

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - Final

March 2, 2020

7:00 PM

City Council

*Mike Walker - President
Mike Coolman - Vice President
Jill Amos
Will Bennett
Bob Clark
Patrick Lynch
Chuck Milliken*

- A. Call To Order *at 7:00 pm*
- B. Pledge of Allegiance – *Led by the Canal Winchester Boy Scout Troop #103*
- C. Roll Call *Present 7 – Amos, Bennett, Clark, Coolman, Lynch, Milliken, Walker*
- D. Approval of Minutes

[Item #30](#) MINS 2-18-20 Work Session ([Minutes](#))

[Item #31](#) MINS 2-18-20 Full Council ([Minutes](#))
*Motion to approve minutes from the 2-18-20 work session made by Lynch;
seconded by Clark*
*Motion to approve minutes from the 2-18-20 full council made by Clark;
seconded by Lynch*
Motions carried by the following vote:

Yes 6 – Bennett, Clark, Coolman, Lynch, Milliken, Walker
Abstain 1 - Amos

E. Communications & Petitions

[Item #32](#) Mayor's Proclamation to Recognize March 28, 2020 as Scouting for Food Day
([Proclamation](#))

Walker read aloud and presented the Mayor's proclamation to the Canal Winchester Boy Scout Troop #103 to recognize March 28, 2020 as Scouting for Food Day.

Walker announced that council needs to set a public hearing/meeting for the application for re-zoning (ZM-20-001) from general commercial to planned commercial district for property located at 6355 Winchester Blvd.; the suggested date for the meeting is Monday, April 13, 2020 at 6:00 pm at Town Hall. Coolman asked if everybody is ok with that; Jackson said it is a special meeting called specifically for that purpose; Lynch asked if there is a rush on the timeline for breaking ground for spring time; Haire replied we have certain time lines we need to meet with posting notice of the meeting, and it should have been set at the last meeting, we are kind of in a bind now of when it can be done, we need to act within 60 days, post public notice 30 days prior to the meeting in a local newspaper, so that leaves us very little time to do so, it needs to be done on April 13 to meet all the deadlines of posting 30 days prior and the 60 days; Bennett asked about April 6; Jackson replied it doesn't give us enough time to advertise, we need to meet the 30 day advertising, meeting has to occur 60 days after we receive it, we received it on February 11, takes almost a week to get it into the newspaper; will go into newspaper on April 12.

F. Public Comments - Five Minute Limit Per Person

G. RESOLUTIONS**RES 20-003***Mayor*

A Resolution Approving the Mayor's Appointment of Pat Burks to Serve as a Member of the Street Tree Advisory Board ([Resolution](#))

- Adoption

***Motion to adopt RES 20-003 made by Amos; seconded by Coolman
Motion carried by the following vote:***

Yes 7 – Amos, Coolman, Bennett, Clark, Lynch, Milliken, Walker

H. ORDINANCES

Tabled

Third Reading

ORD 20-006*Development**Sponsor: Milliken*

An Ordinance Authorizing the Mayor to Enter into a Development Agreement with Northpoint Development, LLC.; and Declaring an Emergency ([Ordinance, Agreement, Exhibit A Map, Exhibit B Scope, Exhibit C Easement, Exhibit D Deed](#))

- Adoption

***Motion to adopt ORD 20-006 made by Milliken; seconded by Clark
Motion carried by the following vote:***

Yes 7 – Milliken, Clark, Amos, Bennett, Coolman, Lynch, Walker

Second Reading

ORD 20-008*Law**Sponsor: Lynch*

An Ordinance to Repeal Chapter 1130 of the Codified Ordinances of the City of Canal Winchester ([Ordinance, Exhibit A](#))

- Second Reading Only

Lynch stated second reading only

ORD 20-009*Development**Sponsor: Walker*

An Ordinance Approving the Final Development Plan for Outlot 3 Identified in the Meijer Outparcel Development Pattern Book ([Ordinance, Exhibit A P&Z Approval Letter, Exhibit B P&Z Staff Report, Exhibit C Dev Plan App, Exhibit D Powerpoint](#))

- Request waiver of second and/or third reading and adoption

Walker made a motion to add an emergency clause to ORD 20-009; seconded by Coolman. Bennett asked what is the reason to add the emergency clause; Haire replied it was requested by the applicant and they want to move forward with construction, it is a long process to go through planning and zoning and council, etc., there were no comments received this evening and no comments last time, this is more of an administrative action and we are asking for it to be considered an emergency. Hollins said it is

completely within your discretion but this was an interesting twist that we did the original redistrict plan zoning without much of a preliminary plan as we usually would have with rezoning, so the deal was with the applicant and Meijer, you bring back the final development plans with council, which are usually an administrative act, not a legislative act that would stay at planning and zoning, but since they are coming back to council we handle them by ordinance even though they are sort of an administrative act, so it is not an unusual request, they have done all their engineering, they have done their final development plan, the architecture and they are ready to break ground and get going if that is something that council is interested in doing. Bennett asked to clarify that we intend to put an emergency clause in and suspend the rules on the third reading; Hollins said yes, he believes so, it is on the agenda. Coolman commented that they were here last week and would like to take advantage of the nice weather; Bennett commented he likes to cover the bases.

Motion to add an emergency clause to ORD 20-009 made by Walker; seconded by Coolman

Motion carried by the following vote:

Yes 7 – Walker, Coolman, Amos, Bennett, Clark, Lynch, Milliken

Motion to suspend third reading on ORD 20-009 made by Walker; seconded by Clark

Motion carried by the following vote:

Yes 7 – Walker, Clark, Amos, Bennett, Coolman, Lynch, Milliken

Motion to adopt ORD 20-009 made by Walker; seconded by Coolman
Motion carried by the following vote:

Yes 7 – Walker, Coolman, Amos, Bennett, Clark, Lynch, Milliken

ORD 20-010

Development

Sponsor: Clark

An Ordinance to Authorize the Mayor to Accept an Easement for General Utility Purposes from the Mountain Agency, LLC. ([Ordinance, Exhibit A](#))

- Second Reading Only

Clark stated second reading only

First Reading

ORD 20-014

Construction Services

An Ordinance to Authorize the Mayor to Enter into a Contract with Columbus Asphalt Paving, Inc. for the Construction of the 2020 Street Program Project and Declaring an Emergency ([Ordinance, Exhibit A Award Recommendation Letter, Exhibit B Bid Summary](#))

- Request waiver of second and/or third reading and adoption

Bennett asked Peoples the reason for emergency is contract based and the timing for getting the work finished, etc.; Peoples said yes.

Motion to suspend second and third readings on ORD 20-014 made by Bennett; seconded by Lynch

Motion carried by the following vote:

Yes 7 – Bennett, Lynch, Amos, Clark, Coolman, Milliken, Walker

***Motion to adopt ORD 20-014 made by Bennett; seconded by Amos
Motion carried by the following vote:***

Yes 7 – Bennett, Amos, Clark, Coolman, Lynch, Milliken, Walker

ORD 20-015

Development

An Ordinance to Authorize the Mayor to Convey a Tract of Land Consisting of +/- 1.77 Acres on Robinette Way to the Canal Winchester Industry and Commerce Corporation to Provide for its Subsequent Conveyance to Gideon Properties, LLC., Pursuant to a Purchase and Sale Agreement and Declaring an Emergency ([Ordinance, Exhibit A](#))

- Request waiver of second and/or third reading and adoption

Motion to suspend second and third readings on ORD 20-015 made by Clark; seconded by Milliken

Motion carried by the following vote:

Yes 7 – Clark, Milliken, Amos, Bennett, Coolman, Lynch, Walker

Clark asked Haire the reason for that; Haire responded it is the contingencies in the real estate agreement.

Motion to adopt ORD 20-015 made by Clark; seconded by Milliken

Motion carried by the following vote:

Yes 7 – Clark, Milliken, Amos, Bennett, Coolman, Lynch, Walker

ORD 20-016

Development

An Ordinance to Authorize the Mayor to Accept a 0.51 Acre Parcel of Land from Rockford Homes, Inc. and Dedicating Such Land as Right of Way for Public Use and Accepting Such Improvements to be Known as Cormorant Way ([Ordinance, Exhibit A Survey, Exhibit B Survey](#))

- First Reading Only

Lynch stated first reading only

ORD 20-017

Finance

An Ordinance to Authorize the Mayor and Finance Director to Enter into a Depository Agreement with Park National Bank for the Deposit of Public Funds ([Ordinance, Exhibit A Agreement](#))

- First Reading Only

Coolman stated first reading only

I. Reports

Mayor

Report

January 2020 Court Report

Motion to adopt the Mayor's Court Report for January 2020 made by Bennett; seconded by Coolman

Motion carried by the following vote:

Yes 7 – Bennett, Coolman, Amos, Clark, Lynch, Milliken, Walker

Fairfield County Sheriff

Sgt. Hendershot said they had five deputies went through an interview and interrogation class put on by our detectives and all of the had positive feedback; working with Amanda and the Mayor to send deputies to training at SIPADA (?) to classes for decision making under stress, first responder, barricade and counter ambush tactics, identification, etc.; trying to train up the deputies in Canal so if anything should happen we are prepared for that; will have February stats at the next meeting. Bennett said he likes the investment in the people on your staff, do you think that makes them more apt to remain with the City of Canal Winchester; Hendershot replied absolutely; there is no guarantee, we always have people looking elsewhere, but the more we invest in them, it shows in statistics that they invest that back into their work in Canal; Bennett said he agrees and kudos to you and the city staff for making that happen. Lynch said additional kudos to Sgt. Hendershot on your service award through the sheriff's department; Hendershot said it's through United Way, he was the company key for five years and now Sgt. Cassell has that role; Lynch said well served. Walker said he wants to extend appreciate to all you have done in the community, so many people have commented to him about it, that he is visible and so involved; Hendershot said he is trying to get out there in the community and at the end of the month they will have another self-defense class and Amanda is working on a short video.

Law Director

Hollins said as of last Wednesday the charter commission is up and running, already discussed the agenda and how they are going to break up the charter for review and discussion and meet on a every other week basis, Audra is helping out and keeping it organized, it is a very experienced and austere group, look forward to helping them out, planning to get their report to you and get everything done well in advance, and get recommendations to council in time for the August deadline for getting it on the November ballot, if there are any changes, may or may not changes, something we do every ten years. Had the opportunity and pleasure to attend the Mayor's retreat with the city staff, you have an impressive staff, to hear what they have done and to work with them on a weekly basis, very cohesive and very bright staff, you should be proud, they stand the test against any other staff of a municipality in Ohio, I appreciate the opportunity to be involved in the staff retreat and to serve them and serve you for another year. No need for executive session.

Walker extended congratulations to Haire for his Pillar of the Community Award from the Canal Winchester Chamber of Commerce.

Finance Director

[Report](#)

[January 2020 Financial Statement](#)

Public Service Director

Report**Development Director**Report**J. Council Reports**

Work Session and Council Meetings on Monday, March 16, 2020 starting at 6:00 pm

Committee of the Whole Meeting on Monday, March 30, 2020 at 6:00 pm (if needed)

Work Session and Council Meetings on Monday, April 6, 2020 starting at 6:00 pm

CW Human Services - Milliken

The next event is the Easter Egg Hunt is Saturday, April 11 at 10:00 am, and the Run for the Cupboard walk with Carm Smith with a line from Cornersmiths store to their building and for people to pass food down the line.

CWICC - Clark and Coolman

Clark – The next meeting is April 29, 2020 at 11:30 am at the Interurban Building

CWJRD - Amos and Bennett

Bennett – Last Wednesday the joint rec held a town hall meeting to share the findings from the two park professionals that we had contracted to do an evaluation of the joint rec; it was a good session; afterwards we emailed that presentation out to everyone in the database, I would be happy to share it for anyone that does not already have a copy of it; it was about a two hour meeting, it was really well attended, probably 35+ folks in attendance on a Wednesday night; this past Sunday Mr. Krueger from the school board and myself attended a MSWL football meeting in Obetz, very productive meeting, Obetz will be joining the league the football plays in this year, championship game to be hosted at the Fortress, really cool opportunity to get to play in that type of environment; we have an executive board meeting on Thursday, March 19, 2020 at 7:00 pm at Town Hall.

Destination: Canal Winchester - Walker

The next meeting is March 24, 2020 at 6:00 pm at the Interurban; remember the shop hop is March 12 and dessert with Lincoln is March 19, and the next art stroll meeting is March 3 at 6:00 pm at the Interurban.

K. Old/New Business

Peoples gave an update on the McDorman building process, last week the RFP for the project was issued and the proposals are due April 3, then we'll have an evaluation period then it will come to council to approve the preliminary services contract, once it is approved the preliminary services will last for approximately two months and then we'll come back to council to authorize the contract around June 15, with the RFP being issued we have a budget amount that goes along with that of approximately \$3 million, that is a little bit different than our original estimate, but we did include the parking lot improvements, the community center demolition, moving the kitchen from the community center, putting in a generator, furnishings that were not included in the first original estimate; it is a process, I

will have Bill send out the official calendar so you guys will stay in the loop on where everything is. Bennett asked if there is anywhere in this process for additional public input, where are we in the design process through those phases; Peoples replied the design has to go to Landmarks Commission and that will be a public presentation; Haire said we will be back here multiple times for different contracts as we go through the design process once a contractor is selected; we invited four firms to put together proposals for that and we'll do an evaluation of those firms and figure out who is the most appropriate and the most responsive to our requests, process of design services phase and there will be opportunities for input as well. Lynch asked if we are working with the community center and talking to them about what their needs are so that when the design phase comes...is this happening...Peoples said yes; Lynch asked if there will be some kind of forum prior to adopting the final interior plan; he knows Landmarks will only be concerned with the exterior, not the interior and the interior is what most people are concerned about; Haire said our intention is to bring it back here and go through the regular meeting process and regular public comment. Bennett asked if there is any word or commitment from the Columbus Public Library; Haire said he did receive a letter of intent from them today, has not had a chance to fully review it yet, but we are still working towards that, and it would be for the 8400+ square feet. Lynch asked if there was a time frame on that or is it too early to say; Haire said they will work through the lease details, the letter of intent basically describes the overall terms of what we are looking at, the more broad terms before lease negotiation, basically who is doing what on the improvements side of things, how we coordinate improvements together, coordination of shared spaces; Lynch said it would be prudent if we did it all at the same time; Haire replied he doesn't believe it will all line up; Bennet asked if they stated any term in the letter of intent, the number of years they would like to be in the building; Haire said we described to them a ten year term with an option for a five year renewal.

L. Adjourn to Executive Session (if necessary)

M. Adjournment

Motion to adjourn made by Lynch; seconded by Bennett

Motion carried by the following vote:

Yes 7 – Lynch, Bennett, Amos, Clark, Coolman, Milliken, Walker

Adjourned at 7:38 pm