luck.*

**H. Resolutions****RES-23-020***Public Service*

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2023

*- Adoption*

*A motion was made by Amos, seconded by Shea to adopt RES-23-020. The motion carried with the following vote:*

*Yes 7 – Amos, Shea, Walker, Amick, Buskirk, Clark, Milliken*

**I. Ordinances**

***Tabled***

***Third Reading***

**ORD-23-013***Finance**Sponsor: Amos*

AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED THREE MILLION SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$3,750,000) OF NOTES IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF (A) ACQUIRING, RENOVATING AND CONSTRUCTING A NEW MUNICIPAL COMPLEX AND RELATED PUBLIC INFRASTRUCTURE IMPROVEMENTS THERETO; (B) ACQUIRING AND CONSTRUCTING MCGILL PARK PHASE I AND RELATED PUBLIC INFRASTRUCTURE IMPROVEMENTS RELATED THERETO; APPROVING THE CITY'S APPLICATION FOR PARTICIPATION IN THE OHIO MARKET ACCESS PROGRAM (OMAP) FOR CREDIT ENHANCEMENT; AND DECLARING AN EMERGENCY

*- Adoption*

*A motion was made by Amos, seconded by Clark to adopt ORD-23-013. The motion carried with the following vote:*

*Yes 7 – Amos, Clark, Milliken, Shea, Walker, Amick, Buskirk*

**ORD-23-014***Council**Sponsor: Shea*

AN ORDINANCE CREATING THE POSITION OF CITY ADMINISTRATOR FOR THE CITY OF CANAL WINCHESTER

*- Adoption*

*A motion was made by Shea, seconded by Clark to adopt ORD-23-014. The motion carried with the following vote:*

*Yes 5 – Shea, Clark, Walker, Amick, Amos*

*No 2 – Milliken, Buskirk*

***Second Reading***

**ORD-23-015***Finance**Sponsor: Walker*

AN ORDINANCE TO AMEND THE 2023 APPROPRIATION ORDINANCE #22-041, AMENDMENT #3

*- Second Reading Only*

**ORD-23-017***Public Service**Sponsor: Amos*

AN ORDINANCE TO UPDATE THE SWIMMING POOL DAILY ADMISSION RATES

*- Second Reading Only*



**ORD-23-018**

Public Service

Sponsor: Amick

AN ORDINANCE CREATING THE POSITION OF SEASONAL AQUATICS  
SUPERVISOR AND ESTABLISHING A PAY RANGE

- Second Reading Only

**First Reading - NONE****J. Council Reports***Work Session/Council - Monday, May 1, 2023 at 6:00 p.m.**Work Session/Council - Monday, May 15, 2023 at 6:00 p.m.**CW Human Services - Walker***Discussion started at 1:42:10 on YouTube Channel***Walker – From the director of human services, Aletha Mullins. Here are some of the transportation numbers for March: We’ve provided 1,138 one-way trips and driven 9,291 miles. We have just a couple of garden beds available if anyone is interested in having one. The application is online, or you can stop and fill out an application at the Human Services building. The Easter egg hunt was a success. It was a beautiful day, and we had a great turnout.**CWICC - Amick***Discussion started at 1:43:07 on YouTube Channel***Amick – Nothing new to report.**CWJRD - Amos/Shea***Discussion started at 1:43:13 on YouTube Channel***Amos – There is nothing new to report. Our next meeting is this Thursday, the 20th, at 7:00 p.m. at Town Hall. The public is welcome.**Destination: Canal Winchester - Milliken***Discussion started at 1:43:28 on YouTube Channel***Milliken – Art on the Canal Stroll is on South High Street in Stradley Park on May 20<sup>th</sup> from noon to 6:00 p.m. The first Thirsty Thursday will be from 6:00 p.m. to 9:00 p.m. at Stradley Park on May 25<sup>th</sup>. We’ll have the Poverty String Band. The first summer farmer’s market will be May 27<sup>th</sup> from 9:00 a.m. to noon at the Historical Complex. Follow Destination on Facebook. Check out the community calendar on the website. [www.destinationcw.org](http://www.destinationcw.org)**Chamber of Commerce – Buskirk***Discussion started at 1:44:05 on YouTube Channel***Buskirk – The chamber held their State of the School Luncheon on Wednesday, April 12th, at the Community Center. It was well attended, so thank you to everyone who participated in that. We also have a golf outing coming up on Friday, May 12th, here at the Winchester Golf Course. We currently have 55 people registered for the golf outing. It’s almost 50% of where we want to be. They have gone out and done 10 site visits with potential prospects for new members.***K. Old/New Business****L. Adjourn to Executive Session (if necessary)****M. Adjournment @ 7:42 p.m.***A motion was made by Shea, seconded by Amos to adjourn. The motion carried with the following vote:**Yes 7 – Shea, Amos, Buskirk, Clark, Milliken, Walker, Amick*