

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Agenda

January 7, 2019

7:00 PM

City Council

*Bruce Jarvis – President
Mike Walker – Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order
- B. Pledge of Allegiance - Coolman
- C. Roll Call
- D. Approval of Minutes

[MIN-19-001](#) 12-17-18 Work Session Minutes ([Work Session Minutes](#))

[MIN-19-002](#) 12-17-18 City Council Minutes ([Council Minutes](#))

E. Communications & Petitions

[19-005-](#) BIA Email/Letter Opposing The Proposed Residential Standards ([BIA Email Letter](#))

[19-006](#) Madison Township Fire Report - December 2018 ([December 2018](#))

F. Public Comments - Five Minute Limit Per Person

G. RESOLUTIONS

[RES-19-001](#)
Development

A Resolution Indicating What Services The City Of Canal Winchester Will Provide To 88.66± Acres Of Land, More Or Less, The Description And Map Are Attached Hereto As Exhibits "A" And "B" For The Annexation Known As The Alspach Annexation By Eugene Hollins, Agent For The Petitioners ([Resolution, Exhibits A B](#))

- Adoption

H. ORDINANCES

Tabled

[ORD-18-029](#)
Development
Sponsor: Jarvis

An Ordinance To Amend Part 11 Of The Codified Ordinances And The Zoning Map Of The City Of Canal Winchester, Rezoning An Approximately 11.954 Acre Tract Of Land From Exceptional Use (EU) To Planned Residential District (PRD), Owned By The Dwight A. Imler Revocable Living Trust, Located On The Southeast Corner Of The Intersection Of Hayes Road And Lithopolis Road And Consisting Of Parcel Number 184-002994, And To Adopt A Preliminary Development Plan And Development Text For A Proposed 79.5 Acre Planned Residential Development (Middletown Farms) ([Ordinance, Exhibit A, Exhibit B, P&Z Recommendation](#))

- Tabled at Third Reading

Third Reading**ORD-18-045**

Development

Sponsor: Lynch

An Ordinance To Amend Part 11 Of The Codified Ordinances And Adopt The Official Woodlands Map For The City Of Canal Winchester ([Ordinance, Exhibit A](#))

- Adoption

ORD-18-046

Development

Sponsor: Clark

An Ordinance To Amend Part 11 Of The Codified Ordinances And The Zoning Map Of The City Of Canal Winchester, Rezoning An Approximately 69.237 Acre Tract Of Exceptional Use (EU) To Limited Manufacturing (LM), Owned By Gender/Thirty Three, Located On The North Side Of Winchester Boulevard (PID 184-000532 And 184-000871) ([Ordinance, Exhibit A](#))

- Applicant requests ordinance be tabled ([Request](#))

ORD-18-047

Development

Sponsor: Coolman

An Ordinance Adopting Section 1198 Of The Codified Ordinances Regarding Residential Appearance Standards ([Ordinance, Exhibit A](#))

- Adoption

ORD-18-048

Development

An Ordinance Amending Section 1191 Of The Codified Ordinances Regarding Landscaping And Screening ([Ordinance](#))

- Adoption

Second Reading**ORD-18-050**

Construction Services

Sponsor: Lynch

An Ordinance To Authorize The Mayor To Enter Into A Contract With Quality Control Inspection, Inc. For Consulting Services Relating To Construction Inspection For The Period From January 1, 2019 Through December 31, 2019 ([Ordinance, QCI Agreement](#))

- Second Reading Only

ORD-18-051

Construction Services

Sponsor: Amos

An Ordinance To Authorize The Mayor To Amend A Contract With American Structurepoint, Inc. For Consulting Services Relating To Construction Inspection For The Period From January 13, 2019 Through January 13, 2020 ([Ordinance, Agreement](#))

- Second Reading Only

First Reading**ORD-19-001**

Development

An Ordinance To Repeal Ordinance No. 17-056 And Amend The Adopted Combined Development Fee Schedule ([Ordinance](#))

- First Reading Only

ORD-19-002

Finance

An Ordinance To Amend The 2019 Appropriations Ordinance 18-040, Amendment #1 ([Ordinance, Appropriations Amend Memo 1](#))

- Request waiver of second and/or third reading and adoption

I. Reports

Mayor's Report

[19-002](#) [December 2018 Mayor's Court Report](#)

Fairfield County Sheriff

Law Director

Finance Director

[19-004](#) [Finance Director's Report, December 2018 Financial Statements](#)

Public Service Director

[19-001](#) [Public Service Project Updates, Construction Services Update](#)

Development Director

[19-003](#) [Development Report](#)

J. Council Reports

Work Session/Council - TUESDAY, January 22, 2019 at 6:00 p.m.

Work Session/Council - Monday, February 4, 2019 at 6:00 p.m.

CW Human Services

CWICC

CWJRD

Destination: Canal Winchester

K. Old/New Business**L. Adjourn to Executive Session (if necessary)****M. Adjournment**

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

December 17, 2018

6:00 PM

Council Work Session

*Mike Walker – Chair
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Bruce Jarvis
Patrick Lynch*

- A. Call To Order *Walker called the meeting to order at 6 p.m.*
- B. Roll Call *Present 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker*
- C. Also In Attendance

Matt Peoples, Lucas Haire, Amanda Jackson

D. Request for Council Action

RES-18-019

Development

A Resolution Approving The Mayor's Appointment Of Joseph Wildenthaler To Serve A Four Year Term As A Member Of The Planning And Zoning Commission Expiring On December 31, 2022 (**Resolution**)

- Request to move to full Council

Haire: thank you Mr. Walker; Mr. Wildenthaler has served one term on the planning and zoning commission; so he's just completing his first four years on there; he would like to continue to serve in that board; we would like to continue to have him on there;

A motion was made by Coolman to move resolution 18-019 to full council, seconded by Amos. The motion carried with the following vote:

Yes – 7 Coolman, Amos, Bennett, Clark, Jarvis, Lynch, Walker

RES-18-020

Development

A Resolution Approving The Mayor's Appointment Of Joseph Donahue To Serve A Four Year Term As A Member Of The Planning And Zoning Commission Expiring On December 31, 2022 (**Resolution**)

- Request to move to full Council

Haire: again, Mr. Donahue has served one term on planning and zoning for four years; we would like to continue to have him serve; he lives in Ashbrook; he is Steve Donahue's son who was a long term council member;

A motion was made by Amos to move resolution 18-020 to full council, seconded by Coolman. The motion carried with the following vote:

Yes – 7 Amos, Coolman, Bennett, Clark, Jarvis, Lynch, Walker

RES-18-021

Development

A Resolution Approving The Mayor's Appointment Of Jamoya Cox To Serve A Four Year Term As A Member Of The Landmarks Commission Expiring On December 31, 2022 (**Resolution**)

- Request to move to full Council

Haire: Mr. Cox is a business owner in the community as well as a resident; he's been on landmarks for just over a year completing someone's term who left that commission; he and his wife own Peacocks which is a child care center at High Street and 33 which is in the landmarks district; and they live in Cherry Landing; and we would like to reappoint

Jamoya Cox for a full term on landmarks commission; he does have a background in architecture and project management;

A motion was made by Lynch to move resolution 18-021 to full council, seconded by Jarvis. The motion carried with the following vote:

Yes – 7 Lynch, Jarvis, Amos, Bennett, Colman, Jarvis, Walker

RES-18-022

Development

A Resolution Approving The Mayor's Appointment Of Richard Dobda To Serve A Four Year Term As A Member Of The Landmarks Commission Expiring On December 31, 2022 ([Resolution](#))

- Request to move to full Council

Haire: thank you Mr. Walker; this is a new appointment for a vacancy that we have; we have a few members of landmarks commission that do not want to continue on for another term; Mr. Dobda has a background in graphic design; and he currently works for a designer for a signage company' a lot of the applications we're reviewing have to do with signage; we thought he would be a good addition; he and his wife live in Westchester and we would like to appoint him to a full term on the landmarks commission

A motion was made by Coolman to move resolution 18-022 to full council, seconded by Lynch. The motion carried with the following vote:

Yes – Coolman, Lynch, Amos, Bennett, Clark, Jarvis, Walker

Lynch: Mr. Haire, you said there's one or two more seats coming up on; landmarks; Haire: yeah; we'll have another two' we have one term that's open currently after the meeting tomorrow that they've rescheduled; and then we have another member of landmarks that has let us know that he would like to be replaced; we we'll have two vacancies still on landmarks and we have one vacancy on planning and zoning commission; Lynch: I talked to a couple people who asked to send in resumes; we'll see if they do; Haire: if you know anyone please let me know; I'd like to reach out to folks and talk to them about it; Lynch: how are we on zoning though; plenty of people; that's full; Haire: planning and zoning we have one vacancy; Lynch: still; Haire: yes; Lynch: thank you

RES-18-023

Finance

A Resolution To Approve The Distribution Of 2019 Bed Tax Grant Funds ([Resolution, 2019 Bed Tax Recommendations](#))

- Request to move to full Council

Jackson: thank you Mr. Walker; last Wednesday Mr. Bennett, Mrs. Amos and I met to go over the bed tax grant applications that were received for this cycle; I have provided you with copies of all those applications as well as a summary of our recommended funding levels; with that I'm going to turn the discussion over to you; I am just here to facilitate; Clark: would anyone form the committee like to talk about how you came up with these; not that I have a problem; Jackson: my suggestion rather than going through them one by one would be to raise any questions or concerns you have about what we've recommended so I don't know if anybody does; Clark: I just have one; the mural project; I noticed it went down; and I know you had questions; the committee had questions about the application; she responded to that and said that they would redo all of the murals; they're not going to add any but do the same; so I guess why the reduction at that point of the funding; Amos: we actually did not reduce the art guild they asked for \$1250 this year and we granted the full amount; they were \$875 last year; Bennett: yeah; they've actually gotten an increase over last year; Amos: we were nice this year; Jackson: they were \$875 last year because they had more than one project; Clark: okay I thought that was the award amount; the amount requested over here; okay; so where is the amount that you; Amos: the blue column; Clark: the blue; I don't have a blue; Jackson: the gray; Bennett: there's a gray column that's the amount that we're recommending; the column next to that is the amount requested; Coolman: he's

got the wrong copy; Clark: I got one that had blank numbers; I never saw those; Bennett: our question, Mr. Clark, for the art guild really was are we actually removing murals; are we going to continue to find (inaudible); I think we felt like we were kind of at a saturation point with new; so we were asking if we were replacing; so that's what we were trying to gauge; Clark: okay; that's a valid question absolutely; and I saw she responded; what I pulled up has completely blank numbers there; I thought this is what was asked; Bennett: no; Clark: and then this was what was awarded; Bennett: no those two columns are, Mrs. Jackson did a nice job of doing, like a progression from 17 to 18 to now; so we've got a nice historical; Clark: okay; my apologies for misunderstanding that; Bennett: no problem; Lynch: question; we had what 35,000 to hand out and award and only 21,000 was given; Jackson: 25,000; Lynch: okay; I was just looking at Destination's 35,000; cause that's a 25, 25 isn't it; Jackson: technically Destination gets 50 percent of whatever comes into this fund so that's an estimate based on what we expect to receive as revenue; so that number could fluctuate depending on what actually comes in; Lynch: so we looked at it conservatively at 25,000; Jackson: that's actually higher than last year; last year I think we were at 20,000; Lynch: we expect it to go up even more this year so that's got to be pretty conservative; Bennett: in the document Mrs. Jackson, this is just last year's funding grants that aren't on here, never mind; Lynch: was there anyone who applied who did not get awarded; Jackson: this year, no; Bennett: this year no; we had funds to at least partially fund every grant request; Jarvis: I'm surprised to not see that did not apply is the bicycle tours; Coolman: TOSRV; that's because Destination took that over; so it's a Destination event now; Jarvis: okay; Coolman: and Destination has included that in their grant; that's why; same with the art stroll; Jarvis: know that's kind of considered bad form to apply for both of these grants; it's usually one or the other; the Historical Society normally is on both, right; Coolman: normally; Lynch: the Human Services expansion for gardens; which gardens were they talking about; Amos: the raised beds that were put in last year; they want to double the number that they have; so it's for materials and costs of putting them in; not necessarily for labor but just the material; Coolman: they get a lot of that from Dill's don't they; Amos: some of the dirt and seed they still paid for and some was donated; the church did; it was Hopewell Methodist Church did a good chunk of it last year; they had tons of vegetables growing there last year which is absolutely amazing; Coolman: the other thing I noticed on here was the BrockStrong; I understand the background on that just so others understand; they've always wanted grant money to help pay for the umpire fees; this grant money is meant to promote the event and bring people in; Lynch: so more for marketing; Coolman: that's what the conversation piece is on here; correct; Amos: correct; and I believe Amanda's going to address that in their award letter; Jackson: correct; Walker: great job on putting together the bed tax grant applications and thank you to our facilitator Mrs. Jackson as well;

A motion was made by Coolman to move resolution 18-023 to full council, seconded by Jarvis. The motion carried with the following vote:

Yes – Coolman, Jarvis, Amos, Bennett, Clark, Lynch, Walker

ORD-18-050

Construction Services

An Ordinance To Authorize The Mayor To Enter Into A Contract With Quality Control Inspection, Inc. For Consulting Services Relating To Construction Inspection For The Period From January 1, 2019 Through December 31, 2019 ([Ordinance, QCI Agreement](#))

- Request to move to full Council

Sims: this is a contract for inspection services for our projects here in town; capital improvement as well as private projects; we're monitoring public works items that are being installed; it is for a period of a year; and we have been using QCI on the Gender Road phase IV project and that has worked out extremely well; actually the next item on your agenda as well is another contract with American Structurepoint; another firm that we've been using; I've determined that I'd like to have essentially a couple firms to work with because it becomes pretty important that we get the right person on the right project; this kind of opens us up to having a little more flexibility to make sure we're doing that in particular with capital improvement projects or projects that have a little bit more unusual type of work for us with regards to say the railroad reconstruction or we have a bridge coming up next year; Bennett: when you talk about QCI, Quality Control Inspection versus the American Structurepoint and you say it's good to have, I guess what's the

specialty of one versus the other; is there or is it nice just to have a; Sims: they do the same work; but a lot of this industry is really driven on the people you get on a project; everybody has a couple of standing individuals and then they kind of make up the balance of their workforce with maybe interns or young engineers or surveyors; so you run into the situation where we're a little limited on the experience of the individuals and their availability as well; also when there's an up tip in the economy in general everyone's busy right now so it does become a matter of trying to get the right people working within your community; Jarvis: having said that, this is something I think makes since is to have multiple sources because it keeps things competitive; and like you said it opens up a broader group of people; in practice do you see them working together on projects or as this one is QCI this one American Structurepoint; Sims: I would separate the projects; there would not be any overlap essentially; at this point my intention for the coming year would be is use QCI on the street program; basically our large capital improvement project for this year; and very likely on the Crossroads Church project; so the extension of Bigerton Bend with the bridge within that project; and keep American Structurepoint on the private work as long as the availability of people is there; there are instances where maybe we have two things that are butting or may interact with each other; I will tell you that the industry, it's a small word; so a lot of these folks do know each other; worked with each other in the past for another employer or something of that nature; Jarvis: yeah; I was kind of going up the accountability tree right; if you've got too many people in there it becomes a finger pointing thing; and it sounds like you've already anticipated that; Sims: yeah we don't want to have blurry lines on projects; that's always messy; Jarvis: have we ever used American Structurepoint before; I know we have a history with QCI; Sims: we've been using American Structurepoint since 2015; we have had them under contract; Jarvis: what was the biggest project in that time period that they did; Sims: well definitely the street program; they've done all the private work since that time and the street programs; when Gender Road came back up, and we've done this in the past, on those much larger CIP projects to go out and get prices and look at it; again, because the individual becomes critical when you're talking about the interaction with residents and business owners and trying to keep people informed; you know you've got to have the right person on that spot; we did that with Gender IV; and I have been out and looked at other firms; we took four prices on that project last year; that was kind of the window for QCI to return and do some work for us; Jarvis: one final question; is there a retainer the a time and materials portion to this; Sims: there's no retainer; it's strictly bill by the hour when they work; in the summer time they tend to work quite a bit; like the contractors hours; maybe six days a week; then when things are slow and you only need one person four days a week or something that's what we pay for; Jarvis: great; thank you; Lynch: these inspectors, is this more for public works like projects where its structural as far as homes or commercial buildings; Sims: this is strictly for public works stuff; so they're going to do the sewer, water, storm sewer inspection, roadways; Lynch: who do we use then fro structure such as homes and commercial buildings; Sims: we have a building inspector; a company that's under contract as a vendor for us; Luke what's the name of our building inspection company; Haire: Dynasty Inspections; Lynch: is that a year to year contract too; Haire: it's a three year contract; Walker: have we ever used our own inspectors or had our own inspectors; Sims: we have not; initially when I came on board things were very busy and then we had an immediate decline after that; so we've had multiple times within the budget planning to look at a construction inspector but until quite frankly recently there hasn't been a discussion again because it just wasn't necessary; it didn't make good economic sense; we had to have something for that person to do year round; that's actually something Amanda and I just talked about here in the recent months; about maybe having to bring somebody on at some point; I'll probably look at it really closely this year; there might be something next year; because we have the increase in construction which is great but it's very cyclical as we all know; but we also have other needs now; we've got a lot more happening with right-of-way items; and that falls under my umbrella; it's very time consuming; someone with the skills to deal with that as well as heavy hauling type permitting or any kind of permitting in the right-of-way is another item that's pretty much year round; so that's picking up; Walker: would they take care of gas work too; stopping by taps being put in; Sims: absolutely and that's part of that right-of-way so; when we do right-of-way work there's an investigation initially because there's a request for information; so we have to go and finds all this information and provide it to the utility companies; then there's usually some questions; there's plan review and so forth; then they're being issued their permit; well then they have to come do the work; and we're probably not as on top of that as we certainly could be or should be; in some cases when they actually open the right-of-way; also being there to actually make that every day that things are in place properly; holes are being back filled properly; pavement repaired correctly; that sort of thing; as more and more utilities come along with more and more development and

growth we need somebody there for that stuff; Clark this is a little non germane to this topic; you mentioned Bigerton Bend; can you give us a status of where that s right now and what the projected timeline of completion of that project would be; Sims: you've probably seen all the heavy equipment sitting out on the Crossroads site; they started to get into doing mass grading; the weather has actually prevented them from even completing the mass grading; so they've got their building pad built up; they were not able to get graded for parking lots before the weather kind of got pretty crappy; so they're really kind of waiting for basically a freeze to come to make it a little more manageable to move around; they're obviously concentrating on the on-site building site portion right now because they're wanting to get that building pad finished so they can get footers in as soon as those are ready to go; get through our process, I'm not sure, Luke do they have their footer inspection permits yet; Haire: they do not; Sims: they're submitted I would suspect; Haire: actually they do; they go them last week; Sims: did they; so they want to get started on that; the extension of Bigerton Bend, the long kind of critical path for that is going to be the bridge; the road work is not a huge time consumption type project; it's farm field; it's pretty straight forward; so my estimation at this point is that they will most likely start early spring; that would give them a nice six month window to actually get that 100 percent complete; it' there goal to be up and operational before Christmas next year; Clark: and that road would have to be done before they could get operational; Sims: absolutely; we're looking at the idea of generally being done by November 15th; so you don't have to be concerned about weather issues which they can certainly have; I think it's probably a six month project so they don't need to run out there in the middle of this mess and start installing utilities and dealing with the weather conditions even with all the concrete and so forth for the bridge; so you'll continue to see activity;

A motion was made by Lynch to move ordinance 18-050 to full council, seconded by Coolman. The motion carried with the following vote:

Yes – Lynch, Coolman, Amos, Bennett, Clark, Jarvis, Walker

ORD-18-051

Construction Services

An Ordinance To Authorize The Mayor To Amend A Contract With American Structurepoint, Inc. For Consulting Services Relating To Construction Inspection For The Period From January 13, 2019 Through January 13, 2020 ([Ordinance, Agreement](#))

- Request to move to full Council

Sims: there is the next item on the agenda and I'm here if there's another question; I think I've thoroughly explained it; just a second company American Structurepoint;

A motion was made by Amos to move ordinance 18-051 to full council, seconded by Lynch. The motion carried with the following vote:

Yes – Amos, Lynch, Bennett, Clark, Coolman, Jarvis, Walker

E. Reports

Spencer: thank you for squeezing me in here; I now it's a little late tonight; I was not in attendance in November and will be on vacation with my family until January; I was here to give an in person report here this month; I will keep it brief; the 2019 street maintenance program I will be providing the draft document exhibit specifications to staff this week for review; with an anticipation to move that towards public bidding in January to February time frame; so that can get going next spring; some other efforts from the engineering and my office has been supporting Mr. Haire on the development side on some traffic study reviews as they've been coming in; additionally through some initial discussions from Mr. Peoples with ODOT; we've identified a source of funding to update signal timing along the Gender Road corridor; now that a lot of the major improvements have been done the opportunity is through ODOT; we'll be preparing a request and of successful would be 100 percent funded through ODOT to update the signal timing and sequencing; through some of the development related studies through there, there's been some identification of some

possible opportunities to optimize that system so we're hopeful that through that effort we'll be able to make the most improvements possible; Jarvis: I'm trying to figure out exactly what comes out of that; it sounds like good things but I don't know; Spencer: so what will happen they will study the corridor and that's going to include getting updated traffic counts of all the different movements at the intersections; we'll do all the intersection along Gender Road including the signalized intersections one street back there along Winchester; and through that what they'll do, and it's done through software nowadays but they'll basically simulate the entire corridor and they'll look for opportunities to adjust cycle times in different signals to try and meet the real demands both morning and afternoon peaks; and so they'll try to see if we can maybe shorten one cycle and add a little length to another one in order to maximize movements through there; certainly it's not necessarily a fix all with the limitations that we have; it's an opportunity to adjust to the way traffic patterns have actually developed over the last few years; it's been some time, I don't know the exact date since that's been updated obviously with our improvements on that corridor we expect to see some changes; Walker: being that you're going one street back there's no possibility that you're going to shorten the one coming out of Kroger; that's pretty short; Spencer: certainty that area and the intersection there by Prentiss School is certainly one of much discussion and that's something that will be included in the evaluation; I can't speculate on what it's going to say as far as improvement but that's certainly something that will be examined; Peoples: it won't be shortened; but it probably won't be lengthened either; Walker: probably not; I kind of figured that; one and a half cars now; Lynch: when do we think this is going to happen; Spencer: with ODOT they do they as an off cycle funding which means they'll basically accept applications at any time; ODOT uses, they go through a process and select their consultant that does these state wide; I got a correspondence I think it was just last week from ODOT; they're going through that process so they should have their 2019 consultant on board in January; so we'd like to try and merry that up and get our request in in January; it's a six to nine month process upon acceptance to complete the study and make the recommendations; and then just the implementation with the signal timing program would happen thereafter; so I would say certainly by this time next year if everything goes as planned we would see those changes; Lynch: and it's not a definite that they'll go with this; Spencer: through the initial discussion it sounded very positive; one of the things they look at is traffic crash history and congestion; so we have the updated information; it's an informal request; it's a letter saying hey we see these crashes here we see congestion; this is a main corridor of Canal Winchester; we request that you examine this as part of your synchronization program; and it's most likely that they will but it is subject to that request; Lynch: 99 to 95 percent maybe you think; Spencer: sure; better than 50/50 for sure; certainly I would be surprised if they didn't accept it; let's say that; well over 50/50 but you never know sometimes; Clark: is that model labeled to take in account additional traffic; when we look at OPUS that might be creating growth and that; Spencer: one of the things that happens with that and certainly I'll be engaged and there's a few gentlemen from my office that have some of the historical context along Gender Road; and our office has done some various studies; so one thing that will happen when ODOT initiates it is there's going to be a kick off meeting and one of the things is going to be giving them all the information we have both from historic studies and also studies that project growth; so that's something that can be considered in that but it's going to be kind of our collection of data to hand off to them; they'll go out and get counts and all that but we have a lot of institutional information that we can provide that will support the effort; Clark: good; Spencer: the final thing I had here on my list is I think we've hit a milestone moving forward with the rail surface crossing on High Street; so the railroad had sent over and MOU; we had some conversations about that; it offered a 50/50 cost share on the improvements of the surface crossing on High Street; I think as staff we've decided to move forward with that; we're going to go ahead and complete the design for that and we would anticipate that improvement happening in 2019; I do not have dates at this time; it's going to require certainly some coordination with the railroad; impact to their train tracks; to their deliveries; similar to Gender Road but nearly as intense; but ultimately that improvement will be able to facilitate a pedestrian crossing on the tracks; provide a surface that we can get pedestrians through that area; I think in reality it's a good opportunity; waiting on the railroad we will be waiting a long time; I think by us kind of pushing the issue a little bit it would certainly be a benefit to the residents; Jarvis: it's really a small miracle; so good job; or something's changed on their end; Spencer: I think the offer to partner is certainly something they don't get a lot and

see a lot and I think when they see that and the community coming forward and offering that they jump at the opportunity; certainly I think from the railroad's perspective they get a lot of people complaining, hey when are you going to do this or do that; so when they see someone coming to them with a potential solution they appreciate that; next we'll talk about the bridge right; Jarvis: right; Spencer: we'll see if that one goes anywhere

Peoples: Thank you Mr. Walker; start out with if you have noticed we have new carpet in here; we put that in last week; we also have a new desk over there for the clerk; little bit easier; you don't bang your knees on the pedestal that that sits in the middle; that was done; we had that kind of programmed ripping carpet out in the audience and then where there chairs roll; this is actually a carpet square that compliments the room very nicely; just one thing from my written report; we did get cost estimates back; engineers estimates from the office renovations at the municipal building and community center; they are just about in line with what we thought that they would be; with the municipal building being at \$77,000 and the community center at about \$70,000; a lot of these are security upgrades that we've been looking at for quite some time; and down at the community center the ceiling in the open space, just putting new tiles in there and painting the grid; we're still looking at those as far as from a long term standpoint at either one of the buildings; making those investments in those and just trying to see where are future plans are; as I put in there this was part of, these projects were identified as part of the borrowing we did for the public service facility; so there's nothing new; it's already budgeted and appropriated and Director Jackson can explain that more if you need; Amos: Mr. Peoples will anybody be displaced during these renovations; Peoples: yeah; we haven't really discussed how it's going to work but basically at the municipal building we're going to cut a hole in a wall that's existing there and then basically put a solid wall across where the two offices are now where the water billing clerk and the clerk of courts are; so that the outside desk will basically end up going away and we'll have the three windows where you go up; so then there's a back entrance for each one of those; so we're just trying to figure out where people would go right now; at the community center we really haven't talked about it much; it will be basically enclosing Linda's desk and there will be a secure door there so no one can get into that; if you think about it when there's rentals that's an open desk right there; the computer is locked up but you always seem to find somebody sitting there when there's rentals going on; we haven't figured that out; that's part of our process as well; the seniors will not be displaced other than when we're doing the ceiling there; there may be some events that have to be canceled while we're going through that; Jarvis: Mr. Peoples I also had a question; Steve Smith's report he talked about receiving the MPDES permit to operate for five more years of renewal; there was kind of a windfall in there about not having to remove the phosphorus; that it would translate into savings over a five years period of about a million dollars; so I guess now my question will switch over to Mrs. Jackson; was that expense programmed for next year and the other years; was that counted on or was it just; Peoples: I'll start a little bit; it would have been a capital expense that went through that; we would have probably had to add tanks and chemical feed facilities; and then from an annual basis we would have had to just add that chemical; it would have been the ongoing thing; and then probably an increase in the sludge production; the chemicals precipitate out the phosphorus in the water which would then add to increased sludge production; Jarvis: so we've got 100 percent cost avoidance at least for; Peoples: avoidance yes; at least at this point; we don't know where that next cycle is; we did have it on the CIP; and basically we pushed it back five years; we had to actually do a study last year on what we would do; I believe every facility in the state had to do this study for what we would do to address phosphorus should we have a permanent limit; Jarvis: sounds like we dodged a really big one; as far as the budget goes it doesn't have any effect because we really didn't even know if it was coming for sure anyway; Jackson: correct; but the sewer fund is very healthy and we knew there was a possibility if that possibility came to fruition; obviously it didn't; Jarvis: so it just keeps carrying over until that day comes; Peoples: and we knew in I believe June that it was not included in the list they put out to draft permit to allow comments; and we knew in June that the phosphorus was not included in there; when we went through and director Jackson did the proforma on the rate evaluation that was factored into that; Jarvis: okay I see; thank you; Walker: any other questions; thank you Mr. Peoples; and the carpet looks great; Peoples: I didn't pick the color;

Haire: thank you Mr. Walker; a few updates on some changes that are happening downtown here; many of you have noticed that 3 South High Street has been covered up for quite a long time; they should be unveiling that at the end of this week; so hopefully on Friday they'll have that taken down and you'll see the front of that; Fantasy Cupcake is moving into that space; they're moving from 9 South High st 3 South High; and then Leander who is another local retailer down here will be moving into 9 South High where Fantasy is vacating; so just some movements happening there; also Fitness Firm who has been in business for 21 years downtown here is closing as of January; so January 1st; and also Team Gear will be closing as of January 1st; just kind of updates on what's happening down here; we have a lot going on on the residential side of things as well; we're right about 60 new single family homes this year; we've had a lot of subdivisions where they've had new phases come online recently; so we're actually up to where there's 91 available lots in the city; with another 90 under construction currently; so that will be the most lots we've had available in quite some time roughly in the early spring when those get finalized; any questions; Clark: I had on Lucas; we had Doc Mills in here last week; is there anything new that's happened between him delivering this stuff to us and what's your plans; Haire: so we had cited him into Mayor's court for failure to comply with our signage regulations; we had try to work on that for a number of months and we weren't able to resolve that with him or his tenant; he is listed as the occupant on the building; so we cited him into Mayor's court to take care of that; I believe he now has those signs taken care of and has corrected that; and he came in today and got a temporary sign permit that they'd like to put up until they figure out their permanent solution; Clark: good; okay, thank you; Lynch: quick question; back to Doc mills place over here in the calculation of all the signs and such did they take into account the state farm or whatever those big bold letters are over there; did that come into the equation at all; is there any remedy for that or can anything be done; Haire: the citation is in regards to having lighted signs; so we don't allow lighted signs; so they had internally lit cabinet signs that were placed in the windows; and if you recall last summer we did a complete rewrite of the sign code; so we eliminated the square footage requirements of the old town area and we just look at what would be appropriate for the scale of the building; so it can't take up more than a maximum percentage of the front of the building; so it was a complete change there; Lynch: and that has to do with new signage not existing signage correct; Haire: correct; existing signage would be grandfathered in; Jarvis: plus in reading the material he left for us to take away for me was that he felt a little offended that his building was called something less than pretty and probably not a good time to address something new; Haire: we've tried to encourage certain property owners with the facade grant program and so he apparently was offended by that; Jarvis: but as far as how it's left you feel that he is satisfied; Haire: I couldn't speculate; Jarvis: no comment on that; I'm trying to figure out do we, he addressed council and we need to answer the mail in some way; there have been some developments and I;m not exactly sure how to do that; is there anyone here that's a personal friend of Doc Mills that could at least take pule; Coolman: I talked to Doc Mills today by chance and I had a question for him concerning what Lucas was pointing out was on his occupancy permit; he listed the space as occupied by Emerge and the tenant as himself; so I asked him if he could clarify that for me; is that true first of all; he said let me dig that document out and I will let you know; it was the first time I ever filled out an occupancy permit; yeah but you stood here before us and told us that 30 years ago you set that ordinance; you sat in our chair so; kind of give me the scoop on that; and he called me back about 10 minutes later and he said yes I did list myself and the reason is because I needed to get that space inspected for the next tenant to come in because I didn't have a tenant at that time; so that's why; Lucas if that helps you any; personally I don't know the facts behind that; my office does interact with Doc as we insure his building; Doc is a personal client so I get to talk to him quite frequently; and his whole take on it he just wants to work it out with the city; he thinks the ordinance is outdated; he wants more lighting as he told us; I can tell you in the last three years we paid three glass claims for him where kids went by and shot the glass out of his windows; that's why he thinks there needs to be more lighting right there; and since he has some lighting left on he claimed that there's been no claims; and no problems; in the insurance industry we look at that as a cyclical thing; not anybody was attacking him it was just a random act of vandalism and that happens from time to time; so I kind of explained that to Doc; and Doc likes his own remedies; I think that's what really it comes down to and I think that's what Lucas was alluding to before; that they tried in the past to work with him; but he wants to employ his own

remedies which sometimes is good and sometimes is bad; but I can tell you right now he is willing to come forth and work it out; he's just that we review the ordinance to make sure it applies accurately towards standards today; that's all he wanted; his big question was would this be resolved before Mayor's court date or does he still have to go to Mayor's court; and I said no you've got to go to Mayor's court; s that's the history on it;

Jackson: thank you Mr. Walker; we are getting to the point in the year where we will be cutting off anybody's ability to purchase anything so that we can close things out; obviously we will be able to accommodate any type of emergencies but we will be getting down to the last of the P.O. writing and the last of the check runs and things along those lines; things are going to start ramping up in my department while they slowdown in everybody else's; Nancy Stir, HR coordinator wanted me to mention to those of you who are on our insurance plan that you will be getting information about the biometrics screenings that we do every January so keep an eye out for that; Walker: as I stood corrected from Mr. Peoples thank you for taking care of the carpet in here and the decorations it looks great;

F. Items for Discussion

G. Old/New Business

Amos: I have a new; so we are going to try out a coffee with council; it would be the third Saturday of January; and we're going to at least go for six months to see how it works; anybody in the community can come in and have coffee with us and ask questions in a more general setting; the first host of the meeting will be the Inn at Winchester Trail; let me look at my calendar; I think it's January 19th; but Mr. Bennett has graciously agreed to go with me the first time; it is January 19th; but there is an opening for one more person to join us that day if anybody wants to join us; it will be from 9 a.m. to 11; basically we're just going to invite the community in to come and talk to us; I've had a lot of people say that they're uncomfortable talking in front of a microphone but they do have questions; so it's to get us in a more generalized setting; the Inn at Winchester Trail has graciously volunteered to provide coffee and some light refreshments for us; any takers on hanging out with us for a couple hours; Coolman: I would love to but I have to check my calendar; Amos: but we'll rotate out so people can all get a chance to hang out; Jarvis: this is informal right; although there could be some active business that comes out of it and that's my only comment; I think it's a good thing to reach out and be more accessible; but if it does become something that requires an action that everybody remember that there's a front door; just remain non-committal until staff can weigh in on it; just like anything else; if it was coming in through an email or phone call or something like that; Clark: I think it almost has to be like a listening session; I think if you a spouse or too much too many views you don't know if you can deliver that or not; Amos: part of that is I don't think that everybody know who in the city to contact with certain things that come up; another thing we had talked about is there just certain topics that they want to hear about; is there something that we can bring to the community that they want to hear about; not going to throw Mr. Haire under the bus but development is very intriguing; does the community want to understand that whole process better; we can't choose who goes in; we really want to find out what our community wants to talk to us about; Bennett: I think it definitely is a listening session; just hearing from the community on are there topics that they'd like to see more education on; do you hold one of these meeting as and maybe it's not on a Saturday; is there an evening or a day that you'd set up and work with the city; is there some sort of informational session that would be beneficial to the city as a whole; I know we've had the Fairfield County Sheriff do one of the drug talks which I found very beneficial; so beneficial that the Scouts actually invited them to come do it just for the Scouts; so it is what Mr. Clark said just more of a listening session; you're definitely not taking action; and I think part of the feeling is that when people come here we give them five minutes to speak and then we may or may not, depending on the topic, answer because by council rules we're not to necessarily engage with them; it's their opportunity to speak and to be heard; this just allows an opportunity for casual conversation in a less formal setting; Walker: which we have changed that up a little bit just over the last year or so where I know Mr. Jarvis has explained to the speaker, the person that's speaking, hey I just wanted to let you know it's not that we're being rude

and not responding; we're here to listen and we're taking it in and we do converse about it; that's something that he's made real clear which I think is a good thing; rather than standing there wondering why we're not talking back; Coolman: and I think the other point that would be very beneficial about these meetings is to listen to how the people receive their communications; it's been over a year now where we've heard that some residents have gotten a hold of one or many of us here saying I don't know where to find this information at; we can identify through some of these meeting what courses are you using and we can help guide them; and really find out what mechanicals they're using; are they using their computers; do they know how to get into the city website; that kind of thing; Clark: who's going to determine who goes to which one of these; Amos: after this first one I think it's really just throwing it out and saying who's available; who wants to go; we can't have more than three; but I think it's important for everybody to have the opportunity to sit and listen; of you want to; we don't want to say you have to; of you want to do it; we set it up with the community center and a couple places around town to help host; just so that we kind of have varied places; and we'll get it out via email; Clark: so the first one you two; Amos: I don't know; we're going to have to check; Clark: I have to check too; I might be able to; Lynch: I think the whole thing is a great idea; Clark: so when are the other days; Amos: my apologies it's going to start the 26th, a Saturday; we have a flyer; our graphics designer created this lovely flyer for Amanda to distribute; we'll send it to the city building; we're looking at the fourth Saturday of every month so it's consistent; Jarvis: I don't know why just sitting here it strikes me that somewhere you have to as a disclaimer, this is individual council people kind of as an outreach thing; that you're not necessarily representing council or all of council or the city; and I'm not sure how you do that; Amos: maybe Gene can come up with a cute little poster that we can print off; Bennett: there are other municipalities that are doing this; Amos: Gahanna does it; Gahanna has this currently; there's a couple other cities that do have events like this and they invite their residents to just come in and talk; Jarvis: I think the benefit will outweigh the risk; I'm just saying please be aware of it when you're speaking because otherwise people will believe that what they're hearing is the official gospel of Canal Winchester; Clark: it needs to be communicated in a way that is spelled out exactly what they're going to get; what to expect; you're not going to get a lot of; Walker: there's really not going to be more conversation than what there is in here is what they're saying; the folks come in here and they do speak; we're not really able to comment; at that time it will be pretty much the same thing; except they can come into a more open forum; Clark: I think if it's public record they just need to understand that you're not representing all of council; and I don't want somebody to hear, well Bob told me in this meeting it was a go and we're going to do this; and whether I said that or not this needs to be done in a careful way; Amos: I agree wholeheartedly; this is more of a listening; Clark: I think as long as that's communicated that way you're fine; Bennett: and I think also what you could have too depending on who's there someone could potentially write up a summary of things that were brought to the attention so that all of council whether you were there or not could sort of be in the loop or we'd all be aware of discussions that are being had; Clark: so there's be minutes and reported back; Bennett: not formally; it would be unofficial; probably a summary; but not official minutes; it's not a formal meeting; Amos: on our part asking the questions it's what kind of things you would like to learn; what do you think; what do you think of our community; what do you think of the progress that's going on; it's getting their input in that direction; guidance wise we would refer back as we always have to city officials who take care of us;

H. Adjournment @ 7:00 p.m.

A motion was made by Lynch to adjourn, seconded by Coolman. The motion carried with the following vote:

Yes 7 – Lynch, Coolman, Amos, Bennett, Clark, Jarvis, Walker

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

December 17, 2018

7:00 PM

City Council

*Bruce Jarvis – President
Mike Walker – Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order *Jarvis called the meeting to order at 7:08 p.m.*
- B. Pledge of Allegiance - Clark
- C. Roll Call *Present 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker*
- D. Approval of Minutes

[MIN-18-055](#) 12-3-18 Work Session Minutes ([Work Session Minutes](#))

[MIN-18-056](#) 12-3-18 Public Hearing Minutes ([Public Hearing Minutes](#))

[MIN-18-057](#) 12-3-18 City Council Meeting Minutes ([Council Minutes](#))

A motion was made by Bennett to approve Minutes 18-055, 18-056, 18-057, seconded by Coolman. The motion carried with the following vote:

Yes 7 - Bennett, Coolman, Amos, Clark, Jarvis, Lynch, Walker

E. Communications & Petitions – NONE

Jarvis: we received the exterior elevations from Westport Homes and also floor plans; those came in a little bit later; possibly earlier today or yesterday; Mrs. Jackson are there any other communications that you're aware of; Jackson: I do not have anything;

F. Public Comments - Five Minute Limit Per Person

G. RESOLUTIONS

[RES-18-019](#)
Development

A Resolution Approving The Mayor's Appointment Of Joseph Wildenthaler To Serve A Four Year Term As A Member Of The Planning And Zoning Commission Expiring On December 31, 2022 ([Resolution](#))

- Adoption

A motion was made by Coolman to adopt resolution 18-019, seconded by Walker. The motion carried with the following vote:

Yes - Coolman, Walker, Amos, Bennett, Clark, Jarvis, Lynch

[RES-18-020](#)
Development

A Resolution Approving The Mayor's Appointment Of Joseph Donahue To Serve A Four Year Term As A Member Of The Planning And Zoning Commission Expiring On December 31, 2022 ([Resolution](#))

- Adoption

A motion was made by Amos to adopt resolution 18-020, seconded by Walker. The motion carried with the following vote:

Yes - Amos, Walker, Bennett, Clark, Coolman, Jarvis, Lynch

RES-18-021

Development

A Resolution Approving The Mayor's Appointment Of Jamoya Cox To Serve A Four Year Term As A Member Of The Landmarks Commission Expiring On December 31, 2022 ([Resolution](#))

- Adoption

A motion was made by Lynch to adopt resolution 18-021 seconded by Coolman. The motion carried with the following vote:

Yes - Lynch, Coolman, Amos, Bennett, Clark, Jarvis, Walker

RES-18-022

Development

A Resolution Approving The Mayor's Appointment Of Richard Dobda To Serve A Four Year Term As A Member Of The Landmarks Commission Expiring On December 31, 2022 ([Resolution](#))

- Adoption

A motion was made by Clark to adopt resolution 18-022 seconded by Coolman. The motion carried with the following vote:

Yes - Clark, Coolman, Amos, Bennett, Jarvis, Lynch, Walker

RES-18-023

Finance

A Resolution To Approve The Distribution Of 2019 Bed Tax Grant Funds ([Resolution, 2019 Bed Tax Recommendations](#))

- Adoption

A motion was made by Coolman to adopt resolution 18-023, seconded by Walker. The motion carried with the following vote:

Yes – Coolman, Walker, Amos, Bennett, Clark, Jarvis, Lynch

H. ORDINANCES

Tabled

ORD-18-029

Development

Sponsor: Jarvis

An Ordinance To Amend Part 11 Of The Codified Ordinances And The Zoning Map Of The City Of Canal Winchester, Rezoning An Approximately 11.954 Acre Tract Of Land From Exceptional Use (EU) To Planned Residential District (PRD), Owned By The Dwight A. Imler Revocable Living Trust, Located On The Southeast Corner Of The Intersection Of Hayes Road and Lithopolis Road And Consisting Of Parcel Number 184-002994, And To Adopt A Preliminary Development Plan And Development Text For A Proposed 79.5 Acre Planned Residential Development (Middletown Farms) ([Ordinance, Exhibit A, Exhibit B, P&Z Recommendation](#))

- Tabled at Third Reading

Jarvis: the applicant and representatives are here this evening; before we have our internal discussion it would be appropriate to hear what they have to say; and they provided us with some materials as promised regarding the exterior elevations; I'm not sure who's doing the speaking this evening but you're welcome to come on up;

Jack Mautino, Division President Westport Homes: thank you very much and I appreciate council's time this evening; at recommendation of council we, the applicant went back to the planning commission on November the 13th where we did receive unanimous approval from planning commission on two specific matters; those two specific matters were one: the proposed requirement regarding the porch placement and its proximity to the garage; I know planning commission at that time was recommending that the garage sit four feet behind the front body of the home or the front livable wall of the home and that; and we received approval; again, unanimous approval from planning commission to where the porch or the garage would not be any further beyond the front of the porch or sit behind the porch itself; the other matter that was addressed there was the lot coverage in which we agreed that the home would not cover more than 30 percent of the lot; one question was raised on the last presentation we made about the planning commission and to council was are we representing homes that Westport Homes was going to be building; so again at that recommendation we decided to go ahead and show specifically some elevations that we are proposing for Middletown and that these are homes that we are currently building; do we have that presentation or I can certainly pass it out; I'd be happy to go ahead and pass it out; the plans I'm showing here are elevations of Westport Homes that are currently offered; and where the garage has been adjusted to where it does not exceed the front of the porch; so there's roughly nine plans here and these are Westport Homes that are being proposed in Middletown Farms; now several of these are the same model style; the very first two pictures that you're looking at there of these elevations are of a Denali; one is a Denali Farmhouse style and the other is a Denali Craftsman style; I show these only because you can see that they're quite discernable and other than the name Denali I don't necessarily think that you would look at those two homes and you would think that they're the same house style; but we do put elevations or facades on those homes; all of the homes I'm showing you here would comply with what planning commission had unanimously approved; so I wanted to make sure that I gave you all a sample; and I believe last time I was here I had presented a few plans that were not Westport Homes but were shown to you in concept; the other presentation that we made to planning commission that I believe would be fair to present to council as well; I believe it was at the request of council or one of the council members, I don't recall specifically stated that if you were to push the garage back by four feet how would that impact the lookability of the home on the inside; we had often discussed mud rooms and we had discussed entry areas off of the garage; so what we did is we took four examples; and these are the same examples that you have; several of them are in your packets of the elevations; let me just run through them with you fairly quickly here; the very first plan that you have is a Baxley Two I believe it's titled at the top there; so if you took that Baxley Two and shoved that garage back by four feet how does it impact the home; well the first thing that it would do on this particular ranch plan is it would reduce the square footage by 142 square feet; at roughly a nominal amount of \$100 - \$120 a square foot you're looking at a reduction in terms of purchase price by \$15 to \$18 thousand; the master bedroom depth is reduced by three feet nine inches; the laundry room as you can see is considerably smaller and no laundry tub option would be made available; the master closet is considerably smaller; the master bath would only allow one vanity; a window would be eliminated; and a rear guest closet is eliminated; if you take the next plan which is a Hawthorne; Jarvis: while you were looking at this I understand the concept; everything just kind of accords together but did you also take into consideration a change in the footprint, the foundation would no longer be symmetrical but maybe have a bump out; is that something you've thought about; Mautino: all possible but keeping within the basic footprint and the square footages; to your point it's like an amoeba; if you push on one the other one has to go someplace to pick up the additional square footage in some aspects; what we wanted to represent here in doing that it gets us completely redesigning the home to allow for that garage to sit back; Jarvis: right; there would be some additional engineering costs at the least to do that; Mautino: correct; if we wanted to keep within the basic envelope and just push the garage back by that four feet I think that you can see here the radical impact that it does have on each of these floor plans; two of them ranches and two of them two stories; and again wanting to just give those examples; we still feel very strongly that the architectural adjustments that we have made to the homes by having the front porch be a minimum of 100 square feet; adding the architectural detail to the garages; keeping them no closer of behind the front porch; this in itself allows for better livability in the home; when we start having to

redesign homes for one particular community then we have to avoid that community; we have to look someplace else; if we're designing homes for just one community or one subdivision; we do meet the side load requirement; we have addressed the snout houses that the 2006 code was written to; and we do feel that with this architecture along with planning commission's approval that we are ready to move forward; Clark: can you give me the square footage of each one of these; the Baxley Two and the Hawthorne; just go through each one of those and give me square footage; Mautino: I'm going to have to go from the top of my head; the Baxley Two is roughly 1,800 square feet; the Hawthorne Two is 2,150; the Denali is 3,300; and the Newport Two is 3,100; Clark: thank you; Coolman: sire the question I have is on some of your models some of these elevations you stated that you feel that you've met the square footage on the front porches; the Sycamore models I question; we were talking about 100 square feet; are those porches 100 square feet; Mautino: yes; let me check that Sycamore model; Amos: looking at it the door is recessed; that is one of the things we talked about; and it doesn't look like much area at all in that; the same with the Campton; Coolman: the Campton as well; Tom's pointing out of me that as a text requirement; it's in our text so that; I would say the likelihood that the Sycamore D Farmhouse would not be 100 square feet but with the depth and just looking at the two dimension of the Sycamore that probably is; but what I would say as Tom pointed out it is a text requirement so all of the porches would be at minimum 100 square feet; Hollins: and it might be an appropriate time, Tom or Molly, either one can you update council on the status of the text

Molly Winn, attorney, Westport Homes: good evening; thank you; the revised text was sent early this morning as a clean version; the marked up version was sent on Friday; it reflects the new lot coverage standard which is now code compliant at 30 percent; as Jack and Tom pointed out it does have the 100 square foot limitation for the front porches; meaning that per the legal document governing the property the front porches cannot be any smaller than 100 square feet; so while those elevations may not reflect it exactly the applicant has committed to 100 square feet total in the porch area; I believe those are the only new subset changes to the new revised textural requirements that were sent over; Hollins: did we address infrastructure, Molly, in the text; Haire: there is a commitment in the text of a number of infrastructure related items that we'd ask in terms of some right-of-way dedications, some funding to commit to improvements on Lithopolis Road and Hayes Road due to the impact of traffic from this development; and then the outstanding item that still remains is the commitment for infrastructure on Oregon Road; the applicant has committed that they're responsible for a portion of the traffic there but we haven't got up to a final decision to what that commitment level will be based on the total scope of that project; we'll still work on revising that prior to getting to a final development plan; Winn: and to Mr. Haire's point those are final development plan items; this is a land use hearing; those are not typically items we would proceed to in the event we were not able to get the rezoning; they are engineering and right-of-way dedication issues; I am prepared to speak to them; the applicant is prepared to pay for the traffic impact that they create on Oregon Road based on the traffic study that's been approved by city staff and that was completed; we also are committed to donating 40 feet of additional right-of-way to the center line of Lithopolis; donating 40 feet of right-of-way to the center line of Hayes; and 30 feet of right-of-way to Oregon; so those items have been flushed out with staff; some of the more specific would go to final development items; Hollins: and I just want to point out to council we have asked them to include to the extent possible in the text so we get as clean an ordinance as possible any of the commitments concerning the architecture, concerning the infrastructure; I believe was all that distributed to you ahead of time; the red line version of the text and the clean version of the text; Amos: it was not; Hollins: what is attached to the ordinance right now is the old version of the text; and really it's just a reference in your packet because it's such a large exhibit; I think the latest version specifically attached is the April 23rd 2018 version of the text if and when we were going to take action on this ordinance we'd want a motion to amend to substitute the most updated version of the text for this April 23rd version as exhibit B to the ordinance; in other words we'd want to incorporate the latest negotiated version of the text into our ordinance rather than reference an old version; Jarvis: I understand; does that include the things that were just addressed as far as cost sharing; and when I hear you say that you're willing to pay for the impact to the degree that the city is requesting; Winn: my understanding is that those negotiations are ongoing; I believe that the traffic impact study that was commissioned indicated 41.7 percent increase in traffic on Oregon Road as a result of Westport's development and the applicant has committed and will commit to funding at that level; it is my understanding that that is agreeable to staff; but I believe those discussions are ongoing; Clark: Lucas where does that money come from; is that out of the general fund or is that out of our street

program; is it taking away from other streets or what; Haire: when you reference the money you mean if we were to improve that roadway at some point; Clark: yes our share; Haire: it's something we would plan for over time; it's obviously something that we're still working on negotiating and still determining what the scope of a project would be if we were to do anything in the future; but it's not really part of the discussion for this evening; it's something we will work out prior to getting to a final development plan; Clark: another questions; have we in the past in past developments paid for residential not commercial roads to build out of a general fund or street funds or has the developer paid the share of the development; Haire: it's been various combinations; Jarvis: back in April you asked us to look at our residential standards and reconsider in light of modern times and different practices and such; that was done; it went through the whole process and such and what came out of it was actually a set of standards that were probably more restrictive or limiting I guess than what the previous ones were; now we realize that you aren't bound by this; this is a planned residential district; all the cats are in the air right; we can do whatever we feel is correct; but I have a question for you; a proposition; with those new standards and I hope you're familiar with them and I will guess I will say excluding the four foot setback on the garage, you've addressed that; its apparently something that you're not able or willing to do; but the rest of the standards that are contained in our new residential standards, we haven't formally adopted them yet but the direction is clear; it's been vetted through planning and zoning and we've even had a BIA review of it and they did not flag anything in there as being excessive or unrealistic; Winn: I'll address that; just to start as you noted the standards are not in effect; it is challenging when the applicant goes through the process, operates in good faith, and feels like they try to work with planning commission and work with council in order to meet what you're looking for in your community and to meet what you're looking for with the proposed legislation to have the ball moved sort of toward the end; this development was designed with an eye towards the existing code and existing law governing planned residence developments; Mr. Melchi the executive director of the BIA is here this evening; he is prepared to speak regarding the level of involvement that the BIA has had with this process; I think that you will find that while nothing was flagged that's because he was instructed that the time to bring up any issues with the standards would be here at council this evening; so perhaps that review by the BIA is not as extensive as we would hope; to talk about what the applicant has done; it does comply with the proposed standards; we have reviewed them; we've evaluated them; the first kind and I will run through my chart here quickly and I can slow down if you like or not go into as great of detail as you want; but the new code does require trim around the windows at each elevation; the applicant is ready and willing to comply with that; the new code also requires some pretty stringent requirements regarding building materials; the applicant is largely complying with that; However the applicant's development will have .44 vinyl siding versus the .46 that is proposed; with respect to the roof pitches the main roof pitches are 6 ½; the secondary are 4 ½ per the proposed legislation; the applicant is proposing 6 ½ and 5 ½ for secondary; and they are also willing to comply with the 8 inch overhang requirement for the gable and eve restrictions; so those are the kind of general areas where the applicant will comply; this development is going to look like what you've asked for; as to the diversity requirement, candidly the diversity requirement speaks to the design elements of the home; I think in that way it's both potentially overly restrictive as well as under restrictive; you could have a home next to another home that has a different design but has the same facade; and we would submit what was probably sought to be regulated here is two houses that look the same that are right next to each other; the other sort of issue we take with the diversity requirement as it is that as it is it's a minimum of three homes on either side you're potentially talking then about seven homes on one side of the street as well as three homes across the street; so you're looking at a pretty significant requirement; it's our experience where we look at this typically most homes are two and they regulate the facade; just to speak to that again we've also found that this is the type of item that is largely policed by the market; people typically don't want to build the same home that their neighbor has; there is sort of an eye to that when people build new homes in planned communities; so that requirement is not met and I'll let John during that time speak to sort of the issues with that; the chimneys follow your old code; regarding cantilever and shed chimneys that are permitted if they're on the rear of the home; the flat front entries the applicant will comply with that; they've committed to the 100 square foot minimum porch requirements; so we do meet the new proposed legislation based on that; any questions about anything I've covered so far; Jarvis: I don't know; you've covered a lot of things in a quick amount of time; I'm not sure I've got a clear picture of where the deviations are; I tried to take some notes but; the gist if what I'm hearing you saying is you don't have any problem with the standards that we developed other than that four foot setback;

Mautino: I'll speak to a couple of the standards that are proposed that we would have issue with that Molly hasn't mentioned yet; and again I'll let John speak to that; if I'm going from memory I believe any more than twelve inches of foundation would be wrapped in a cultured stone/cultured brick that could be applied toward subsurface; that's one that we would have issue with; Jarvis: above grade; yeah; Mautino: yeah; we would also have issue with the fact that I believe it's you want two architectural elements on the sides of the home on each floor; I believe how the code is written today is only two architectural elements on a gable; also the way the new code is being proposed is that windows closer than ten feet together can only be deemed as one architectural element; there are fireplace chimneys extending beyond the boxes themselves cantilever (inaudible) there's some give and take in there; my fear is simply this; now we're dictating so much cost on the exterior of the home that when does the customer choose what and how they want on the inside of the home; that's the fear; do I wrap my twelve inch foundation in stone or do I buy the granite counter tops or the surfaces or the appliance package; and my bigger concern with this is there's not a single appraiser that will give you value for those items; they'll give you value for extra square footage; they'll give you value for a finished basements; they'll give you value for more bathrooms; they'll give you value for granite counter tops; they're not giving you value for a third element on the side of a home or on two sides of the home; Jarvis: your points are taken but you have to put yourself in our shoes too; we have not had a new residential development in this city in well over ten years; I mean they're still building out form old standards; we cringe sometimes because of what was set in place back then and what we had to live by; this is our first opportunity to do something that we all feel pretty strongly about and unfortunately you're the first one through that door in over ten years; I don't know how to leave this right now; if we need more time to rack and stack this we're really coming together in the middle somewhere I think it's worth it if you're not or if you are asking us to take action on it this evening we're prepared to do that; but I don't know that it's going to be to your liking based on what I understand because the standard are important to all of us; while there's some room for some give and take here and there there's a lot more than just a couple of things it's quite a few things; and I understand what you do on the outside would somebody opt to do deluxe things on the inside; I don't know; I'm not in this business; I don't know; it's been a long time since I bought a house and I don't know what somebody would do; I think if they have enough money they would do whatever they want to do; that's the way it works right; anyone else on council; Lynch: I see people do crazy things inside of homes; we can't dictate that; but what we can do is dictate what our community is going to look like from the exterior; and that's what we're trying to accomplish with these updated codes; and like Mr. Jarvis said your kind of the first up to bat; Mautino: I think we agree on more than what we disagree on; and we have come a long way from where we've started; Lynch: I've noticed there's a lot of marrying between the 1130 codes and the new codes that we've brought forward; we did talk about putting trim around all the windows; that's not in 1130 but that is in our new code; you did talk about adding the soffit fascia and that's in our new codes not the old ones; the chimney you've moved to the back and it's not on the side; but it's still not an all the way to the ground masonry structure correct; Mautino: correct; Lynch: there's another one that was added in there but I didn't get that on my notes; you had mentioned it right before the chimney; siding's a .44 instead of .46; so what's the cost difference to you between .44 and an upgraded .46; Mautino: I'm not familiar with a .46; we use .44 in I believe Pickerington and Delaware; Lynch: what did you use in Commercial Point; Mautino: probably .42; but we also as Tom is pointing out to me we do have hardy fronts; so all of the homes are hardy fronts or cementitious material; she might have also pointed out the eight inch overhangs on the eaves; Lynch: oh yes she did mention that; Mautino: we're using again going back to two architectural elements on the side; so I think we are some hybrid between the two codes particularly with the porches and the garage and the architectural elements on the garage; I do believe that this is considerably more; the other thing that I have to look at and I think that you all have to look at as well is just simply a price point today of between \$350,000 to \$425,000; with applying those additional standards I would say that you're taking the home up an additional between \$15,000 and \$20,000 in cost; and at some point you effectively put an economic moratorium in place; well the rear elevations I believe is three architectural elements; which is easy to meet; Bennett: I guess I wanted to hear more about the respected just being two models on either end instead of the three; you said you had someone here that was going to speak to that; and then there was more that can be done with the facade than just the model; Mautino: I'll give you a great example; take the first two photos; just the first two and I do apologize one and two would not be permitted but the D elevation; these two homes would not be permitted next door or they would have to be three lots away the way your proposed code is written today; simply because they're both a Denali; and the next one couldn't be built; my point being the way the code should

be written is based on elevation; not on the name of the home; and today the way the proposed code is it states model not model elevation; so that's the point that we're trying to make; Jarvis: but to that same point model elevation you could make a minor change and you've created a new elevation but they're essentially the same house; I know that's not the case here; Mautino: there may be some examples here that you'd look at and think well those shouldn't be permitted; and the other simple thing that a builder will come along and do is rename them all; Lynch: call them different models; Mautino: so I guess it really comes down to and as Molly had pointed out it's not unusual for very stringent communities like Dublin to have a two lot separation between the same style; three lots using the same name and then imposing that across the street as well you're wiping out an entire street with one model stop; once that model would be built, I'm exaggerating, but it would have significant impact; Bennett: when you talk about the two lots of separation though is there a difference in the facade that you allow; let's say they're two lots apart are the facades drastically different; how close can I put that facade or how soon can I repeat the same facade; Mautino: it would not be directly across the street; so if this were on lot one the next closest would be lot four; Bennett: the exact same house; Lynch: so you have to have at least four units between each facade; Mautino: the same house elevation facade shall not be directly across the street and a minimum of two lot separation shall be required between the same house elevations facade on the same side of the street or diagonal from one another; Lynch: it seems like there's enough separation between these models and facades to separate them from being the same model; Coolman: they have seven different styles with each name of the style with two options; that's fourteen options here; Mautino: this is just a sample; we offer 23 different plans; Coolman: what are you going to offer here; Mautino: probably between ten to twelve models of which those twelve would have four elevations each; so upwards of 48 different styles; Hart: part of what we did and what we have in the text, it was designed and it was based on the current code, the existing code, but with the exception of saying elevations and facades not saying house design or house model; that really comes from us taking a look at other jurisdictions; we looked at Dublin in particular; they don't actually mandate a diversity standard in their code; but every one of their pud's that gets passed up there has this two lot separate; the same language that we picked out; we looked at Ballantrae, the latest part of Muirfield, Riviera and Autumn Rose Woods and they all have that six lot box where diagonally and on either side you can't repeat a house that's the same or similar; there's going to be some front elevations, I think Molly pointed this out, where you can have two different house models but the fronts look too much the same because builders can change fronts a lot as Jack pointed out; so that's the standard we're used to; it's very common throughout the market; and where jurisdictions do dictate a diversity standard that's what they go to; nobody has a three lot on either side and three lots on either side across the street standard; you're going to tell a lot of people no you can't have that house is our concern; Jarvis: would it be possible to hear from the gentleman representing the BIA; his thoughts on the standards;

Johnathan Melchi, Executive Director BIA: I'd be happy to; I want to make sure not to mingle us; our policy is typically not to comment on one of our builders developments; I want to make sure that this is not taken into context with their proposal; I appreciate the challenge you guys have; as you mentioned it's been since 2006 that this code has been updated; our builders agree that it needs to be updated; as we showed then the 2006 code as they read it they said well this isn't good either; so our preference as an organization and we're trying to be a little better at this is to work with the development if the code; and the situation here unfortunately was that we were not aware of the change until a week ago for a planning and zoning meeting where we saw the code; Mr. Haire was kind enough to meet with us and we had an interesting good conversation I thought; some things we needed to do better but to your point Mr. President on not having any changes we sent over red line changes to Mr. Haire and Andrew of some of the challenges we had; and we did talk through those; I would probably name three items that I think we had the biggest challenge with; the four foot garage recess is a major problem for all the builders that we talked to for many of the reasons that Jack outlined; primarily the square footage in the change; it was something that we were informed that the drafting committee was very serious about and that we would likely not have any luck changing but having talked to our builders this is a major sticking point for pretty much everybody that is in this marketplace or marketplace of a similar today; other challenges we had were the lot diversity which Jack alluded to; we in our email over had proposed two lot separation that was outlined in Dublin; I got some push back from my members on that but I think that's something that we absolutely could live with; other challenges were the request that driveways be merged when possible to

reduce the appearance of driveways; I think that's a novel concept except that consumers have told our builders by and large that that's not what they prefer; they do not prefer to share a driveway with their neighbor; you're trying to have a holiday party and all of a sudden you're parking in your neighbors side and they get irritated; it's just not a consumer preference; we do understand that the 2006 code is not great; the four sided elevations; we pushed back and forth between our members and Mr. Haire had asked us for some alternatives and quite frankly we couldn't get to any for some of the reasons Jack alluded to about increasing from two on a side to four; as my member said it just feels like we're putting stuff up to check a box; our opinion of this, and fear of this is it's going to set a mood in which no new builders will want to come into the marketplace and that the cost will be such that it's going to have a chilling effect; our recommendation or what I would ask of council is to give us some time to work with you and with staff directly to come to alternatives on some of the issues that we outlined; if council is intent on the four foot garage thing I can tell you it's the number one thing that folks as they read it come up with; the diversity models is the second thing; driveways third; there's a lot; if you talk to a number of builders some would have issues with the porch size requirements; I think by and large if you look at the proposal and section B it talks about to encourage design flexibility and creativity but the standards proposed are so prescriptive that there's not going to be design flexibility or creativity; there's going to be the same house over and over again which is what I think you'd want to avoid; Jarvis: can I ask you to clarify that a little bit because I don't understand how you get there with the way it's written unless I completely misunderstand it; Melchi: well I think as far as some of the requirements you have put in place as far as the design of the house including the porch size, so if two neighbors decide they want to have porches the houses are going to look relatively similar because you've already mandated where the garage is; you've mandated what the front porch looks like; you've mandated what features need to be there and I think you're going to have similar looking houses; council respectfully read these and I went around my neighborhood and I felt kind of bad about where I live because my garage is even with my porch but I would respectfully ask if you have an opportunity look at your homes and your neighbors and your friends here in Canal and see if they would meet this standard; and you have a great opportunity to move forward and as one of the councilmen said to set the stage for what Canal is going to look like in the future and we want to be a part of that; there's some challenges there and there's some things that my members are going to have to give on; and I think we know that; our hope is that we can be part of that process before you make a decision that we think could have a long term effect; Jarvis: thank you; Mr. Haire do you have any thoughts or observations on this discussion; you've been through the process every step of the way; Haire: yeah we had the opportunity to meet with some representatives of the BIA and went through the code prior to it going to planning and zoning; planning and zoning had asked us to do that so we did set up a meeting; they provided the red line version; we met with them and discussed the red line version; we altered the code based on those discussions; we had a number of alterations that took place; we asked for more input from the BIA; and I didn't have any further communication with them until Friday when I received an email from them; so there wasn't any other communication after that; I think we met in October I want to say it was; there wasn't other input; we did have a few differences that we thought were significant and some of the council members were on that committee; I think the priority was front entrances and garages being secondary to the home; so those were the main things that we were looking at that I still think are the major differences we have; and then the models were also a major difference we have in terms of diversity; the diversity the idea there being that we didn't want communities that the same builder developing the entire community and making one minor tweak to the home to meet our guidelines in terms of diversity; and we see a lot of that currently in terms of what's being developed in Canal Winchester; we have currently two active builders in the community; probably 75-85 percent of the homes each of those builders are probably two to three models that they're building and they are very minor tweaks; maybe they flip the side the garage is on and then they're building right across the street from each other; it happens frequently and that came up frequently in our observations from our committee; so it's something we said we really wanted to have more diversity in the houses themselves; Walker: as far as the side load garages that was quite a few back in 2006 in those plans; has that been met as well; Haire: we had a standard for 20 percent side load and I believe we increased that to 25 percent; but we also allowed a detached garage to count towards that 25 percent; Jarvis: up to

this evening I just kind of felt like new information coming out; new information; new information; I think tonight represents kind of everybody has made their case and I don't know that there's anything new; currently this ordinance is poised for third reading; it is tabled and I guess I'm asking the applicant if you want us to take it off the table this evening and take action or whether you think that there is more to talk about; Bennett: before we answer that question, sir I was looking on the website at the Ballintrae homes that you have outlined; Mautino: we don't build in Ballintrae; I think Tom referenced that as one of the communities in which they had looked at their duplication; Westport Homes does not build in Ballintrae; Jarvis: I do have one question Mr. Mautino regarding the recent acquisition of Westport Homes and whether that has any impact on this at all when we're talking about models and such; whoever acquired, the parent company, probably has their own philosophy; I'm wondering; I know this one is already in the pipeline but do you foresee that as a factor in any of this; Mautino: it's a very good question; a very valid question; Westport Homes was recently acquired by DR Horton; DR Horton is headquartered in Fort Worth, Texas they are the largest home builder in the United States; I believe last year they closed about 55,000 homes; they have operations everywhere from Honolulu and Maui up into Seattle and down on the west coast and along the east coast; Florida and Texas; last years' revenues were roughly 16.1 billion; do they have a full menu of plans; they do; you can only imagine the plans that are being built in those multiple markets from Seattle to Orlando; we did not change our name nor do we intend to change our name; Westport has built a great brand here over the last twelve to fourteen years; we are a division of DR Horton; we will continue to operate; I was recently in Indianapolis meeting with our regional architect as well as our regional purchasing operations manager; we've been told we are business as usual; that we build great homes today; we have great designs that sell very well in the mid-west; they do not have an operation in the mid-west; I'd say Chicago would be the closest; hence the reason they acquired our operations in Columbus; to answer the question simply it is business as usual; name as usual; status as usual; and we will continue to grow the footprint in central Ohio, Indianapolis and Fort Wayne; with respect to the question where do we go from here; it's a great question because I feel like I'm in a rabbit hole; I don't know where this thing goes or where it comes out; I am quite concerned of how much cost we are adding to these homes; I think we're getting to a point that maybe a simple meeting with select members of council to go through the proposed code along with where we stand today on a line by line item; it might be beneficial; if that would be the case I'd be happy to meet with members of council to go through the proposed code along with where we stand today; and is this that migration; I will tell you that if the code were adopted as it is today this would be a very short conversation I think for both of us; Hollins: Jack can I make one more suggestion; Mautino: please; Hollins: we did receive your phasing plan and a bunch of the first stuff out of the shoot is off of not Oregon but Hayes Road which also gives us time to figure out the Oregon Road impact and what not; those are some of the bigger lots; looking at it on a phase by phase basis I wonder if, it's awfully hard to do this stuff in the abstract sometimes; if there would be a compromise where I think that's 40 some lots; of you build those under your proposal then we could look at it; I don't know what your build out schedule is but maybe revisit the standards before we get into a whole bunch more lots off Oregon Road; and again that's not something you have to answer tonight; but it's a big subdivision: I'm sure it's going to take a while to build out; and some of these thing, the models, our experience in the past has been the models evolve over time anyway; and we'd be back revisiting these standards potentially anyway; if there's any way to split the baby; I don't know; you've got to buy a whole parcel of land is the problem with that; subsequent phases wouldn't necessarily have approval of your design yet; it would be pushed off; kick the can down the road as they say; something to think about; Mautino: to that point for us to close on the property we would need to have a zoning; and that would be very difficult though; I appreciate the suggestion; I think maybe at this point it would be; again, I'm very willing to sit down with members of council to move through this; I do have; the one question that sticks in my mind that I'd be remiss if I didn't ask is that simply we were back before planning commission; who was the author of the new code or the proposed code; Jarvis: that's one of the review steps; but we're not bound by their recommendation; Mautino: understood; but we did receive a unanimous approve from them; Jarvis: yes sir; noted; Walker: I'd like to follow up just a quick question on the side loaded garages; there's thirteen pictures here and I know there'll be more; but there's only one which is the Denali C Craftsman; that second illustration to me

right now let's say 25 percent and your standards 20 the old; that's going to be a the side load garage 20 percent of the development; Mautino: every home that I show you here can be built as a side load; and every home that we would offer can also be built and a side load; I only use this is one example; Walker: that was my next question; every home; okay; and tight now are you at that 20 percent; Mautino: we are; Jarvis: and to be clear this portfolio that you sent and handed put hard copy this is it right; there's nothing you're taking away or adding to; Mautino: oh no; I would be adding to many of the plans; this was a sample of the plans that we would propose in Middletown; Bennett: you'd have to take out the Sycamore Two's; because those wouldn't be relevant for this development; Mautino: the Farmhouse elevation; Lynch: is there much of a cost increase in doing a side load as opposed to a front; you would need a wider lot; Mautino: it's about \$8,000 for a side load; it's more the driveway and the turn and the concrete; Lynch: would you have to have a wider lot too; Mautino: as you know we've gone from initially we were at 65 foot wide lots and now we're at 75, 80 and 85 to allow for the side loads; Lynch: to allow for the 20 percent; Mautino: that's correct; Coolman: can I ask you a question please; now that you are bought out by America's largest home builder; multi-billion dollar company; do you see that as giving you any advantage concerning material costs, labor costs or things of that nature; coming into central Ohio; Mautino: that's another good question; yes and no; yes form the standpoint that we do have national purchasing contracts; today we use Kohler; they have a contract with Moen; that's one example there; but many of the contracts we have are already in place; but buying 52,000 is different than buying 350; most of it though is handled in rebates and not so much in pricing; so the more volume the better rebates that you get; so that's on the buying side; but on the labor side no not at all; Bennett: I think they've offered to sit down and have a side discussion with select members of council; I would be one to think that maybe it would be wise to sit to take this discussion; Jarvis: here's why I hesitate to do that; this was suggested earlier and I don't speak for you or anyone else here; and if I was convinced personally that this project was the greatest thing for Canal Winchester's future and someone else and someone else didn't it just come snack and now we're having the debate at this level; you make a decision with your vote; unless there's information that we don't have; I guess that's part of why I'm a little uncomfortable; I feel like the information has come in dribs and drabs; and I still don't feel like I understand; that I have crystal clear clarity as to what is being proposed; and in the absence of that the safe answer is no; Hart: Mr. President if I may; the reason for that request would be that we're also unclear whether there's a real good understanding on a line for line basis; whether the comparison between the code before you, the old code and how our text is in the middle; that's not real clear to us that everybody in this room is on the same page on those three items as well; and we would like a chance to walk through that in detail; we have evolved a great deal and have arrived here after a whole year; and it is hard to deal with something new on the table but to really understand and to have what we think would be fair would to have that understanding be clear; now we could do that differently; we could produce a document that goes line by line and gives you the three comparisons; Jarvis: a crosswalk between; I think that would be very beneficial; Hart: it's hard not to have a good deal of time walking through those things as well; and it's difficult to get a clear understanding on that kind of thing and those comparisons without some face to face; so I guess our next step is we could produce such a document; with holidays and we're into next year and it is a lot of detail; it might help if you have some indigestion after the holiday meal to get you to sleep; that is something we could do; Amos: Mr. Jarvis, I would appreciate the time to look through what Mr. Hollins has sent us tonight because some of this because the red line we have not had a chance to view it; Jarvis: yeah that was an example of some new information; it's a moving target and if somebody, anybody can actually sit there and look at it and say okay here's what the new standards say; here's what you've already rogered up to; and here's where the disconnects are item by item; I think we can probably make an informed decision; but right now I don't feel like we're there and having a break out meeting with some members of council is problematic I think ; I have no problem with council representation but I would prefer to have staff host that meeting and it would be just to clarify what the issues are and what your position is on it and I think we can make a decision based on that; if you're willing to go through that; Hart: we'll take the next step of preparing the document and sending it in; and then however procedurally council is comfortable we would work with that of course; no matter what the; the venue or the format is the issue is that detail and that comparison; Jarvis: and not just verbal but something in writing; Hart: we're feeling

really strongly that we made a good faith effort that it will work in the market; that the houses are going to look; they will be a significant improvement over what is being built today; they will be different; but I guess we have to walk through that; Jarvis: it may feel like we're moving the goal post but it's really kind of a maturing of our thought; the standards are the only thing we've got that is a documented objective; there's seven of us here; we can come up with seven opinions of what we think; if it looks good here and there; so those standards are the only thing that we all sort of get behind; of we use that as a source document for this crosswalk that we're talking about; and of staff has no objection to participating in something like that with the Westport representatives; Mr. Haire I'm kind of addressing you; Lynch: are you including council in that too; Jarvis: if I get up to three members of council if you'd like to participate in that; I would like to be there myself; so that leaves two seats open if you would like; this is something that would probably happen during business hours; so there's that; Bennett: I'm okay with not participating; I feel like there are several members of council that (inaudible) I would lean on their opinions as well; I feel like I have very similar views; I think most of us have the same impression truthfully; Jarvis: I sense that myself; so any cross section of council I think would be pretty representative of the whole; Bennett: I agree; Clark: a big thing for me is your asking us to go we would not have to spend money on a road if we weren't doing this development; I know you're saying your only percentage is 41.5 percent but it's still money we have to go and find and spend on a development; I feel that you should take the whole 100 percent and build what is needed there and if you can't get there I've got issues with that; Hart: Mr. President, Mr. Clark I'd love to go over with you sometime if you would want to the law in traffic and how that law works and the proportionality test that we're supposed to fund; the impact we create; but we're not responsible for traffic that already exists; and roads get built and sewers get built with a combination of that impact and the greater good; that's what we face; that's how it's done everywhere; a new development and the traffic study documents this; a new development doesn't necessarily trigger any new improvements; but it does trigger us contributing to the traffic we create; Hollins: it's another good issue for this meeting; and Bob honestly I think you'd be a good third because of the infrastructure; Walker: I have I believe a fair question; when you first met with our Development Director Mr. Haire, the third reading, this is tabled; it's still tabled and we're just now receiving thirteen images and there's 30 or 40 possible of what your product is; and is that typical; I'm just curious; Mautino: it was sent electronically a couple of days ago; but your point is taken; Hart: in fairness we don't see what we produce; this is real different than the presentation we made a couple months ago to both here and planning commission; both if what we showed are illustrative to what the standards in our text would allow to be built; in that presentation we had some other people's product and some product that was in another community but they both; it's not everything; we're governed by a text; if it passes it dictates the standards; we're just showing what that allows; you know going back to the beginning; we proposed empty nester on the site; we proposed smaller lots; we had a lot of evolution; Walker: I've been on council three years and there's not been a lot come through so I'm just curious how it typically works; Hart: I'd say it's typical at the end a council representing the folks of a community want to see those images; Jarvis: is there anyone else on council who would like to participate; Jarvis: Mr. Lynch, Mr. Clark, myself; Mr. Hollins would you facilitate this at least to the point of getting it organized; Hollins; sure; and I am out of the country; I got two kids overseas in college from Sunday until January the 10th; and I'll have jet lag on the 11th; now when do we want to try; and I wasn't planning on doing it over the holiday because I figured you guys weren't anyway; Lynch: I'm out of the country too from the 11th until the end of January; Hollins: holy cow I should hand off the baton as I'm coming back; Hart: Mr. President maybe what we should do is to contact Gene; Hollins: yeah I don't need to be there and one thing I'd like to give you is a good three ring binder at this point as to where we get stuff; dribs and drabs; we need to get it all together; Hart: we'll produce the comparison and I think it's appropriate that Mr. Haire and Mr. Moore look at that and make sure they're comfortable that we did it right and that will maybe trigger the next step; let us produce the comparison first; Jarvis: as Mr. Walker pointed out we're probably hanging onto those elevations a little harder than what you think; you're showing them as just kind of a suggestive and we're locking in on details because that's where we've been burned and that's what the standards were supposed to address; some of the discussion we've had this evening is well what you're asking for is not what you really want and now it's pretty confusing; and again whenever

you're confused you feel like you're getting mixed messages or not enough information or whatever; the easiest thing to do is to shut down; I'm glad that we're taking this to another level and that we're going to try to demystify all that and get everything on the table; sounds like January is not working really good here for us; Hollins: I don't need to be there at the meeting; I can facilitate getting it; Jarvis: so if it happens shortly after the first Mr. Lynch will be here; Lynch: you guys probably want to get this thing rolling; Mautino: one last point upon the illustrations as a builder we are constantly evolving product to the marketplace; so I get the fact that we're looking as Tom pointed out these are illustrations within the confines of the text; and we would continue to do that; we're introducing new elevations and new product at least twice a month in our sales meeting to our people; no different than automobile models are changing continuously; Lynch: you have three communities where you're building similar products to this; in communities that we get a little closer to what we seem to be asking for; let's start with these right here; do you have three communities that these homes are built in; Mautino: as far as the garage porch treatment; Lynch: as is here; Mautino: it might be offset slightly maybe by a foot or two where the garage would be forward by a foot or two; we were increasing the depth of the porches to meet the garages; Lynch: so you have no communities where the garages do not extend past the front porch correct; Mautino: that's correct; Lynch: what communities do you have where they do extend; let's go with what you have; Mautino: the Corners of Johnny Cake in Berlin Township; Lynch: in Berlin Township; Mautino: it's at the corner of 3B and Cheshire Road right there by Double Eagle Golf Course; Lynch: what's the name of the community; Mautino: the Corners at Johnny Cake; Lynch: what's another one; Mautino: the Meadows at Mill Creek in Ostrander; Lynch: any other; Mautino: the other would just be coming up out of the ground now; and that's the Reserves of Hidden Creek in Berkshire Township; Lynch: in what township is that in; Mautino: Berkshire next to Berlin; just to the east of Berlin Township in Delaware; Jarvis: thank you everyone for your time; no action to that particular ordinance this evening;

Third Reading - NONE

Second Reading

ORD-18-045

*Development
Sponsor: Lynch*

An Ordinance To Amend Part 11 Of The Codified Ordinances And Adopt The Official Woodlands Map For The City Of Canal Winchester ([Ordinance, Exhibit A](#))

- Second Reading Only

ORD-18-046

*Development
Sponsor: Clark*

An Ordinance To Amend Part 11 Of The Codified Ordinances And The Zoning Map Of The City Of Canal Winchester, Rezoning An Approximately 69.237 Acre Tract Of Exceptional Use (EU) To Limited Manufacturing (LM), Owned By Gender/Thirty Three, Located On The North Side Of Winchester Boulevard (PID 184-000532 And 184-000871) ([Ordinance, Exhibit A](#))

- Second Reading Only

ORD-18-047

*Development
Sponsor: Coolman*

An Ordinance Adopting Section 1198 Of The Codified Ordinances Regarding Residential Appearance Standards ([Ordinance, Exhibit A](#))

- Second Reading Only

An Ordinance Amending Section 11991 Of The Codified Ordinances Regarding Landscaping And Screening ([Ordinance](#))

[ORD-18-048](#)*- Second Reading Only*

Development

Sponsor: Lynch

First Reading[ORD-18-050](#)

Construction Services

An Ordinance To Authorize The Mayor To Enter Into A Contract With Quality Control Inspection, Inc. For Consulting Services Relating To Construction Inspection For The Period From January 1, 2019 Through December 31, 2019 ([Ordinance, QCI Agreement](#))

- First Reading Only

Jarvis: can someone address the time frames since it starts January 1st; is there an overlap with the existing contract or we don't need their services; Haire: we don't need their services I don't believe; but we have an existing contract in place; Jarvis: so if this was what 30 days plus; Jackson: you're fine;

[ORD-18-051](#)

Construction Services

An Ordinance To Authorize The Mayor To Amend A Contract With American Structurepoint, Inc. For Consulting Services Relating To Construction Inspection For The Period From January 13, 2019 Through January 13, 2020 ([Ordinance, Agreement](#))

*- First Reading Only***I. Reports**

Mayor's Report

[18-137](#)[November 2018 Mayor's Court Report](#)

Jarvis: I know that we did receive the November Mayor's court report in our packets;

A motion was made by Bennett to approve the November Mayor's court report, seconded by Clark. The motion carried with the following vote:

Yes 7 - Bennett, Clark, Amos, Coolman, Jarvis, Lynch, Walker

Fairfield County Sheriff

Cassel: you have your stats for November in front of you; I'm not going to read them all off to you like I usually do; I will tell you that the first shift average busy time was 57.2 percent; second shift average busy time was 60.3 percent; and third shift was 60.1; so we're right where we need to be; and I'm pretty excited about 2019; I look forward to the new deputies that we're getting; January the 6th we have shift change so I'll be getting a lot of new deputies and I look forward to training them how we want them to be and how we want them to patrol; also I think in 2019 we're going to have a great year in Canal Winchester; that's all; Bennett: I do appreciate the summaries; I think at one point you talked about patrolling neighborhoods more frequently and having the deputies log that time; will that be reflected in these reports in 19; I can have them do that; it's actually reflected in their downtime and on their log sheets; so if I mark in your neighborhood at 21:00 hours and I patrol that area on foot or in my cruiser til 21:30 then that's 30 minutes of downtime; so it's already reflected in it; Bennett: okay I just didn't know if; Cassel: yeah that's where some of your downtime comes from; Bennett: okay thanks;

Law Director

Hollins: I just have a request for a quick executive session at the end of our regular meeting to discuss pending or imminent litigation; Bennett: I want it noted for the record Gene said quick; Jarvis: one more for 2018; Hollins: not quite as quick as Bob;

Finance Director[18-139](#)[Finance Director's Report](#)

Jackson: thank you Mr. Jarvis; I do not have anything;

Public Service Director[18-138](#)[Public Service Director's Report](#)

Peoples: same here sir;

Development Director

Haire: I don't really have anything else to add; I'll reach out to those members that indicated an interest once I receive something from the applicant; then we'll try to get something scheduled for the first week in January if everyone is available then; Jarvis: I will try to make myself available then; Amos: I would serve as a backup if somebody can't; Jarvis: I'm hoping this is a one and done thing; I don't know what it is about this particular application but it makes you uncomfortable because information is not exactly coming together; usually it's a little more cut and dry; I'm not sure whether that's because we're rusty and we haven't done it in such a long time; this group of people has never gone through something like this and it's much that's on the line right; Lynch: I think we're overly cautious; which is not a bad thing; Jarvis: no it's not necessarily a bad thing; Coolman: they keep presenting material to us and you ask them about it and they say well that's just a rendering; they may not be what you get; and I think that's what we're all hanging our hat on; if that's not what we're going to get then why are we even being shown it; Clark: Pat didn't you say that 4.7 is being used up in some developments; Lynch: there are a lot of communities that are just forgoing vinyl siding and using all cementitious all the way around; Clark: so we could go even more extreme than requiring the 4.6; Walker: right now 4.4 is what they said they're going for but 4.6 is in our new code; Lynch: they conceded on some things marrying into the new code from the old code; they have; but it's just not enough; I don't think they really get that point that we kind of want to change how houses are built here; we've got an inventory of homes here; not bigger homes; just good quality homes that will last a long time; and I don't think that's asking too much; but they don't seem to be getting that; they want to continue a medium grade home for us; Lynch: yeah a medium grade; we have a lot of medium grade homes; Coolman: we do; we have a big inventory; Lynch: they were asking about houses and none of us would have houses that meet the new standard; mine would; they do exist; Jarvis: I'm not sure what that was exactly; I was glad to hear from BIA in any shape or form I guess;

J. Council Reports

Organizational Meeting/Work Session/Council - Monday, January 7, 2019 at 6:00 p.m.

Jackson; Gene and I have to speak about that because it says in the charter we have an organizational meeting every year; it was on my list of things to discuss with you in the morning Gene

Work Session/Council - TUESDAY, January 22, 2019 at 6:00 p.m.

CW Human Services - Mr. Lynch

Lynch: last week they did the adopt a family; they serviced 60 families; between 200-250 children; next event will be in February the weekend of the super bowl; Bennett: Sunday February 3rd; Jarvis: they were one of the grant recipients;

Lynch: so it will be that Saturday, February 3rd; Jarvis: the grant that they applied for I know that behind or beside the building there was some community gardens going in over there but those are actually basically to supplement what they are able to give people; it's not a community garden where you get a plot and keep what you grow; it's to supplement what goes into; Lynch: it all goes into the general pool to give out to people; and a lot of the help came from the church next door; Jarvis: doing the planting and weeding and all that; Coolman: and they allow community members to come in there and volunteer their time to take care of the gardens if you so see fit; a lot of people like to garden but they don't have it; so if you want to volunteer

CWICC - Mr. Clark

Clark: next meeting January 30th 11:30 Interurban building;

CWJRD - Mr. Bennett/Mrs. Amos

Bennett: our next meeting is this Thursday, December 20th 7:00 p.m. Town Hall; we had a budget meeting last Saturday that lasted about 3 ½ hours; it was a good meeting; I think we went through all of our programs; Jarvis: is that planning; Bennett: yeah it was planning looking at 2019; because we have to adopt all of our budgets; Jarvis: how'd you do for this year; Bennett: very well; the final numbers aren't in so what happens in the last two months of the year really we don't have any income; the last two months really become expenses; because our last registration for basketball closed early; so basketballs runs from November through January; so the last couple months of the year is all expense; so we'll have a better idea later this week when we receive the fiscal reports; worst case scenario we are flat which is actually our goal; we are actually not trying to raise funds; Jarvis: break even; Bennett: break even is our goal; and I think over the last two years previous from this, we maybe had from our 19 programs generated somewhere around \$5,000 in revenue not in deficit; Jarvis: I'm surprised it wouldn't be a bigger number than that; I mean \$45 or \$50 a kind times x number of programs you think it would add up to more there; Amos: when you figure in our fees for our fields then the uniform costs they pay out of that plus the fees; Jarvis: oh you're talking about the net; alright;

Destination: Canal Winchester - Mr. Walker

Walker: next meeting Interurban January 22nd 2019 at 6:30

K. Old/New Business

Jarvis: I wanted to say something about Christmas in the Village and commend staff for what they did; they make it look easy; Matt your guys in particular with the lights and everything; Amanda the communications; everything is always good and it gets a little bit better each year; that's hard to do; that's hard to get on top of that every year but you guys manage to do it; on behalf of the community thank you; Lynch: I'd like to add to that too; in addition the festival down here went well and the light parade was killer; 25 floats in that this year; it was very well done; they put a lot of time and effort into it; so thank you for doing that; Amos: well I'll thank my two cohorts over there; I had Mr. Peoples and Cassel; poor things get stuck with me; I get dumped on them and they were so gracious; and Mr. Peoples helped me direct traffic and Cassel and his group helped lead the parade and block off streets because we certainly couldn't do it because we are the slowest moving parade ever; but it turned out really well; Walker: I believe your second only to the Macey's parade on Thanksgiving day because that was fantastic; Amos: we said we would be the Massey's day parade; Walker: it was very impressive;

Lynch: I just want to note that I will be absent from the January 22nd meeting;

L. Adjourn to Executive Session @ 8:45 p.m.

A motion was made Bennett to adjourn to executive session and seconded by Amos. The motion carried with the following vote:

Yes 7 - Bennett, Amos, Clark, Coolman, Jarvis, Lynch, Walker

Council returned from Executive Session @ 8:57 p.m.

M. Adjournment @ 8:57 p.m.

A motion was made by Walker to adjourn, seconded by Bennett. The motion carried with the following vote:

Yes 7 - Walker, Bennett, Amos, Clark, Coolman, Lynch, Jarvis

DRAFT

From: [Jon Melchi](#)
To: [Bruce Jarvis](#); [Mike Walker](#); [Jill Amos](#); [Will Bennett](#); [Bob Clark](#); [Mike Coolman](#); [Patrick Lynch](#)
Cc: [External - Gene Hollins](#); [Lucas Haire](#); [Amanda Jackson](#); [Michael Ebert](#)
Subject: [EXTERNAL] BIA Letter to Canal Winchester City Council
Date: Friday, January 4, 2019 12:40:54 PM
Attachments: [BIA Letter to Canal Winchester City Council.pdf](#)

Members of Canal Winchester City Council,

I hope this email finds you all well. Attached is a formal letter of opposition from the Building Industry Association of Central Ohio (BIA) to the proposed Residential Appearance Standards.

On behalf of the homebuilding community, I look forward to continued engagement on this matter.

Sincerely,

Jon Melchi, *Executive Director*

BIA of Central Ohio

445 Hutchinson Avenue, Suite 280

Columbus, Oh 43235

614.891.0575 x100

www.biahomebuilders.com

[This message is from an EXTERNAL SOURCE. Use caution when opening links or attachments.]



Canal Winchester City Council
c/o City of Canal Winchester
36 S. High St.
Canal Winchester, OH 43110
Attn: Amanda Jackson, Clerk of Council

January 4th, 2019

Council President Jarvis and Vice-President Walker,

On behalf of the Building Industry Association of Central Ohio (BIA), I write to you today to formally express opposition to Ordinance No. 18-047, which updates Canal Winchester's Residential Appearance Standards (Section 1198 of the Codified Ordinances).

By way of background, the BIA is in its 75th year of representing the homebuilding and remodeling industries in Central Ohio and the thousands of employees who help build our community.

As stated at the December 17th City Council meeting, the BIA agrees with Council's decision to update the existing Appearance Standards and we appreciate the need to codify standards that reflect the community. However, it is our belief and experience that standards development works best when all stakeholders, including the building community, are engaged throughout the development process.

In this case, we believe that this process has put the homebuilding community in the unenviable position of trying to address many concerns after the document had been developed and moved forward. As stated before, we agree with Council that the Standards need to be updated. We were pleased to work with Mr. Haire to secure some changes to the proposal. However, because of items remaining that we believe will have a chilling effect upon homebuilding in Canal Winchester, we must oppose this proposal.

Among the items that the BIA believes should be modified:

- 1.) **Architectural Diversity (Same house next to each other).** *The proposal calls for "the same or very similar design" to have a minimum of a 3-lot separation.* The BIA believes that this would be among the most restrictive policies in Central Ohio and should be reduced to at most a 2-lot separation and more clarity given to the definition of "very similar designs," to avoid confusion, including usage of common terms such as elevation(s).
- 2.) **Driveways.** *The proposal calls for "Driveways to be designed to increase the amount of open space along the street."* The BIA has heard from many builders who believe this proposal would not be appealing to residents and consumers who do not want to share a driveway, particularly when considering issues surrounding holiday, graduation and other parties or events where one neighbor may overwhelm the driveway and cause disruption for a resident. Additionally, there may be security concerns worth exploring when considering this approach.

The Building Industry Association of Central Ohio
445 Hutchinson Ave. Ste. 280 ■ Columbus, Ohio 43235
Phone: (614) 891-0575
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Affiliated with the National Association of Home Builders and the Ohio Home Builders Association



- 3.) **Garages.** *The proposal mandates that garages be located a minimum of 4 four-feet behind the front line of the livable area of the home.* The BIA understands the concerns of many in supporting a policy to address what they believe is garages that excessively protrude from a house. However, it is our belief that the proposed Standards are excessive and ultimately cost homeowners significantly by diminishing their livable square footage by hundreds of square feet and providing little to no value add during the appraisal process.
- 4.) **Four-sided architecture.** *The proposal calls for side elevations to contain two design elements per floor and for the front and rear of the home to include three design elements per level.* The proposal also lists the available design elements. The BIA appreciated the opportunity that the City provided for additional items that could be included in this definition. Our organization struggled with this component because simply put, we believe that the requirements are excessive and increase costs without improving the quality of the home in any appreciable manner. We understand Council's sentiment in hoping to eliminate blank walls but feel that other communities have struck a better balance between meeting the architectural needs of the city and providing better value to the homeowner. We would be pleased to present Council with examples of similar language from other municipalities where builders successfully partnered with policymakers to come to a consensus.

The BIA understands that this decision is one that many members have given significant thought and consideration. We appreciate that there have been many hours put in by Council, volunteers and staff on this topic. However, we believe the exclusion of the building community throughout the entirety of this process has led to a proposal that if passed, will increase the costs of new homes without reciprocal value to the homeowner. Additionally, we believe this proposal may have the unintended consequence of placing a moratorium on the building of new homes in Canal Winchester at a time when the value of new construction consistently outpaces the value of existing homes within the city.

The BIA respectfully requests that Council restart the Standards development process, with members of the building community included as stakeholders, to secure Standards which are both practical for the market, feasible and represent the openness and character of Canal Winchester.

I look forward to hearing from you and working with Council to assure that a strong collaborative agreement can be reached to carry Canal Winchester for years to come.

Sincerely,

A handwritten signature in black ink that reads "Jon Melchi". The signature is written in a cursive, slightly slanted style.

Jon Melchi

Executive Director

BIA of Central Ohio

jon@biahomebuilders.com

(614) 891-0575

CC: Councilmembers Amos, Bennett, Clark, Coolman & Lynch

Mayor Ebert

Gene Hollins & Lucas Haire

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Sta. 182	Business Tel: (614) 837-5149	Fax: (614) 837-5147
Sta. 183	Business Tel: (614) 828-8545	Fax: (614) 829-7424

CANAL WINCHESTER

DECEMBER 2018
(12/1 – 11/31)

Mayor Ebert, Members of Council and Staff,

- December 24 a passerby reported the flag in the roundabout was stuck on a branch and not flying right. Crews drove by and corrected the problem.

Madison Fire	(All)	EMS	ALS 303 <small>Advanced Life Support</small>	BLS 107 <small>Basic Life Support</small>	FIRE	117
Canal Winchester	(Only)	EMS	ALS 56 <small>Advanced Life Support</small>	BLS 22 <small>Basic Life Support</small>	FIRE	09

FIRE Runs -	09 total		
	CO Detector	Greensview	Faulty detector
	Foreign Odor	Washington	Nothing Found
	Fire Alarm	Konold Ct	Smoke from cooking
		Archie Ct	Vacant house alarm malfunction
		Thrush	Nothing Found
		W Walnut St.	Vehicle exhaust set off alarm
		Connor Ave	Bad smoke detector
		Greensview	Faulty detector
		Groveport	Smoke detector battery

Respectfully submitted,
 Chief Jeff Fasone

RESOLUTION NO. 19-001

A RESOLUTION INDICATING WHAT SERVICES THE CITY OF CANAL WINCHESTER WILL PROVIDE TO 88.66± ACRES OF LAND, MORE OR LESS, THE DESCRIPTION AND MAP ARE ATTACHED HERETO AS EXHIBITS “A” AND “B” FOR THE ANNEXATION KNOWN AS THE ALSPACH ANNEXATION BY EUGENE HOLLINS, AGENT FOR THE PETITIONERS

WHEREAS, Eugene Hollins, agent for the petitioners, has filed with the Franklin County Commissioners for annexation of 88.66 acres of land, more or less, the description and map are attached hereto as Exhibits A and B, and

WHEREAS, Eugene Hollins, as agent for the petitioners on December 27, 2018 delivered to the Clerk of the Canal Winchester City Council the notice of his filing of the annexation petition with the Board of County Commissioners of Franklin County and its clerk on December 26, 2018, and

WHEREAS, the Ohio Revised Code requires that within 20 days following the date the petition is filed, the City Council shall, by resolution, adopt a statement as to what services, if any, the City will provide and an approximate date by which it will provide them to the territory proposed for annexation, upon annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1: That upon annexation to the City of Canal Winchester of 88.66± acres more or less as delineated on the attached Exhibits A and B, the City will provide the following services by the approximate date indicated as to each, provided all necessary lines, hydrants, and other apparatus are installed by the property owner as required by the City and said services shall be provided under the same conditions and same costs as they are provided to other residents in the City of Canal Winchester:

- (a) Water - upon acceptance of annexation
- (b) Sanitary Sewer - upon acceptance of annexation
- (c) Refuse – upon acceptance of annexation
- (d) Police – upon acceptance of annexation
- (e) Road maintenance-upon acceptance of annexation

Section 2: That the Council of the City of Canal Winchester, pursuant to Ohio Revised Code Section 709.023(D), hereby consents to the annexation.

Section 3: This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

Section 4: That the Clerk of Council shall prepare and furnish to the agent for the petitioners a certified copy of this resolution and file with the Franklin County Board of County Commissioners on or before 20 days from the filing of the annexation petition.

Section 5: That if the territory is annexed and becomes subject to zoning by the City of Canal Winchester and the City permits uses in the annexed territory that the City determines are clearly incompatible with the uses permitted under the current county or township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the Council of the City of Canal Winchester will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed and the adjacent land remaining within the township for purposes of this ordinance, buffer includes open space, landscaping, fences, walls, and other structured elements; streets and street rights of way; and bicycle and pedestrian paths and sidewalks.

Section 6: That this resolution shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

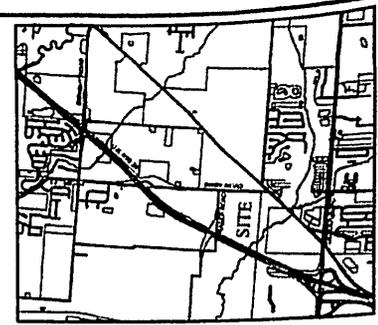
APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council

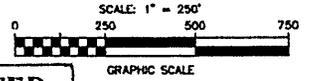
RES-19-001
Exhibit A



LOCATION MAP
NO SCALE



RECEIVED
DEC 26 2018
Franklin County Auditor
Franklin County, OH
ANX - 31-18



RECEIVED
DEC 26 2018
Franklin County Engineer
Cornell R. Robertson, P.E., P.S.
By: [Signature] Date: 12/26/18

ANNEXATION
PLAN & DESCRIPTION
ACCEPTABLE
CORNELL R. ROBERTSON, P.E., P.S.
FRANKLIN COUNTY ENGINEER

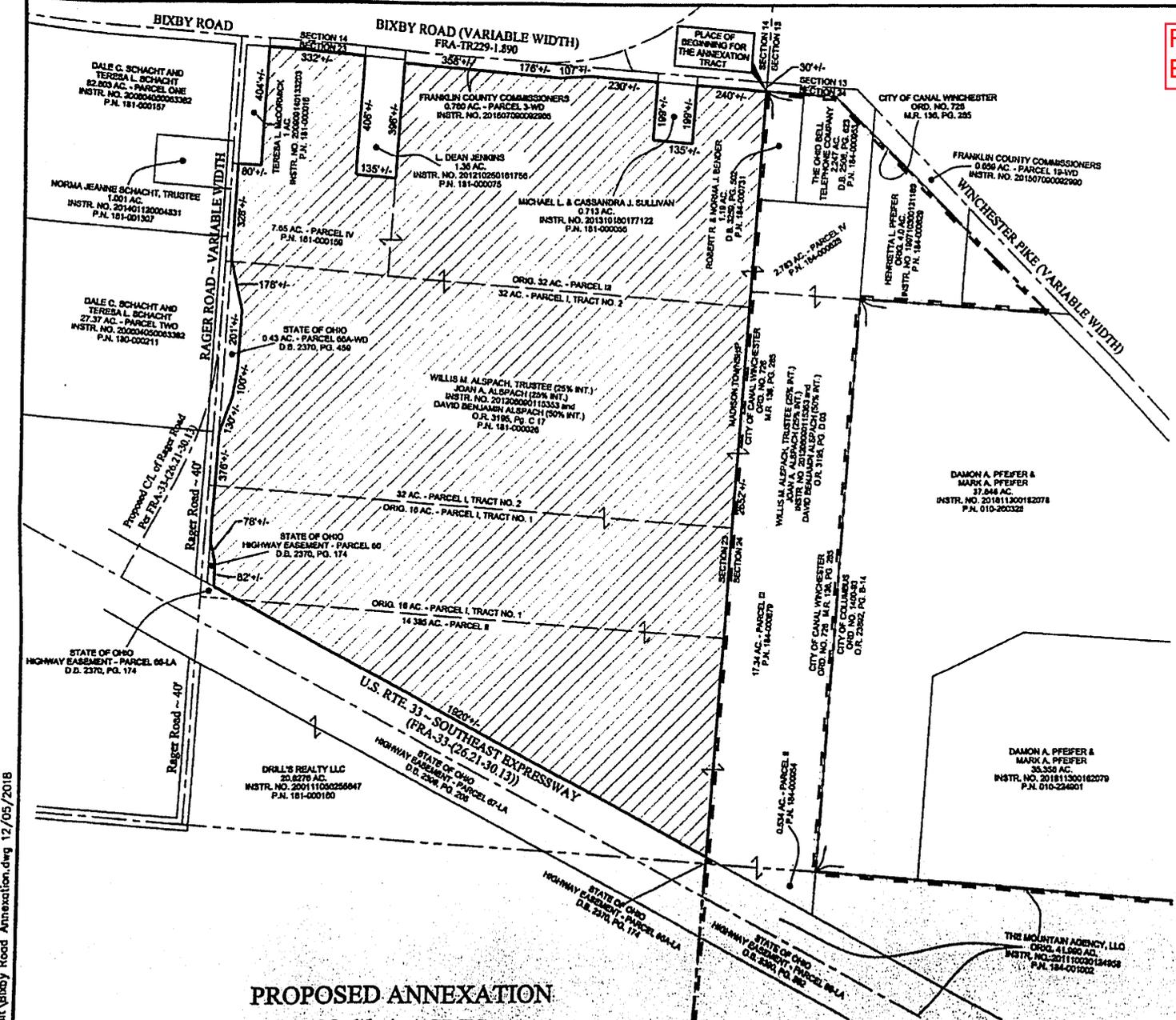
LEGEND

- Existing City of Canal Winchester Corporation Line
- Existing City of Columbus Corporation Line
- Proposed City of Canal Winchester Corporation Line
- Area to be Annexed

NOTE:
This plat was prepared by Bird + Bull, Inc. from the best available Court House records in November, 2018, and not from an actual field survey.

This annexation does not create an unincorporated area of the township completely surrounded by the territory proposed for annexation.

Total perimeter of annexation is 9,441 feet of which 2,652 feet is contiguous with City of Canal Winchester resulting in 28.1% of perimeter contiguity.



C:\Jobs\2018\105\CA00\Survey\Exhibit\Bixby Road Annexation.dwg 12/05/2018

PROPOSED ANNEXATION
88.66+/- ACRES
FROM
MADISON TOWNSHIP, FRANKLIN COUNTY, OHIO
TO
CITY OF CANAL WINCHESTER, FRANKLIN COUNTY, OHIO
SECTION 23, T. 11 N., R. 21 W., CONGRESS LANDS

Bird + Bull
1500 S. State Rd. #200
Columbus, Ohio 43221
Tel: (614) 761-1661
Fax: (614) 761-1328
www.birdandbull.com

ANNEXATION
PLAT & DESCRIPTION
ACCEPTABLE
CORNELL R. ROBERTSON, P.E., P.S.
FRANKLIN COUNTY ENGINEER

By CR Date 12/26/18

RECEIVED
DEC 26 2018
Franklin County Planning Department
Franklin County, OH

AUX-31-18

RECEIVED
DEC 26 2018
Franklin County Engineer
Cornell R. Robertson, P.E., P.S.

December 04, 2018

**DESCRIPTION OF AN APPROXIMATE 88.66 ACRE TRACT
AT THE SOUTHEAST CORNER OF BIXBY ROAD AND RAGER ROAD,
MADISON TOWNSHIP, FRANKLIN CO., OHIO**

Situated in the State of Ohio, County of Franklin, Township of Madison, in the northeast quarter of Section 23, Township 11 North, Range 21 West, Congress Lands and being all or portions of the following five (5) tracts of land, all of which having been conveyed to Willis M. Alspach, Trustee (25% Interest) and Joan A. Alspach, Trustee (25% Interest), by deed of record in Instrument No. 201208090115353 and David Benjamin Alspach (50% Interest), by deeds of record in Official Record 3195, Page C 17:

1. a 14.385 acre tract of land, conveyed as Parcel II,
2. a portion of a 16 acre tract of land, conveyed as Parcel I, Tract No. 1,
3. a portion of an original 32 acre tract of land, conveyed as Parcel I, Tract No. 2,
4. a portion of an original 32 acre tract of land, conveyed as Parcel III, and
5. a portion of a 7.65 acre tract of land, conveyed as Parcel IV,

all records referenced to the Recorder's Office, Franklin County, Ohio, and bounded and described as follows:

Beginning at a point in the east line of said Section 23, in the west line of Section 24, in the south right-of-way line Bixby Road (variable width), in the east line of said original 32 acre tract, conveyed as Parcel III, in the west line of a 1.19 acre tract of land conveyed to Robert R. & Norma J. Bender, by deed of record in Deed Book 3259, Page 502 and at the northwest corner of The City of Canal Winchester Corporation Limits, as approved by Ordinance No. 726 and recorded in Misc. Record 136, Page 285, said point being southerly an approximate distance of 30 feet from the common corner of Section 23, Section 24, Section 13 and Section 14;

thence southerly along a portion of said west corporation line, along a portion of the common line between Section 23 and Section 24, along a portion of the east line of said original 32 acre tract, conveyed as Parcel III, along the east line of said original 32 acre tract, conveyed as Parcel I, Tract No. 2, along the east line of 16 acre tract, conveyed as Parcel I, Tract No. 1, along the east line of said 14.385 acre tract, along a portion of the west line of said 1.19 acre tract, along the west line of a 2.783 acre tract of land conveyed, as Parcel IV, to Willis M. Alspach, Trustee (25% Interest) and Joan A. Alspach, Trustee (25% Interest), by deed of record in Instrument No. 201208090115353 and David Benjamin Alspach, by deed of record in Official Record 3195, Page D 03 and along a portion of the west line of a 17.34 acre tract of land, conveyed as Parcel III, to Willis M. Alspach, Trustee (25% Interest) and Joan A. Alspach, Trustee (25% Interest), by deed of record in Instrument No. 201208090115353 and David Benjamin Alspach, by deed of record in Official Record 3195, Page D 03 an approximate distance of 2,652 feet to a point in the northeasterly Limited Access right-of-way line of U.S. Route 33 ~ Southeast Expressway (250 feet in width) (FRA-33-(26.21-30.13)), at the southeast corner of said 14.385 acre tract and at the northeast corner of a 20.6276 acre tract of land conveyed to Drill's Realty, by deed of record in Instrument No. 20011105255847, said right-of-way being a perpetual Highway Easement conveyed, as Parcel 67-LA, to the State of Ohio, by deed of record in Deed Book 2399, Page 206;

thence northwesterly along the southwesterly line of said 14.385 acre tract, along the northeasterly Limited Access right-of-way line of U.S. Route 33 ~ Southeast Expressway and along a portion of the northeasterly line of said 20.6276 acre tract an approximate distance of 1,920 feet to a point at the southeast corner of a perpetual Highway Easement conveyed, as Parcel 66-LA, to the State of Ohio, by deed of record in Deed Book 2370, Page 174;

thence northerly crossing a portion of said 14.385 acre tract and along an east line of said Highway Easement an approximate distance of 82 feet to an angle point in the easterly line of said Highway Easement;

thence northerly crossing a portion of said 14.385 acre tract and along an easterly line of said Highway Easement an approximate distance of 78 feet to a point at the north corner of said Highway Easement and in the east right-of-way line of Rager Road 40 feet in width;

December 04, 2018

thence northerly crossing a portion of said 14.385 acre tract, crossing a portion of said original 32 acre tract, conveyed as Parcel I, Tract No. 2, and along the east right-of-way line of Rager Road an approximate distance of 376 feet to a point at the south corner of a 0.43 acre tract of land conveyed, as Parcel 66A-WD, to the State of Ohio, by deed of record in Deed Book 2370, Page 459;

thence northerly crossing a portion of said original 32 acre tract, conveyed as Parcel I, Tract No. 2, and along an easterly line of said 0.43 acre tract an approximate distance of 130 feet to a point at a corner of said 0.43 acre tract;

thence northerly crossing a portion of said original 32 acre tract, conveyed as Parcel I, Tract No. 2, and along an easterly line of said 0.43 acre tract an approximate distance of 100 feet to a point at a corner of said 0.43 acre tract;

thence northerly crossing a portion of said original 32 acre tract, conveyed as Parcel I, Tract No. 2, and along an easterly line of said 0.43 acre tract an approximate distance of 201 feet to a point at a corner of said 0.43 acre tract;

thence northerly crossing a portion of said original 32 acre tract, conveyed as Parcel I, Tract No. 2, along an easterly line of said 0.43 acre tract and crossing a portion of said 7.65 acre tract an approximate distance of 178 feet to a point at the north corner of said 0.43 acre tract and in the east right-of-way line of Rager Road;

thence northerly crossing a portion of said 7.65 acre tract and along the east right-of-way line of Rager Road an approximate distance of 328 feet to a point in a north line of said 7.65 acre tract and in the south line of a 1 acre tract of land conveyed to Teresa L. McCormick, by deed of record in Instrument No. 200909140133203;

thence easterly along a portion of a north line of said 7.65 acre tract and along a portion of the south line of said 1 acre tract an approximate distance of 80 feet to a point at a common corner of said 7.65 acre tract and said 1 acre tract;

thence northerly along a portion of a west line of said 7.65 acre tract and along a portion of the east line of said 1 acre tract an approximate distance of 404 feet to a point in the south right-of-way line of Bixby Road;

thence easterly crossing a portion of said 7.65 acre tract and along the south right-of-way line of Bixby Road an approximate distance of 332 feet to a point in an east line of said 7.65 acre tract and in the west line of a 1.35 acre tract of land conveyed to L. Dean Jenkins, by deed of record in Instrument No. 201210250161756;

thence southerly along a portion of an east line of said 7.65 acre tract and along a portion of the west line of said 1.35 acre tract an approximate distance of 406 feet to a point at a corner common to said 7.65 acre tract and said 1.35 acre tract;

thence easterly along a northerly line of said 7.65 acre tract and along the south line of said 1.35 acre tract an approximate distance of 135 feet to a point at a corner common to said 7.65 acre tract and said 1.35 acre tract;

thence northerly along a portion of the east line of said 1.35 acre tract and crossing a portion of said original 32 acre tract, conveyed as Parcel III, an approximate distance of 396 feet to a point at the southwest corner of a 0.780 acre tract of land conveyed, as Parcel 3-WD (FRA-TR229-1.890) for Bixby Road roadway purposes, to the Franklin County Commissioners, by deed of record in Instrument No. 201507090092985;

thence easterly crossing a portion of said original 32 acre tract, conveyed as Parcel III, along a south line of said Parcel 3-WD and along the southerly right-of-way line of Bixby Road an approximate distance of 358 feet to a point;

thence easterly crossing a portion of said original 32 acre tract, conveyed as Parcel III, along a south line of said Parcel 3-WD and along the southerly right-of-way line of Bixby Road an approximate distance of 176 feet to a point;

thence easterly crossing a portion of said original 32 acre tract, conveyed as Parcel III, along a south line of said Parcel 3-WD and along the southerly right-of-way line of Bixby Road an approximate distance of 107 feet to a point;

thence easterly crossing a portion of said original 32 acre tract, conveyed as Parcel III, along a south line of said Parcel 3-WD and along the southerly right-of-way line of Bixby Road an approximate distance of 230 feet to a point at the southeast corner of said 0.780 acre tract (Parcel 3-WD) and in the west line of a 0.713 acre tract of land conveyed to Michael L. & Cassandra J. Sullivan, by deed of record in Instrument No. 201310180177122;

December 04, 2018

thence southerly crossing a portion of said original 32 acre tract, conveyed as Parcel III, and along a portion of the west line of said 0.713 acre tract an approximate distance of 199 feet to a point at the southwest corner of said 0.713 acre tract;

thence easterly crossing a portion of said original 32 acre tract, conveyed as Parcel III, and along the south line of said 0.713 acre tract an approximate distance of 135 feet to a point at the southeast corner of said 0.713 acre tract;

thence northerly crossing a portion of said original 32 acre tract, conveyed as Parcel III, and along a portion of the east line of said 0.713 acre tract an approximate distance of 199 feet to a point in the south right-of-way line of Bixby Road;

thence easterly crossing a portion of said original 32 acre tract, conveyed as Parcel III, and along the southerly right-of-way line of Bixby Road an approximate distance of 240 feet to the place of beginning;

containing approximately 88.66 acres of land, more or less.

The above description was prepared by Kevin L. Baxter, Ohio Surveyor No. 7697, of C.F. Bird & R.J. Bull, Inc., Consulting Engineers & Surveyors, Columbus, Ohio from best available Court House records, in November, 2018. The above description was prepared for annexation purposes only and not intended for transfer of real property.

Kevin L. Baxter 12/04/18

Kevin L. Baxter ~ Ohio Surveyor #7697



ORDINANCE NO. 18-029

AN ORDINANCE TO AMEND PART 11 OF THE CODIFIED ORDINANCES AND THE ZONING MAP OF THE CITY OF CANAL WINCHESTER, REZONING AN APPROXIMATELY 11.954 ACRE TRACT OF LAND FROM EXCEPTIONAL USE (EU) TO PLANNED RESIDENTIAL DISTRICT (PRD), OWNED BY THE DWIGHT A. IMLER REVOCABLE LIVING TRUST, LOCATED ON THE SOUTHEAST CORNER OF THE INTERSECTION OF HAYES ROAD AND LITHOPOLIS ROAD AND CONSISTING OF PARCEL NUMBER PID 184-002994, AND TO ADOPT A PRELIMINARY DEVELOPMENT PLAN AND DEVELOPMENT TEXT FOR A PROPOSED 79.5 ACRE PLANNED RESIDENTIAL DEVELOPMENT (MIDDLETOWN FARMS)

WHEREAS, the rezoning of a 11.954 acre tract of land hereinafter described from Exceptional Use (EU) to Planned Residential District (PRD) has been proposed to the Council of the City of Canal Winchester by the owner, the Dwight A. Imler Revocable Living Trust ("Imler Trust"); and

WHEREAS, such 11.954 acre tract is contiguous to an approximately 67.55 acre tract of land also owned by the Imler Trust and currently zoned Planned Residential District ("PRD"); and

WHEREAS, an accompanying Planned Residential District preliminary development plan and development text has been submitted for the combined 79.5 acre tract for approval; and

WHEREAS, a public hearing has been held by the Planning and Zoning Commission of the City of Canal Winchester, and the Planning and Zoning Commission has recommended that the rezoning, the preliminary plan, and the development text not be approved by City Council; and

WHEREAS, notice of a public hearing has been duly advertised and the public hearing has been held before the Council of the City of Canal Winchester;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

Section 1. That Part 11 of the Codified Ordinances and the Zoning Map of the City of Canal Winchester, Ohio, which is a part thereof, be and hereby is amended as follows:

That approximately 11.954 acres, located at the southeast corner of the intersection of Hayes Road and Lithopolis Road and being a part of PID 184-002994, owned by The Dwight A. Imler Revocable Living Trust, as fully set forth in the description attached hereto as Exhibit A and incorporated herein by reference, is rezoned from Exceptional Use (EU) to Planned Residential District (PRD).

Section 2. That the preliminary development plan and development text of the proposed Middletown Farms as depicted in Exhibit B, attached hereto and made a part of hereof, be and hereby is accepted and approved.

Section 3. That all other provisions of Part 11 of the Codified Ordinances and accompanying zoning map shall remain in full force and effect.

Section 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED: _____

APPROVED AS TO FORM:

LEGAL COUNCIL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council

11.954 ACRES

Situated in the State of Ohio, County of Franklin, City of Canal Winchester, in Section 1, Township 10, Range 21, Congress Lands, being part of that 70.797 acre tract of land conveyed to The Dwight A. Imler Revocable Living Trust by deed of record in Instrument Number 201607050085266, (all references are to the records of the Recorder's Office, Franklin County, Ohio) and more particularly bounded and described as follows:

BEGINNING at the centerline intersection of Hayes Road and Lithopolis Road;

Thence South 53° 02' 57" East, with the centerline of said Lithopolis Road, a distance of 406.78 feet to the northwesterly corner of that 8.000 acre tract conveyed to Roger E. Sisler II by deed of record in Instrument Number 201604150045988;

Thence South 36° 43' 38" West, with the westerly line of said 8.000 acre tract, a distance of 721.31 feet to a point;

Thence North 53° 02' 48" West, crossing said 70.797 acre tract, a distance of 666.89 feet to a point in the easterly line of that 5.001 acre tract conveyed as Parcel III to The Dwight A. Imler Revocable Living Trust by deed of record in Instrument Number 201607050085266;

Thence North 00° 27' 50" East, with said easterly line, a distance of 419.95 feet to a point in the centerline of said Hayes Road;

Thence North 89° 50' 16" East, with said centerline, a distance of 635.80 feet to the POINT OF BEGINNING, containing 11.954 acres of land, more or less;

This description is to be used for zoning purposes only, not for transfer.

EVANS, MECHWART, HAMBLETON & TILTON, INC.



Evans, Mechwart, Hambleton & Tilton, Inc.
 Engineers • Surveyors • Planners • Scientists
 5500 New Albany Road, Columbus, OH 43054
 Phone: 614.775.4500 Toll Free: 888.775.3648
 emht.com

ZONING EXHIBIT

SECTION 1, TOWNSHIP 10, RANGE 21

CONGRESS LANDS

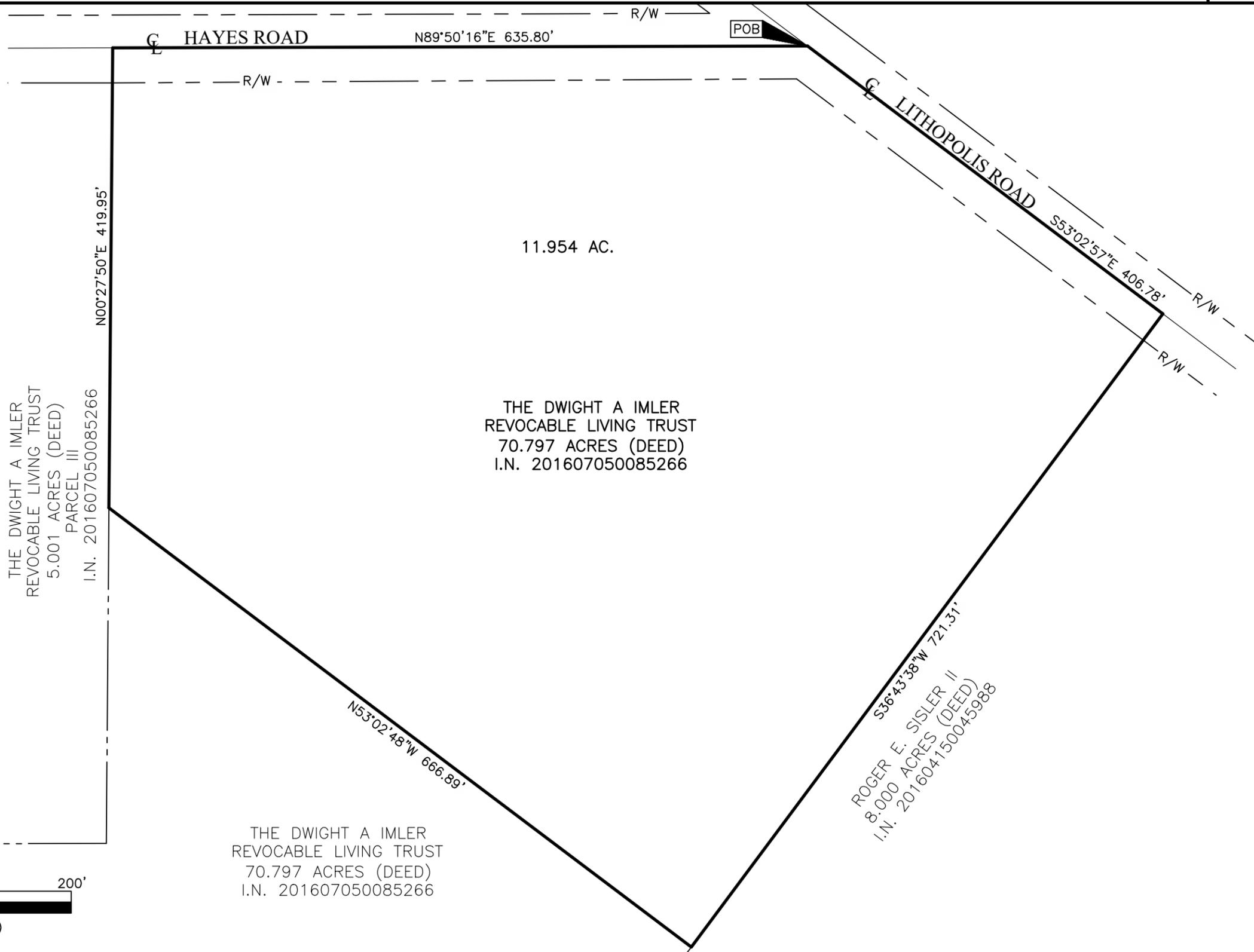
CITY OF CANAL WINCHESTER, COUNTY OF FRANKLIN, STATE OF OHIO

Date: November 16, 2017

Scale: 1" = 100'

Job No: 2017-1159

J:\20171159\DWG\04SHEETS\EXHIBITS\20171159-VS-ZONE-01.DWG plotted by KIRK, MATTHEW on 11/17/2017 10:13:21 AM last saved by MKR on 11/17/2017 10:13:04 AM



THE DWIGHT A IMLER
 REVOCABLE LIVING TRUST
 5.001 ACRES (DEED)
 PARCEL III
 I.N. 201607050085266

THE DWIGHT A IMLER
 REVOCABLE LIVING TRUST
 70.797 ACRES (DEED)
 I.N. 201607050085266

THE DWIGHT A IMLER
 REVOCABLE LIVING TRUST
 70.797 ACRES (DEED)
 I.N. 201607050085266

ROGER E. SISLER II
 8.000 ACRES (DEED)
 I.N. 201604150045988



GRAPHIC SCALE (in feet)

Middletown Farms

Preliminary Development Plan

Hayes and Oregon Roads

Canal Winchester, Ohio

January 22, 2018

Revised: April 23, 2018

Due to the size of this exhibit, only page one has been included in this packet. To view the entire exhibit, please click [here](#).





To: Amanda Jackson, CMC, Clerk of Council
From: Andrew Moore, Planning and Zoning Administrator
Date: October 9, 2018
RE: Application ZM-17-007 & PDP-17-003

RECOMMENDATION

Regular Meeting of Planning and Zoning Commission held **October 8, 2018**

Motion by Konold, seconded by Wildenthaler, to recommend to council approval of Zoning Map Amendment ZM-17-007; to consider a Zoning Map Amendment from EU to PRD; for 11.954 acres located along at PID: 184-002994 (Located along the corner of Hayes Road and Lithopolis Road). Westport Homes applicant Jack Mautino, Owner Dwight A. Imler Revocable Living Trust.

Voting yes: Mark Caulk; Mike Vasko; Bill Christensen; June Konold; Joe Donahue; Joe Wildenthaler. **Motion Carried with Conditions. 6-0**

Conditions of Approval:

- 1. The development text is modified to comply with Chapter 1130.09 with a maximum lot coverage of 30%.**
- 2. The development text is modified to comply with Chapter 1130.07(a) for any front loaded garage to be setback a minimum four (4) feet behind the front line of the livable area of the home.**

Motion by Vasko, seconded by Wildenthaler, to recommend to council approval of Preliminary Development Plan PDP-17-003; to consider a Preliminary Development Plan for Middletown Farms Planned Residential District; for 79.488 acres located along Hayes Road and Oregon Road (PID 184-002994, 184-003001, & 184-002998). Westport Homes applicant Jack Mautino, Owner Dwight A. Imler Revocable Living Trust.

Voting yes: Mark Caulk; Mike Vasko; Bill Christensen; June Konold; Joe Donahue; Joe Wildenthaler. **Motion Carried with Conditions. 6-0**

Conditions of Approval:

- 1. The development text is modified to comply with Chapter 1130.09 with a maximum lot coverage of 30%.**
- 2. The development text is modified to comply with Chapter 1130.07(a) for any front loaded garage to be setback a minimum four (4) feet behind the front line of the livable area of the home.**



Andrew Moore
Planning and Zoning Administrator

ORDINANCE NO. 18-045

AN ORDINANCE TO AMEND PART 11 OF THE CODIFIED ORDINANCES AND ADOPT THE OFFICIAL WOODLANDS MAP FOR THE CITY OF CANAL WINCHESTER

WHEREAS, Chapter 1191 of the Zoning Code establishes management practices for woodlands within the City of Canal Winchester; and

WHEREAS, the City of Canal Winchester is considering amendments to Chapter 1191; and

WHEREAS, a woodlands map to be used in conjunction with Section 1191.02 has been prepared; and

WHEREAS, Ordinance 43-11 adopting a previous woodlands map shall be repealed;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

Section 1. That Part 11 of the Codified Ordinance of the City of Canal Winchester, Ohio be and hereby is amended by adopting the official woodlands map, which is attached hereto as Exhibit A and incorporated herein by reference.

Section 2. That all other provisions of Part 11 of the Codified Ordinance shall remain in full force and effect.

Section 3. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

CLERK OF COUNCIL

MAYOR

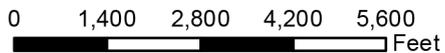
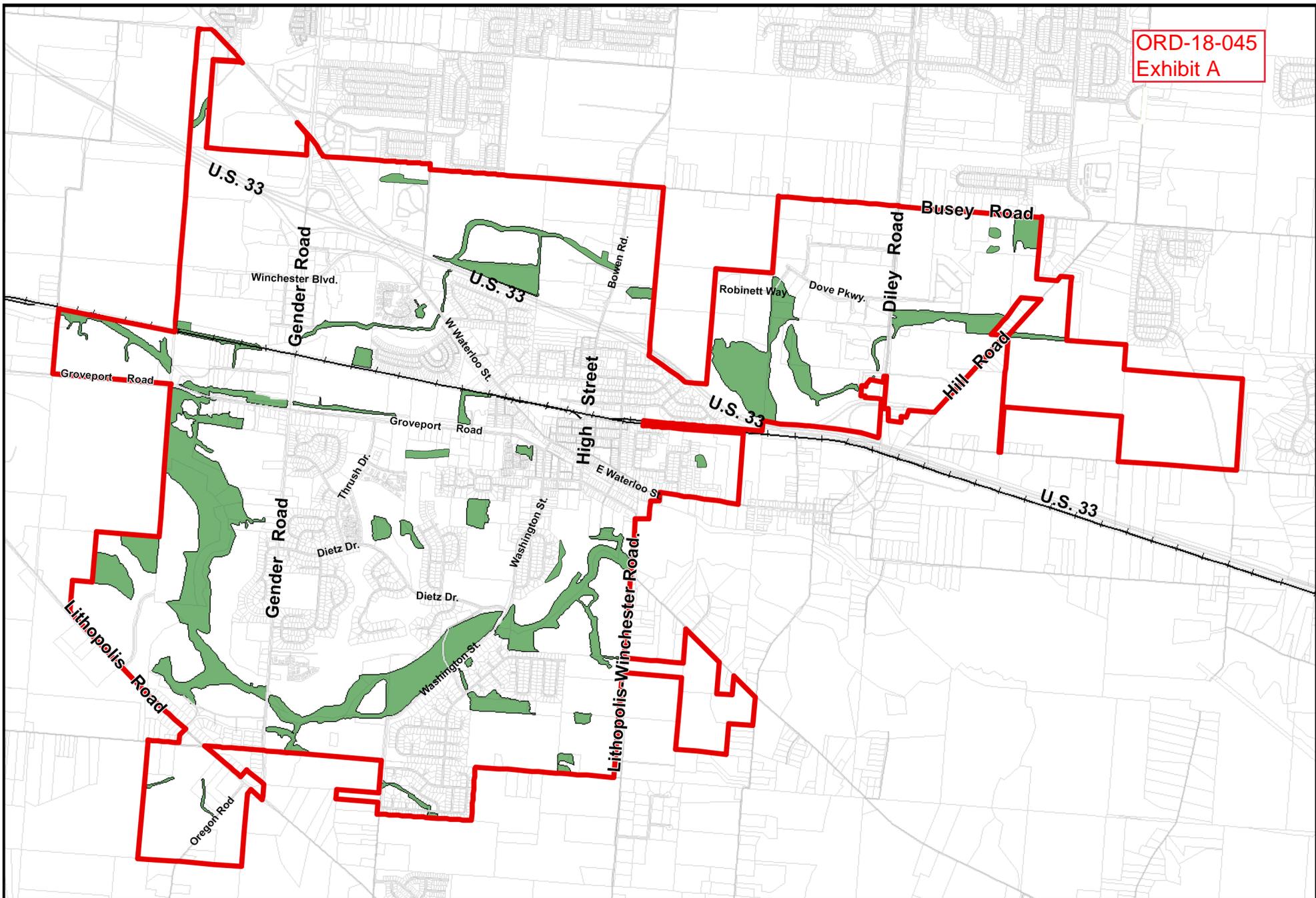
DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council



Official Woodland Map of Canal Winchester



ORDINANCE NO. 18-046

AN ORDINANCE TO AMEND PART 11 OF THE CODIFIED ORDINANCES AND THE ZONING MAP OF THE CITY OF CANAL WINCHESTER, REZONING AN APPROXIMATELY 69.237 ACRE TRACT OF EXCEPTIONAL USE (EU) TO LIMITED MANUFACTURING (LM), OWNED BY GENDER/THIRTY THREE, LOCATED ON THE NORTH SIDE OF WINCHESTER BOULEVARD (PID 184-000532 AND 184-000871)

WHEREAS, the rezoning of the area hereinafter described has been proposed to the Council of the City of Canal Winchester; and

WHEREAS, notice of a public hearing has been duly advertised and the public hearing has been held before the Council of the City of Canal Winchester; and

WHEREAS, a public hearing has been held by the Planning and Zoning Commission of the City of Canal Winchester with a recommendation for approval of the rezoning;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That Part 11 of the Codified Ordinances and the Zoning Map of the City of Canal Winchester, Ohio, which is part thereof, be and hereby is amended as follows:

That approximately 69.237 acres, located on the north side of Winchester Boulevard, PID 184-000532 and 184-000871, owned by Gender/Thirty Three, as fully set forth in the description attached hereto as Exhibit A and incorporated herein by reference, is rezoned from Exceptional Use (EU) to Limited Manufacturing (LM).

SECTION 2. That all other provisions of Part 11 of the Codified Ordinances and accompanying zoning map shall remain in full force and effect.

SECTION 3. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

MAYOR

APPROVED AS TO FORM:

DATE APPROVED

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council/Finance Director

ZONING DESCRIPTION

69.237 Acres

Situated in the State of Ohio, county of Franklin, City of Canal Winchester, Section 24, Township 11, Range 21, Congress Lands and being all of those tracts of land as conveyed to Gender/Thirty-three of Official Record 11357F13 and Official Record 1135F16, all deed references refer to the records of The Recorder's Office, Franklin County, Ohio and described as follows:

Beginning for reference at F.C.G.S. Monument 2270 reset located at the intersection of the northerly right-of-way line of Winchester Boulevard extended, also being the southerly line of said Section 24, with the centerline of Gender Road;

Thence, North 85°45'23" West with said northerly right-of-way line and said southerly section line a distance of 1231.68 feet to an iron pin set at the southwesterly corner of a 14.828 acre tract as conveyed to Winchester Square LLC of record in Instrument Number 200412200286893, the northwesterly corner of that 2.119 acre tract as conveyed to the City of Canal Winchester Official Record 31057H09, and the northeasterly corner of that 0.629 tract as conveyed to the City of Canal Winchester of record in Instrument Number 201608180109326, at the **True Point of Beginning** for the description;

Thence, North 85°45'23" West continuing with said South section line, partly with northerly line of said 0.629 acre tract, partly with the northerly line of an original 3.924 acre tract as conveyed to Gender/Thirty-Three of record in Official Record 27286D07 and partly with the northerly line of that 11.280 acre tract of land as conveyed to Phele Investment of record in Instrument Number 201706150081040, a distance of 1493.31 feet to a 13/16" pipe with an EMH&T cap at the northwesterly corner of said 11.280 acre tract and the northeasterly corner of a 78.384 acre tract as conveyed to Baker Levin Farms, LLC of record in Instrument Number 200704240071166, the southeasterly corner of a 134.50 acre tract as conveyed to Baker Levin Farms LLC of record in Instrument Number 200704240071166, also being the southwesterly corner of Section 24 at its common corner with Sections 23, 25, and 26;

Thence, North 4°26'33" East with the easterly line of said 134.50 acre tract and the common line between Section 24 and 23 a distance of 1597.99 feet to a 13/16" pipe found with EMH&T cap at an angle point in said line;

Thence, North 4°20'59" East partly with the easterly line of said 134.50 acre tract and partly with the easterly line of a 20.1366 acre tract as conveyed to Dill's Realty LLC of record in Instrument Number 200111050255847, and the common line between sections 24 and 23 a distance of 866.30 feet to a ¾" pipe found no cap at a corner thereof in the southerly right-of-way line of State Route 33 as recorded in Deed Book 2390, page 592, Parcel 69LA;

Thence, South 61°24'34" East with said southerly limited access right-of-way line a distance of 1698.02 feet to a 5/8" rebar found with a Preferred Surveying Company cap at the northwesterly line of an 11.315 acre tract as conveyed to H.D. Development of Maryland Inc. of record in Instrument Number 200707020115156;

Thence, with the westerly line of said 11.315 acre tract the following courses:

South 26°50'00" West a distance of 217.80 feet to an iron pin set at a corner thereof;
North 85°06'32" West a distance of 135.03 feet to an iron pint set at a corner thereof;

Thence, South 4°55'08" West partly with said westerly line and partly with the westerly line of a 6.395 acre tract as conveyed to Winchester Square LLC of record in Instrument Number 201412150165939 a distance of 822.51 feet to an iron pin set at a corner thereof;

Thence, South 64°45'23" East partly with the westerly line of said 7.393 acre tract and partly with the westerly line of said 14.828 acre tract passing a 13/16" iron pipe found with the EMH&T cap at a distance of 162.39 feet a total distance of 345.56 feet to an iron pin set at a corner thereof;

Thence, South 4°14'37" West with the westerly line of said 14.828 acre tract a distance of 440.00 feet to the **True Point of Beginning** and containing 69.237 acres of land more or less, 51.032 acres being out of PID 184-000532 and 18.205 acres out of PID 184.000871. This description is for zoning purposes only.

ZONING DESCRIPTION

69.237 Acres

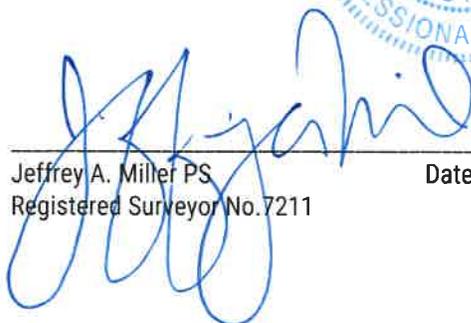
Subject to all covenants, restrictions, reservations and easements contained in any instrument of record pertaining to the above described tract of land.

All iron pins called as set are 5/8" x 30" rebar with yellow cap stamped "CESO".

The basis of bearing is based on a bearing of North 85°45'23" West for the southerly line of Section 24 as determined by GPS observation, based on NAD 83 (2011), Ohio State Plane South zone and post processed using and OPUS Solution.

CESO, Inc.



 9-12-18

Jeffrey A. Miller PS
Registered Surveyor No.7211

Date 9/12/2018

From: [Lucas Haire](#)
To: [Amanda Jackson](#)
Subject: FW: Gender & Thirty Three (Casto) Site Rezoning
Date: Wednesday, January 2, 2019 11:34:28 AM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

From: Swain, Douglas [mailto:Douglas.Swain@opus-group.com]
Sent: Wednesday, January 2, 2019 11:17 AM
To: Lucas Haire <lhaire@canalwinchesterohio.gov>
Cc: O'Connor, Kevan <Kevan.O'Connor@opus-group.com>; Swain, Douglas <Douglas.Swain@opus-group.com>
Subject: [EXTERNAL] Gender & Thirty Three (Casto) Site Rezoning

Lucas, Happy New Year! I hope you had an enjoyable holiday.

As we discussed prior to year-end, Opus would like to request a delay for the 3rd and final council meeting and reading for the rezoning of the Gender & Thirty-Three site.

We would like to delay to the second council meeting in February. While this council meeting would normally occur on February 18th, since that date is President's Day, my understanding is that the council meeting will be moved to Tuesday February 19th.

Thank you and please confirm receipt of this notice.



Douglas Swain

Vice President, General Manager | Opus Development Company, L.L.C.
8801 River Crossing Boulevard, Suite 450 | Indianapolis, IN 46240
D: 317.816.5723 | C: 317.515.7420
Douglas.Swain@opus-group.com | www.opus-group.com



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ORDINANCE NO. 18-047

AN ORDINANCE ADOPTING SECTION 1198 OF THE CODIFIED ORDINANCES REGARDING RESIDENTIAL APPEARANCE STANDARDS

WHEREAS, City Council had formed a committee to review standards for residential development in the City of Canal Winchester to further assist developers and city officials in the preparation and review process of said developments; and

WHEREAS, the Residential Appearance Standards prepared by the committee have been presented to the Planning and Zoning Commission who held a public hearing and subsequently recommended their adoption by City Council; and

WHEREAS, Ordinance 82-06 adopting Section 1130 Planning and Zoning Residential Standards shall be repealed;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. Section 1198 Residential Appearance Standards attached hereto as Exhibit "A" are hereby adopted.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

MAYOR

DATE APPROVED

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council/Finance Director

CHAPTER 1198
Residential Appearance Standards

1198.01	Purpose	1187.03	Definitions
1198.02	Applicability	1198.04	Residential Design Requirements

1198.01 Purpose

(a) Residential development in Canal Winchester has a direct effect on the character and livability of the community. Therefore, the City of Canal Winchester has the responsibility to adopt standards that promote desirable residential development that fits the context and character of the existing community. The following findings warrant the need for exterior appearance requirements for residential development:

(1) The adopted community plan recommends promoting high quality standards in building design that is in good scale and harmony with surrounding neighborhoods and buildings, and the natural surroundings.

(2) Providing for compliance with appearance regulations will assist in creating quality development with residential neighborhoods.

(3) Limiting the garage appearance within the front elevation limits the negative visual impact.

(4) A balance of natural and synthetic building materials allows for design creativity and promotes a high quality development.

(5) Trim around windows completes the appearance on every elevation.

(6) Placing windows, doors, porches, and other features on each elevation enhances the visual environment and contributes to the overall architectural diversity of a neighborhood.

(7) The lack of detailing, architectural features, and trim on elevations detracts from a dwelling and reduces the visual quality of a neighborhood.

(b) Residential appearance standards provide design requirements that are applicable to single, two, and three-family dwelling units. For purposes of this section, a single-, two-, and three-family dwelling unit will be defined as a "house." These requirements are designed to increase the quality of neighborhoods, to promote positive architectural appearance within residential areas, to encourage design flexibility and creativity, and to establish an interesting, aesthetically pleasing residential environment. It is also the intent of this section to promote durable, quality materials that will allow residential neighborhoods to endure and mature for future generations in the city.

1198.02 Applicability

(a) These requirements shall apply to the construction of all new homes, and additions to homes, unless designated as exempt in section (a)(3).

(1) Compliance Required. These requirements shall apply to any new home or to certain additions or alterations of an existing house constructed in compliance with the regulations of

this section. If an existing home is expanded or altered, the addition or alteration must comply with these architectural requirements when the alteration encompasses more than fifty percent (50%) of the Ground Floor Area (square feet), or the ground floor area is expanded by more than fifty percent (50%).

(2) Minimum Requirements. These requirements are minimum appearance requirements applicable to all houses in all districts, including Planned Development Districts, except as may be specifically approved in the Planned Development District ordinance.

(3) Exemption. Houses in the districts described below are exempt with these requirements:

(A) Houses located within a planned district approved prior to the effective date of this section.

(B) Houses located in a planned district approved after the effective date of this section with specific substitute residential appearance requirements contained in the adopted planned district ordinance. Residential appearance objectives for Planned Development Districts shall be adopted by City Council. These objectives explain more general intents regarding appearance in order to allow for creativity in meeting them through the Planned Development District process. Planned Development District proposals must demonstrate how the proposal addresses the residential appearance objectives and replace these minimum requirements.

(C) Houses located within the Old Town Overlay District (Chapter 1175) are exempt from the requirements of this section. These residential homes shall be regulated by the Landmarks Commission with the Certificate of Appropriateness Procedures for Design Review.

1198.03 Definitions

(a) For the purpose of this section, the following definitions apply:

(1) "*Blank Elevation*" An elevation that lacks the minimum required openings and architectural features, such as windows, doors, exterior chimneys, or other similar architectural features.

(2) "*Breastboard*" A lower flat area of a door or window crosshead.

(3) "*Chimney*" A structure projecting from the exterior wall of a house and enclosing or appearing to enclose a flue that carries off smoke. A chimney may or may not extend vertically to the eaves line or have a foundation/connected to the ground.

(A) "*Cantilevered Chimney*" A chimney that projects from the exterior wall and does not have a foundation or extension to the ground.

(B) "*Shed-type Chimney*" A chimney that does not extend full height vertically to the eaves line. A shed chimney typically includes a direct vent outlet in the chimney wall.

(4) "*Corbel*" A build out of one or more courses of brick or stone from the face of a wall, traditionally to form a support for timbers.

(5) "*Cornice*" Overhang of a pitched roof at the eaves line, usually consisting of a fascia board, a soffit for a closed cornice, and appropriate moldings.

(6) "*Corrugated Metal Roofing*" A roofing material that consists of interlocking rippled metal sheets that are fastened directly to the roof sheathing.

(7) "*Crosshead*" Decorative form that resembles a lintel used to top a door or window, consisting of a breastboard with crown moulding surrounding the top portion, and moulded together as one piece. Crossheads come in heights from 6" to 18". A variety of accessories can be added to complement the design of a simple crosshead.

(8) "*Crown Moulding*" Moulding used on cornice or wherever an interior angle is to be covered.

(9) "*Direct Vent Outlet*" An outlet through an exterior wall associated with the air supply and/or exhaust of a fire burner. It may or may not occur in a projecting box/chimney.

(10) "*Dormer*" A window set vertically in a structure projecting through a sloping roof; also the roofed structure containing that window.

(11) "*Eaves*" The margin or lower part of a roof projecting over a wall.

(12) "*Elevation*" A geometric projection of the front, side, or rear outer surface of a building onto a plane perpendicular to the horizontal; a vertical projection.

(13) "*Façade*" The front, sides or rear faces of a building.

(14) "*Fascia*" A horizontal piece (such as a board) covering the joint between the top of a wall and the projecting eaves also called a fascia board.

(15) "*French Drain*" A French drain or weeping tile is a trench filled with gravel or rock containing a perforated pipe that redirects surface water and groundwater away from an area. A French drain can have perforated hollow pipes along the bottom to quickly vent water that seeps down through the upper gravel or rock.

(16) "*Frieze Board*" A decorated band along the upper part of an exterior wall. In house construction a horizontal member connecting the top of the siding with the soffit of the cornice.

(17) "*Foundation Cladding*" An aesthetic enhancement to the foundation concealing exposed portions with an approved material.

(18) "*Gable*"

(A) *The vertical triangular end of a building from cornice or eaves to ridge.*

(B) *The similar end of a gambrel roof.*

(C) *The end wall of a building.*

(D) *A triangular part of a structure.*

(19) "*Masonry*" Natural or natural-appearing stone or brick.

(20) "*Plinth*" A continuous, usually projecting course of stone or brick forming the base or foundation of a wall.

(21) "*Projection*" Any component of a structure that extends out from the main building.

(22) "*Quoin*" Corner stones that anchor the edge of the building wall or decorative feature to imitate corner stones, which wrap the corner of an elevation and join two abutting walls.

(23) "*Soffit*" *The exposed undersurface of any overhead component of a building.*

(24) "*Standing Seam Metal Roof*" Roofing material constructed of interlocking metal panels that run from the ridge of the roof to the eave. The seams of the two panels are raised above the surface to allow the water to run off rather than seep between the panels. The seams are fastened to the roof using hidden anchors that are located on the raised portion of the panel that is overlapped by the adjacent panel hiding the fastener.

(25) "*Stucco*" A coarse plaster composed of Portland or masonry cement, sand, and hydrated lime mixed with water and applied in a plastic state to form a hard exterior covering.

(26) "*Trim*" The finished woodwork or similar architectural element used to enhance, border or protect the edges of openings or surfaces, such as windows or doors.

(27) "*Vinyl Siding Accessories*" Exterior design elements that serve to provide more visual interest and complement the primary home design.

(28) "*Water Table*" A projecting brick or stone stringcourse, molding or ledge placed to divert rainwater from a building.

1198.04 Residential Design Requirements

(a) Design Requirements. In addition to all applicable zoning and development requirements, the following design requirements shall apply as outlined per 1198.02.

(1) Architectural Diversity (Same house next to each other). To discourage the appearance of tract-type housing, all single-family residential developments shall incorporate architectural diversity.

(A) Houses with the same or very similar design shall not be directly across the street and shall have a minimum 3-lot separation on the same side of the street or diagonal from each other.

(B) Minimum variations in house design shall be created by providing a minimum of two items from each of the two lists below, or by any other means as approved by the Planning and Zoning Commission with a similar degree of variation.

(i) Alterations of perceived scale and massing:

Reorientation/relocation of the garage and driveway.

Change in the basic roof by a change of the roof type, the roof form through the addition of dormers and gables, and/or reorientation of the roof spine from parallel to perpendicular to the street.

Addition or relocation of significant bump outs to the front or side of the house that alter the perceived massing of the house such as, two story bay windows, one story sunrooms, corner towers, balconies or other approved features.

Other significant exterior features proposed by the applicant if approved by the Planning and Zoning Commission.

(ii) Alterations of character, detail and color:

Change architectural style.

Change in material of significant proportions (40%) of the house façade.

Addition or alteration of significant new detailing package with altered accent color to include any three items such as, trims, shutters, style and color of a front door or garage door.

Other significant exterior features proposed by the applicant if approved by the Planning and Zoning Commission.

(2) Chimneys. All chimneys must extend full height, from ground and vertically past the eaves line. Cantilevered and shed-type chimneys are prohibited. Chimneys must be finished in masonry or stucco but need not match the background wall in material or color.

(3) Driveways. Driveways for residential developments shall consist of concrete, asphalt, or brick pavers. The Planning and Zoning Commission may permit a similar construction material as an alternative only upon prior approval. All driveway aprons shall be concrete. All driveways shall be a flat, earth tone color. The maximum driveway width at the right-of-way line shall be ten (10) feet wide, not including the approach. The Driveway may flare to be wider at the garage. Driveways should be designed to be grouped to increase the amount of open space along the street.

(4) Entryways and Porches. The design of each houses shall emphasize the house mass and entry. The front entrance should be the focal point of the home and be designed to shelter you from the elements and be inviting. Flat front entryways shall be prohibited. All front entryways must include features which extend beyond the front façade of the primary living area.

(A) Portico. Porticos offer a visual cue on where to enter the house and connects the indoors to the outdoors. Typically, it is a structure consisting of a roof supported by columns or piers, usually attached to the building as a porch. Portico's can encroach the front setback or a build-to line by up-to seven (7) feet.

(B) Front Porches. Front porches provide a "stage" for interaction between the house and the street. Neighbors can publicly communicate much like the older neighborhoods in Canal Winchester. Front porches shall be a minimum of seven (7) feet in depth and ten (10)

feet wide. Front porches can encroach the established front setback or build-to line by up-to seven (7) feet.

(5) Finish Building Materials. The design of buildings shall coordinate the materials and details of all sides of the building with the design of the front elevation and street sides. Wood board or shake, brick, stone, cultured stone, fibrous cement siding, stucco and vinyl siding are the permitted finish building materials. Asphalt dimensional shingles, natural or simulated slate, tile, standing seam metal, natural or simulated wood shingles or shakes are the permitted roof materials. Corrugated metal roofing is not a permitted roof material.

(A) Asphalt Dimensional Shingles. Asphalt Dimensional shingles must be a 25-year “true” dimensional shingle. Painted shadows are not permitted. Shingles must have a minimum weight of 240 pounds per 100 square feet and be installed according to the manufacture’s specifications.

(B) When a change in materials occurs at corners, the change must occur at the inside of the corner unless the masonry on the street-facing façade extends at least two feet past the outside corner. If a house has a side gable and a material change occurs on the outside corner, or if two different materials are used on the facades of main and upper floors, rather than extending the materials around the corner, a quoin or minimum 5 ¼-inch wide corner board must be used along the vertical length of the non-masonry corner.

(6) Foundations. There shall be no more than twelve (12) inches of exposed foundation walls. If there are more than twelve (12) inches of foundation wall exposed, they must be finished with one of the following: brick, veneer brick, stone or cultured stone designed by the manufacturer for at-grade or below-grade installation.

(7) Four-Sided Architecture. The purpose of requiring four-sided architecture on all residential dwellings is to avoid large areas of blank exterior walls. Each side elevation must contain at least two (2) design elements per floor and each elevation facing a street or rear elevation must contain at least three (3) design elements per floor. Blank facades are not permitted for any detached garages or accessory structures. Typical design elements are included below, but this list is not all-inclusive.

(A) The eligible design elements are as follows:

- A door of at least seventeen (17) square feet in area.
- A window of at least six (6) square feet in area. Windows closer than ten (10) feet shall be considered as one (1) element. A set of adjacent windows, such as double or bay windows, shall be considered as one element.
- A chimney.
- An articulated gable vent of at least four (4) square feet in area.
- A dormer.
- Porches, decks, balconies or similar structure.
- A Sunroom.

Architectural cornice returns.

A similar significant permanent architectural feature consistent with the style of the house only upon prior approval by the Planning and Zoning Commission.

(B) Unacceptable design elements include:

Sides of porches.

Rooflines.

Water Tables.

Garage Doors.

Egress Steps required by building code.

(8) Garages. Design of each houses shall be designed to emphasize the house mass and entry, garages shall be clearly secondary in character. Garages may be attached or detached. All single-family residential developments shall have a mix of front loaded and side loaded garages. A minimum 25% of the lots must be designed for a detached or standard side entrance garage. Garages attached via a breezeway shall be considered detached for purposes of this standard. For corner lots, the garage shall be oriented towards the “lower” defined street classification as determined by the Planning and Zoning Commission. Garage doors shall be a maximum 9 feet height. If there is a living area above the garage, the maximum height of the roof over the garage shall be 35 feet. Otherwise, the maximum height of the roof over the garage is 18 feet.

(A) Front Loaded Garages:

Shall be located a minimum four (4) feet behind the front line of the livable area of the home. A covered or uncovered porch shall not be considered a livable area of a home.

Garage doors shall not exceed forty-five percent (45%) of the house width (frontage). Where more than a standard 2-car front loaded garage is provided, the additional garage bay(s) shall be offset from and architecturally designed to appear separate and distinct from the 2-car garage and the garage doors shall not exceed fifty percent (50%) of the house width.

(B) Side Loaded Garages:

Side loaded garages may be loaded from an inside court area.

The garage elevation facing the street must incorporate design features also found in the front elevation of the home including, but not limited to, windows.

(9) Gutters and Downspouts. Gutters and downspouts are required on all homes. Downspouts may be tied into curb drains or exit directly into a French drain system to discharge the water in the rear of the yard. No more than 50% of the roof drainage may lead to the curb.

(10) Roof Pitch. The main architectural roof of a house must have a minimum 6:12 pitch. Dormers, porches, and other similar secondary architectural features may have roofs with a minimum 4:12 pitch. Eaves and overhangs are required and in no case shall they be less than eight (8) inches on any elevation.

(11) Vinyl Homes. This section shall serve as a guide for constructing a vinyl sided home. Where the vinyl sided home requirements overlap with four-sided architecture requirements, the requirements of this section shall not be counted towards the minimum four-sided architecture requirements, but shall be in addition those requirements. All vinyl materials must have a minimum thickness of .046 inches. The siding must have a low-gloss finish. Any predominantly vinyl-sided home must include complementary accessories and detailing where vinyl siding elevations occur, as follows:

(A) A detailed main entryway by use of a minimum eight (8) inch wide three-dimensional door-surround system;

(B) Minimum six (6) inch wide frieze or fascia boards; and

(C) Minimum eight (8) inch wide water table trim board at the foundation.

(D) At least two of the following accessory types must be utilized per home. The selected accessory type must occur on each vinyl-sided elevation as indicated on the following table. Additional accessories may be utilized in addition to the minimum requirements.

Minimum Accessories for Vinyl-Sided Homes	Select Accessory Type Must Occur (at least) When the Exterior Wall Elevation is Vinyl.
Select two accessory types:	
Shutters Pairs	X
Crosshead	X
Masonry Water Table	X
Gable Vent	X

Shutter shall be sized to fully cover the window and shall be operable or appear as such, and utilize shutter hardware including s-clips and hinges. Shutters shall be louvered, raised or flat paneled or board and batten and made of painted wood, vinyl, painted synthetic, PVC or Hardiplank or substantially similar materials as determined by the Planning and Zoning Commission.

Crossheads must occur at least above all windows on vinyl-sided elevations.

Masonry water table and plinth must occur along all elevations of a vinyl-sided house. The height of this feature shall be at least two (2) feet as measured from grade.

Gable vents must be articulated decorative gable vent(s) of at least four square feet in area and occur in at least the front, or side of vinyl-sided homes.

(12) Windows (Trim and Shutters): Trim is required with all windows on any elevation. Trim shall include either a top and bottom finish of soldier course, rowlock, lintel or sill; or a minimum 3 ½- inch board around all sides of the window.

(A) Shutter shall be sized to fully cover the window and shall be operable or appear as such, and utilize shutter hardware including s-clips and hinges. Shutters shall be louvered, raised or flat paneled or board and batten and made of painted wood, vinyl, painted synthetic, PVC or Hardiplank, or substantially similar materials as determined by the Planning and Zoning Commission.

ORDINANCE NO. 18-048

**AN ORDINANCE AMENDING SECTION 11991 OF THE CODIFIED ORDINANCES REGARDING
LANDSCAPING AND SCREENING**

WHEREAS, in order to promote, protect, and preserve the character of the municipality it is necessary to revise the requirements for landscaping and screening in the City;

WHEREAS, the Planning and Zoning Commission initiated Application #ZA-18-006 following a public hearing held on October 8, 2018 and has recommended approval of this ordinance; and

WHEREAS, notice of a public hearing has been duly advertised and the public hearing has been held before the Council of the City of Canal Winchester.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That Section 1191 of the Codified Ordinance of the City of Canal Winchester is hereby amended to read as follows:

**CHAPTER 1191
Landscaping and Screening**

1191.01	Purpose
1191.02	Preservation of Trees and Wooded Areas
1191.03	Tree Replacement
1191.04	Landscape Standards
1191.05	Development Standards
1191.06	Off-Street Parking Standards
1191.07	Signage
1191.08	Screening of Service Courts and Loading Dock Areas
1191.09	Submittal Requirements
1191.10	Installation and Maintenance
1191.11	Tree Removal Permits
1191.12	Public Spaces

CROSS REFERENCES

Administration, Enforcement and Penalty - see P. & Z. Chapter 1135
Off-Street Parking - see P. & Z. Chapter 1185
Signage - see P. & Z. Chapter 1189

1191.01 PURPOSE.

The purpose and intent of this chapter is the preservation and promotion of tree canopy coverage and landscaping as a suitable and necessary aspect of land development, as a component of Municipal development character, as an important beneficial element of the microclimate through the provision of shade and as buffers, and to promote the public health, safety and general welfare. It is further the purpose of this chapter to promote the preservation and, when necessary, replacement of major trees removed in the course of land development, to promote the proper utilization of landscaping as a buffer between certain land uses to minimize conflicts, and to protect, preserve and promote the character of the Municipality.

(a) *“Caliper”* the caliper of a tree shall be measured at six (6) inches above grade. For this chapter the term “caliper” only applies to new trees.

(b) *“Diameter Breast Height (dbh)”* the dbh of a tree shall be measured at four and one half (4 1/2 feet) above ground level. For this chapter the term “diameter breast height (dbh) only applies to existing trees.

(c) *“Major Tree”* For the purposes of this section, a major tree is defined by having diameter breast

height of six (6) inches or greater.

(d) "Woodlands" For the purposes of this section, a Woodland is an area of trees and unique site characteristic that have been determined by the City of Canal Winchester and identified on the Canal Winchester Woodland Map.

1191.02 PRESERVATION OF TREES AND WOODED AREAS.

(a) All major trees shall be preserved unless exempted, as follows: The Urban Forester may approve the cutting down, removal or destruction of a major tree when the tree interferes with the proper development of a lot, provided that the lot is in the subject of application for approval of a zoning certificate, a site plan, a development plan, a variance, or a conditional use permit and one of the following applies:

(1) The tree will be located within a public right-of-way or easement.

(2) The tree is located within the area to be covered by proposed structures or within twelve feet from the perimeter of structures, and the proposed structures cannot be located in a manner to avoid removal of the tree at the same time permitting desirable and logical development of the lot.

(3) The tree will be located within a proposed driveway designed to service a single family home.

(4) The tree is damaged, diseased or a safety hazard.

(5) The tree is an undesirable species in its present location.

(6) Established single family lots shall be exempt from this section, however; new subdivision development of single family lots shall not be exempt.

(b) When preparing and reviewing subdivision plans and landscape plans, good faith effort shall be made to preserve natural vegetation areas. Streets, lots, structures and parking areas shall be laid out to avoid the unnecessary destruction of wooded areas or outstanding tree specimens. Developers of land are encouraged to designate wooded areas as park reserves.

1191.03 TREE REPLACEMENT.

(a) Major Tree Replacement. During the course of development of a single lot or a subdivision, including Woodlands, the developer or owner shall be required to replace major trees removed pursuant to Section 1191.02 in accordance with the following schedule with trees having a trunk diameter of at least six (6) inches dbh.

Major Tree Replacement Schedule	
Trunk Diameter dbh	Replacement Schedule
Six (6) inches up to twelve (12) inches	One-for-one
Twelve (12) inches up to eighteen (18) inches	Two-for-one
Eighteen (18) inches up to twenty four (24) inches	Three-for-one
Twenty four (24) inches and greater	Four-for-one

(1) Replacements for major trees shall have a trunk diameter at planting of at least two and one-half (2.5) inches caliper.

(2) The requirement for major tree replacement shall be considered as being in addition to any other landscaping required by Section(s) 1191.02 through 1191.05.

(b) Replacement Schedule for Woodlands. In addition to the provisions in Section 1191.03(a), the developer or owner of a woodland, as identified on the Canal Winchester Woodland Map shall, during the course of development, be required to retain a minimum of forty percent (40%) of the woodland.

(c) Where it is impractical or not feasible to replace all of the trees on the affected lot or within the affected subdivision, staff may approve one, or any combination of the following alternatives as a means of meeting the tree replacement requirements:

- (1) Replace as many trees as is practical on the affected lot;
- (2) Replace as many trees as is practical within this affected subdivision phase;
- (3) Replace as many trees as is practical within the affected subdivision;
- (4) For those trees that cannot be replaced through steps one through three above, the developer shall be required to replace the trees elsewhere in the City, or
- (5) Pay a fee as determined by the Canal Winchester Fee Schedule to support the City's effort to replace the trees on public land in the City;
- (6) Use larger caliper replacement trees to achieve a planting of equal or greater value with fewer numbers.

1191.04 LANDSCAPE STANDARDS.

Proposed landscape materials should complement existing vegetation, all architectural features and general layout, and should be comprised of viable plant material. Landscaping design and materials shall consist of the following:

(a) Plants. All plant materials shall be living plants that conform to the standards of the American Association of Nurserymen and shall have passed any inspections required under State regulations. Artificial plants are prohibited in all landscaped areas in the Municipality required as per this chapter.

(1) The Urban Forest Tree and Plants list for Canal Winchester shall be referenced for approved tree species in new landscape plans.

(b) Deciduous Trees. Deciduous trees shall be species having an average mature crown spread of greater than fifteen (15) feet in Central Ohio and having trunk(s) which can be maintained with over five (5) feet of clear wood in areas which have visibility requirements, except at vehicular use area intersections where eight (8) foot clear wood requirements will control. Trees having an average mature spread of crown less than fifteen (15) feet may be substituted by grouping of the same so as to create the equivalent of a fifteen (15) foot crown spread. Deciduous trees shall be a minimum of five (5) feet in height with a minimum caliper of one and three-fourth (1 ¾) inches at planting. The deciduous trees recommended as appropriate for Municipal environment and encouraged for use in meeting the requirements of this chapter are found in the recommended street tree list maintained by the Urban Forester.

(c) Evergreen Trees. Evergreen trees shall be a minimum of five (5) feet in height at planting.

(d) Shrubs and Hedges. Shrubs and hedges shall be at least two (2) feet in average height when planted.

(e) Earth Mounds. Earth mounds shall be physical barriers, which when planted block or screen the view just as a hedge or low wall would. Mounds shall be constructed of clean fill, top soil and similar materials, and shall be designed with proper plant material to prevent erosion and facilitate drainage. Earth mounds shall not exceed four (4) feet in height and shall be planted completely by plant material, which may include mulching limited to the immediate base of plantings, of which no greater than fifty (50) percent shall be turf.

(f) Screening Materials. Screening may consist of walls, fences, natural vegetation or a combination thereof acceptable to the Planning and Zoning Commission and with an opacity of no less than seventy-five (75) percent, except where superseded under Section 1191.02(f). Only masonry and brick walls or solid wood privacy fencing is permitted for built screening. Such screening shall be between four (4) and six (6) feet in height and shall be maintained in good condition. Landscaping provided in lieu of such wall or fence shall consist of dense evergreen bushes planted no less than four (4) feet in height.

(g) Monoculture. Monoculture, or the extensive use of a single species of trees, shall be limited in order to minimize the potential for disease or pests to strike a particular species resulting in significant same-species loss. The following limits shall apply:

Maximum Use of Same Genus	
Number of Trees on Site	Maximum % of Same Genus
10-19	50%
20-39	33%
40-59	25%
Over 60	15%

1191.05 DEVELOPMENT STANDARDS.

(a) Non-Residential Uses. For all new construction, building additions, or land development for which a building permit and/or zoning certificate is required the following shall apply:

(1) All non-residential uses shall provide thirty (30) square feet of landscaped area for every one thousand (1,000) square feet of building ground coverage area, or fraction thereof. All areas of a lot not covered by buildings, structures, paving, or the landscaping required herein shall be covered by natural turf at a minimum.

(2) All commercial structures, and all industrial warehouse structures, shall be required to plant the required minimum landscaping listed below:

Minimum Tree Planting Required per Building Size	
Square Foot of Building	Number of Trees per Square Foot
Up to 30,000 sq. ft.	One Tree per 1,000 sq. ft.
30,001 sq. ft. to 60,000 sq. ft.	One Tree per 2,000 sq. ft.
60,001 sq. ft. to 90,000 sq. ft.	One Tree per 4,000 sq. ft.
90,001 sq. ft. and greater	One Tree per 8,000 sq. ft.

(A) In no instance shall the number of trees required to be planted exceed one hundred (100) trees.

(B) Over fifty (50) trees, a fee-in-lieu planting per tree, as determined by the Canal Winchester Fee Schedule may be made to support the City's effort to replace the trees on public land in the City.

(3) All office uses, institutional uses, convalescent and nursing homes and child daycare facilities, shall be required to plant the required minimum landscaping listed below:

Minimum Tree Planting Required per Building Size	
Square Foot of Building	Number of Trees per Square Foot
Up to 30,000 sq. ft.	One Tree per 1,000 sq. ft.
30,001 sq. ft. to 60,000 sq. ft.	One Tree per 1,500 sq. ft.
60,001 sq. ft. and greater	One Tree per 2,000 sq. ft.

(A) In no instance shall the number of trees required to be planted exceed one hundred (100) trees.

(B) Over fifty (50) trees, a fee-in-lieu planting per tree, as determined by the Canal Winchester Fee Schedule may be made to support the City's effort to replace the trees on public land in the City.

(b) Residential Uses. For all new construction, building additions, or land development for which a building permit and/or zoning certificate is required the following shall apply:

(1) All residences and residential land uses, per dwelling unit, there shall be a minimum of one (1) tree planted for every five hundred (500) square feet or fraction hereof of building ground coverage.

(2) Multi-Family Perimeter Treatment. For all multi-family residential uses a fifteen (15) foot landscaped perimeter shall be provided where such development is adjacent to or abuts a residential zoning district or public right-of-way, excluding on-site access drives. Such landscaping shall include a combination of

trees, shrubs, hedges, earth mounds, and other natural features. No more than eighty (80) percent of natural landscaping material shall consist of turf.

(A) Screening Between Multi-Family Developments and Non-Residential Zoned Property. Screening shall consist of walls, fences, or natural vegetation in combination with a minimum four (4) foot mounding, said screening shall have an opacity of no less than fifty (50) percent, except where superseded under Section 1191.02 (f). Screening between multi-family residential and non-residential developments shall be reviewed for approval by the Planning and Zoning Commission. Only masonry and brick walls or solid wood privacy fencing is permitted for built screening, shall be maintained in good condition, and comply with Section 1181.07. Landscaping provided in lieu of such wall or fence shall consist of dense evergreen bushes planted no less than two (2) feet in height or evergreen trees at no more than thirty (30) feet spacing at five (5) feet in height at the time of planting. A minimum of one evergreen tree and four evergreen or deciduous shrubs per 1,000 sq. ft. of landscaped area for areas in all combinations of screening materials will be planted.

(B) The opacity of fifty (50) percent will take into consideration existing vegetation to be preserved and shall contain at least the minimum evergreen trees and shrubs. The minimum tree shall be five (5) feet in height with a minimum caliper of 1 ¼ inches at the time of planting. The minimum shrub shall be two (2) feet in height at the time of planting.

(c) Existing Trees. Existing healthy trees and shrubs shall be preserved and incorporated into the overall site and landscape design to the maximum extent practical as determined by the City. Existing trees may be credited towards minimum tree planning requirements as follows:

(1) Existing trees, which are preserved, may be credited toward the tree planting requirements of this Section according to the Credit for Existing Trees Table. Tree credits shall be given as long as all other provisions and the intent of this Code is met. Fractional caliper measurements shall be attributed to the next lowest category.

Credit for Existing Trees – in aggregate inches	
DBH	Number of Tree Credits
20+ total inches	4 Trees
13 - 19 total inches	3 Trees
8 - 12 total inches	2 Trees
2 - 7 total inches	1 Tree

(2) No credit shall be given for existing preserved trees that are:

- (A) Not located on the actual development site;
- (B) Not properly protected from damage during the construction process;
- (C) Prohibited Species in the Urban Forester Street Tree List;
- (D) Dead, dying, diseased, or infested with harmful insects.

(3) No new tree planting shall be required if existing trees to remain on site after development, and the aggregate trunk sizes of such trees, meet or exceed the requirements set forth above.

(d) Any combination of existing and new trees may be used to meet the requirements of this section.

1191.06 OFF-STREET PARKING STANDARDS

(a) Off-Street Parking Areas. Off-street parking areas for more than five (5) vehicles shall be effectively screened on each side which abuts a residential zoning district or public right-of-way by a masonry wall or solid wood fence. Such wall or fence shall be no higher than four (4) feet and shall be maintained in good condition. Landscaping provided in lieu of such wall or fence shall consist of a strip of land not less than fifteen (15) feet in width planted with an evergreen hedge or dense planting of evergreen shrubs not less than four (4) feet in height. This subsection shall apply to bed and breakfast inns regardless of the size of off-street parking area.

(1) All off-street parking areas shall provide one (1) tree of no less than two (2) inches caliper, for every six (6) parking spaces, unless specified below. A minimum of fifty percent (50%) of the off-street parking trees shall be planted in parking lot islands. The remainder must be planted within ten (10) feet of the perimeter of the parking lot.

(A) Parking Lot Islands. Each landscaped tree island in a single loaded parking stall design shall have a minimum area of one hundred and sixty two (162) square feet with a minimum width of nine (9) feet. Each landscaped tree island located in a double loaded parking stall shall have a minimum area of three hundred twenty-four (324) square feet, with a minimum width of nine (9) feet.

(B) Exemptions. Parking lots with landscape tree islands that provide a minimum area of 1,200 cubic feet to accommodate a large species shade tree shall be credited on a two-to-one ratio on the off-street tree planting requirements. The minimum dimensions for planting areas shall be nine (9) feet on one side.

(2) All parking lot islands and peninsulas shall be designed to provide a minimum of three (3) feet in depth, for soil in a friable condition for healthy tree and plant growth.

(3) All trees shall be balled and burlapped or containerized/potted when planted. The top eighteen (18) inches of the burlap bag and cage shall be removed when planting.

(4) All trees shall be maintained in a healthy condition.

1191.07 SIGNAGE

(a) Signage. A landscaped area totaling a minimum of fifty (50) square feet shall be provided centered on the base of all freestanding signs and should be comprised of a variety of natural materials, such as turf, ground cover, shrubs, and hedges. No more than fifty (50) percent of natural landscaping material shall consist of turf. Low maintenance plant materials should be utilized. A sketch plan drawn to scale and indicating plant material by type (Latin/Botanical names) and quantity shall be provided with the application for a Sign Permit.

1191.08 SCREENING OF SERVICE COURTS AND LOADING DOCK AREAS.

(a) Screening of Service Courts and Loading Dock Areas. All areas used for service, loading and unloading activities shall be screened along the entire lot line if adjacent to or abutting a residential zoning district or public right-of-way. The following requirements shall apply:

(1) Screening of Trash Container Receptacles. For all non-single family residential uses requiring trash container receptacles, such as dumpsters, all such containers or receptacles shall be enclosed on all sides by walls or fences with an opacity of one hundred (100) percent and a minimum height of six (6) feet. Such containers or receptacles when located adjacent to or abutting a residential zoning district shall in addition be landscaped on all sides visible from such districts by shrubs and hedges with an opacity of seventy-five (75) percent. Trash containers and receptacles shall be located behind the building line and shall be located to the rear of non-residential uses. Trash containers and receptacles shall conform to side and rear yard setback requirements and for non-residential uses adjacent to a residential zoning district, such containers and receptacles shall be located no closer than twenty-five (25) feet to any property line.

1191.09 SUBMITTAL REQUIREMENTS.

(a) Procedure. Landscaping plans shall be submitted to the Planning and Zoning Administrator whenever an application is filed for a non-single family residential use as a part of a request for a Certificate of Zoning Compliance, zoning map amendment, conditional use permit, and in conjunction with the submittal requirements for Planned Districts.

(b) Plan Contents. The landscaping plan shall be prepared by a licensed design professional or landscape architect and shall include the following information:

(1) Plot plan drawn to scale indicating property lines, easements, proposed improvements, natural features, drainage, adjacent uses and structures, and proposed landscaping which shall include botanical and common names, dbh of deciduous trees, installation size, on-center planting dimensions where applicable, and a summary of all landscaping materials used on-site, new and existing, by type, common name, and quantity.

(2) In the case where trees are to be removed as part of any site development, the plot plan shall, in addition to items included in (1) above, also specifically indicate any trees to be removed and include botanical and common names and location of any major trees and any significant trees, as determined by a site visit.

(3) Title block with the pertinent names and addresses of property owner, applicant, design professional or landscape architect including the architect's seal, scale, date, north arrow, address of the subject property, and name of the subdivision (if applicable).

(c) Criteria for Review. The submitted landscaping plan shall be reviewed to determine if proposed improvements comply with the requirements and standards of this Chapter and commonly accepted landscaping and design standards. The Planning and Zoning Commission and/or Planning and Zoning Administrator may call upon professional services from either the public or private sectors to provide an evaluation relative to any submitted landscaping plan.

1191.10 INSTALLATION AND MAINTENANCE.

(a) Installation. Landscaping plans and the improvements identified therein meeting the requirements of this Chapter shall be completely installed no later than six (6) months subsequent to the date of issuance of a Temporary Certificate of Use and Occupancy. A single three (3) month extension may be granted by the Planning and Zoning Administrator upon request of the Applicant upon demonstration that such extension is warranted because of adverse weather conditions or unavailability of approved landscaping material. All landscaping material shall be installed in a sound, professional manner and according to accepted landscaping and planting procedures.

(b) Maintenance. All landscaping material shall be maintained in proper and healthful condition. Property owners shall maintain landscaped areas in a proper, neat and orderly appearance, and free from refuse and debris. Upon issuance of a citation, corrective action shall be completed within sixty (60) days unless the Planning and Zoning Administrator determines that weather constraints require one additional sixty (60) day period. Failure to meet the requirements of this section shall constitute violation of this Zoning Code and enforcement and penalty requirements of Chapter 1135 shall apply.

(c) Dead or Diseased Trees. It shall be unlawful for any property owner to maintain or permit to stand on his or her property, dead, diseased, or damaged trees, shrubs, evergreens or other plants which are deemed by the Municipality to be a menace to the public peace, health, and safety.

1191.11 TREE REMOVAL PERMITS.

(a) No person shall do any of the following without first having obtained a tree removal permit:

(1) Remove, damage, or destroy any tree or similar woody vegetation of any dbh in a woodland.

(2) Remove, damage, or destroy any tree or similar woody vegetation of six inch (6") dbh or greater which is not located in a woodland.

(3) Conduct any tree clearing activities.

(b) Exceptions.

(1) The removal or trimming of any trees by or on behalf of a resident owner of a one-family dwelling unit, one-family cluster-housing unit, site condominium unit, or residential condominium unit from an area under the owner's exclusive control. This exception shall not apply to removal of trees from common areas.

(2) Upon prior approval by the Urban Forester, the removal of or trimming of trees necessitated by the installation, repair or maintenance work performed in a public utility easement or approved private easement for public utilities.

(3) The removal or trimming of trees if performed by or on behalf of Canal Winchester,

Franklin or Fairfield County, Ohio Department of Transportation, Franklin or Fairfield County Public Works Office or other public agencies, or a public utility company in a public right-of-way, upon public property, or upon a private easement for public utilities in connection with a publicly awarded construction project, the installation of public streets or public sidewalks, or installation of public utilities within a private or public easement established for such purpose.

(4) The trimming and pruning of trees as part of normal maintenance of landscaping or orchards, if performed in accordance with accepted forestry or agricultural standards and techniques.

(5) The removal or trimming of dead, diseased or damaged trees if performed by or on behalf of Canal Winchester, Franklin or Fairfield County, Ohio Department of Transportation, Franklin or Fairfield County Public Works Office or other public agencies in a public right-of-way or upon public property if done to prevent injury or damage to persons or property.

(6) The removal or trimming of dead, diseased or damaged trees provided that the damage resulted from an accident or non-human cause, and provided further that the removal or trimming is accomplished through the use of standard forestry practices and techniques.

(7) The removal or transplanting of trees during the operation of a commercial nursery or tree farm or practicing sustained-yield forestry (land stays a productive forest).

(8) Actions made necessary by an emergency, such as a tornado, windstorm, flood, freeze, dangerous and infectious insect infestation or disease or other disaster, in order to prevent injury or damage to persons or property or restore order.

(d) Content of Application.

(1) Required Information. An applicant for a tree removal permit for a parcel of one (1) acre or more, if required by Section 1191.11, shall submit the following materials to the Municipality:

(A) A completed tree removal permit application on a form prescribed by Planning and Zoning Administrator, which such application shall include the following information:

i. The name, address and telephone number of the applicant and/or the applicant's agent.

ii. The name, address and telephone number of the owner of the property.

iii. The project location, including as applicable, the address, the street, road, or highway, section number, lot or unit number, and the name of the subdivision or development.

iv. A detailed description and statement of the activity to be undertaken.

(B) A tree removal permit application fee in the amount as established by the adopted fee schedule.

(C) If the applicant is not the owner of the property, a written authorization from the owner allowing the proposed activity.

(D) Five (5) copies of a tree survey prepared by a certified arborist and a plan for proposed tree removal containing all of the following information:

i. The shape and dimensions of the property, and the location of any existing and proposed structure or improvement.

ii. The location of all existing trees of six inch (6") or greater dbh, identified by common and botanical name. Trees proposed to remain, to be transplanted, or to be removed shall be designated. A cluster of trees may be designated as a "stand" of trees, and predominant species, estimated

number, and average size shall be indicated. Clusters of trees located within an approved open space which is to be preserved may be designated as an "open space stand" and identified in the same manner as a "stand" without individual identification and location.

iii. A description of tree species, size, density, health and vigor.

iv. The location and dimension of all setbacks required by existing zoning requirements.

v. A statement that all retained trees will be identified by a method, such as painting or flagging. If protective barriers are deemed necessary by Canal Winchester, the statement shall include a description of how the retained trees are to be protected, with an acknowledgment that the barriers must be in place before operations commence.

vi. A general grading plan prepared by a registered engineer or land surveyor showing the anticipated drainage patterns, including the location of any areas where cut and fill operations are likely to occur, to enable Canal Winchester to determine the impact of the proposal on the viability of the existing trees.

(e) Application Review Procedures.

(1) Procedure. Canal Winchester shall review the submitted application for a tree removal permit required by Section 1191.11 to determine that all required information has been provided. At the request of the applicant or the Municipality, an administrative review meeting may be held to review the request in light of the purpose and the review standards of Section 1191.11. A field inspection of the site may be conducted by the Urban Forester and/or his or her designee. Where the site proposed for development requires review or approval by the Planning and Zoning Commission of the subdivision layout, qualification for one-family cluster, or special land use approval, the Planning and Zoning Commission shall be responsible for approval or denial of the request for a tree removal permit (subject to affirmance, reversal or modification by the Council of Canal Winchester with respect to tentative preliminary plat approval, or any other approval for which Council has final authority). In all other instances, the review of tree removal permit requests shall be the responsibility of the Urban Forester or his or her designee. All decisions shall be made in accordance with the review standards of Section 1191.11.

(2) Denial. If an application for a tree removal permit is denied, the permit applicant shall be notified in writing of the reasons for denial by the Urban Forester.

(3) Approval; Conditions; Performance Requirements. If an application for a tree removal permit is granted, the reviewing authority may do any or all of the following:

(A) Attach to the granting of the permit reasonable conditions considered necessary by the reviewing authority to ensure the intent of Section 1191.11 is fulfilled and to minimize damage to, encroachment in, or interference with natural resources and processes within wooded areas.

(B) Set a reasonable time frame within which to complete tree removal operations.

(C) Require a permit holder to deposit a performance bond, or other acceptable security, equal to 100% of the cost of the improvements to ensure compliance with the terms of Section 1191.11, including the planting of any required replacement trees. Once the trees designated to be removed have been removed and any required replacement trees have been planted and inspected, the Municipality shall release the bond or security. If the permit holder has provided a bond or other performance guarantee to the Municipality under any other ordinance or regulation, and such bond or guarantee is deemed adequate by the Municipality to ensure compliance with Section 1191.11, no additional performance guarantee shall be required under this Section.

(f) Term of Permit.

(1) Any and all tree removal permits issued by the Municipality to a developer shall expire (unless extended) at the same time as the contemporaneous approval granted by the Municipality for the

development, if any (e.g. preliminary plan, preliminary site plan, special land use, site plan approval, etc.).

(2) Any and all tree removal permits issued by the Municipality to any person for an activity regulated under Section 1191.11 for which a contemporaneous approval of the development is not required (e.g. removal of trees by a builder in connection with construction of a residence upon a lot or parcel) shall expire one year from the date of issuance.

(3) Any activity regulated under Section 1191.11 which is to be commenced after expiration of a tree removal permit shall require a new application, additional fees, and new review and approval.

(g) Protection of Trees and Woodlands during Construction; Display of Permit.

(1) No individual shall conduct any activity within ten (10) feet of the drip line of any tree designated to remain, including but not limited to placing solvents, building material, construction equipment, or soil deposits within the drip line.

(2) During construction, no individual shall attach a device or wire to any remaining tree, except to cordon off protected areas.

(3) Before development, land clearing, filling, or any property alteration for which a tree removal permit is required, the developer or builder shall erect and maintain suitable barriers such as snow fencing, cyclone fencing, etc., to protect remaining trees. Wood, metal, or other substantial material shall be utilized in the construction of barriers. Protective barriers shall remain in place until the Urban Forester, or his or her designee, authorizes their removal. Barriers are required for all trees designated to remain, except in the following cases:

A. Street right-of-way and utility easement may be cordoned by placing stakes a minimum of twenty-five (25) feet apart and tying ribbon, plastic tape, or other brightly visible materials at least two and one-half (2 ½) feet above the ground from stake to stake along the outside perimeters of areas to be cleared.

B. Large property areas separate from the construction or land clearing area onto which no equipment will venture shall be cordoned off.

(4) The permit holder shall conspicuously display the tree removal permit on-site. The permit shall be displayed continuously while trees are being removed or while activities authorized under the permit are performed, and for ten (10) days following completion of those activities. The permit holder shall allow the Urban Forester to enter and inspect the premises during reasonable business hours. Failure to allow an inspection is a violation of Section 1191.11.

(h) Enforcement and Administration. To ensure enforcement of Section 1191.11 and the approved plan for tree removal, various inspections will be performed at the site by the Urban Forester. The applicant will be responsible for all inspection fees in accordance with the Inspection Fees set and established by Resolution of the Council.

(i) Penalties and Remedies.

(1) In addition to the penalties as set forth in Section 1135.12, any person who violates any provision of Section 1191.11 shall forfeit and pay a civil penalty equal to the total value of those trees illegally removed or damaged, as computed from the International Society of Arboriculture shade tree value formula. Such sum shall accrue to the Municipality and may be recovered in a civil action brought by the Municipality. Such sum so collected shall be placed into the Street Tree Fund. Replacement of illegally removed trees may be required as restoration in lieu of money. This replacement will be computed on an inch-for-inch ratio based on the total diameter measured at dbh in inches of the illegally removed trees. If, because of destruction of the removed trees, exact inch-for-inch measurements cannot be obtained, the Municipality may use other means to estimate the tree loss. A combination of money and tree replacement may be required.

(2) Any person authorized or designated by the Planning and Zoning Administrator to enforce or administer Section 1191.11 may issue a stop work order to any person conducting any operation in violation

of Section 1191.11, including but not limited to failing to conspicuously display the tree removal permit upon the site. The written stop work order shall be posted upon the premises. A person shall not continue, or cause or allow to be continued, any operation in violation of such an order, except as authorized by the enforcing agency to abate a dangerous condition or remove the violation.

(3) If a stop work order is not obeyed, the enforcing agency or person may apply to a court of competent jurisdiction for any order enjoining the violation of the order. This remedy is in addition to, and not in limitation of, any other remedy provided by law or ordinance, and does not prevent criminal prosecution for failure to obey the order.

(4) Any person aggrieved by a stop work order may request review by the Planning and Zoning Administrator or his or her designee of the stop work order within one (1) working day of its issuance. The Planning and Zoning Administrator or his or her designee shall then determine whether the stop work order was properly issued due to operations being conducted in violation of the terms of Section 1191.11. The Planning and Zoning Administrator or his or her designee may lift the stop work order if the operations are determined to be in compliance with Section 1191.11.

(5) Any use or activity in violation of the terms of Section 1191.11 is hereby declared to be a nuisance per se, and may be abated by order of any court of competent jurisdiction. In addition to other remedies, the Municipality may institute any appropriate action or proceeding to prevent, abate, or restrain the violation. All costs, fees and expenses in connection with such action, including attorney fees incurred by the Municipality, shall be assessed against the violator.

1191.12 PUBLIC SPACES.

Within the public right-of-way and on public properties, no person or entity other than the Municipality shall plant a tree, shrub, evergreen, woody shrub or other obstruction on public property without the written consent of the City of Canal Winchester. The enforcement and penalty provisions of Chapter 1135 shall apply to this section.

(a) Tree Topping. No person shall, as a normal practice, top any tree within the public right-of-way. Topping is defined as the severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy or disfigure the tree. With an immature tree, removing more than twenty-five percent (25%) of the canopy will be considered topping.

(b) Height of Limbs Over Sidewalks and Streets. Tree limbs extending over a sidewalk shall be trimmed to such an extent that no portion of the same shall be less than ten (10) feet above the sidewalks. Tree limbs extending over streets shall be trimmed to such an extent that no portion of the same shall interfere with the normal flow of traffic.

(c) Municipal Rights. The Municipality shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the rights-of-way of all streets, alleys, avenues, lanes and other public grounds as may be necessary to ensure public safety or to preserve or enhance the environmental quality and beauty of such public grounds. The Planning and Zoning Administrator may cause or order to be removed any tree or part thereof which is in an unsafe condition or which by reason of its nature poses a threat to the interruption of service to sewers, electric power lines, gas lines, water lines or other public improvements.

(d) Reducing Tree Lawn. No person shall by any type of construction reduce the size of a tree lawn without first securing permission from the Planning and Zoning Administrator.

(e) Utility Companies. Utility companies shall provide written evidence to the Planning and Zoning Administrator, of adherence to established guidelines (as recommended by the National Arborists Association) for line clearance work. These guidelines shall cover the following areas:

- (1) Tree trimming/pruning.
- (2) Tree removal.
- (3) Brushing.

(4) Right-of-way clearance for new transmission conductors on private rights-of-way.

(5) Chemical brush control and appropriate precautions.

(f) Removal, Replanting and Replacement in Public Places.

(1) Wherever it is necessary to remove a tree(s) or shrub(s) from any Municipally owned property, in connection with the paving of a sidewalk, or the paving or widening of a portion of a street, alley, or highway used for vehicular traffic, or any other reason, the Urban Forester must be contacted. At that time, the Urban Forester will determine if replacement of the trees and/or shrubs is feasible.

(g) Public Tree Care.

(1) The Urban Forester or its consultants shall notify the Street Tree Advisory Board those locations at which it deems the removal of street trees is necessary. The Urban Forester will notify the adjacent property owner(s) of the Municipality's intentions to remove the tree(s).

(2) The Municipality shall have the right to enter private property to gain access to trees adjacent to public areas for the purpose of proper pruning, after reasonable prior notice has been given to the property owner. To ensure that street trees thrive, homeowners are encouraged to confer with the Urban Forester, and water and mulch the trees as needed.

(3) No person or contractor, unless working on behalf of the municipality, shall attach any rope, wire, nails, advertising poster, decoration, decorative lighting, or other contrivance to any tree on Municipally owned property. No person shall permit any fire to burn where such fire or heat there from, or heat from any source will injure any portion of any tree on Municipally owned property. No person or contractor, unless working on behalf of the municipality, shall use herbicides or other chemicals on any trees, shrubs or evergreens locate on Municipally owned property.

(4) No person shall hinder, prevent, or interfere with the agents or employees of the Municipality while the agents or employees are engaged in planting, maintaining, or removing any tree, shrub, evergreen, or other plant material on Municipally owned property.

(5) No person shall excavate any ditch, tunnel, trench, or lay any drive within ten (10) feet from the drip line of any tree, shrub, evergreen, or other plant material standing on any Municipally owned property.

(6) It shall be unlawful for any person or contractor, unless working on behalf of the municipality, to break, deface, injure, mutilate, kill, or destroy any tree, shrub, or evergreen on any Municipally owned property.

(h) Removal of Stumps. All stumps of street trees shall be removed twelve (12) inches below the surface of the ground. Stumps shall be removed or shall be ground at the site. All residual material shall be removed from the site at the time the tree is removed and the site shall be restored as approved by the Urban Forester.

(i) Arborist License and Bond. It shall be unlawful for any person or contractor working on behalf of the municipality, to act as an arborist in the business or occupation of planting, pruning, treating, or removing street trees within the Municipality without providing documentation as a certified arborist or as the authorized representative of a certified arborist. Each applicant shall file evidence of possession of liability insurance in the minimum amount of \$1,000,000 indemnifying the Municipality or any person injured or damaged resulting from the pursuit of such endeavors as herein described.

(j) Appeal Procedures. Any person aggrieved by a decision of the Planning and Zoning Administrator may appeal the decision to the Planning and Zoning Commission as prescribed in Section 1137.06 (c).

(k) Tree Fund.

(1) Upon the issuance of a building permit for the construction of a building or structure in any

zoning district, the owner of said building or structure shall pay the sum as determined by the Canal Winchester Fee Schedule, a set fee per one lineal foot of frontage at the right-of-way to the Municipality's Street Tree Fund. This measurement shall include the side yard frontage on corner lots. The Street Tree Fund shall be used for the purpose of implementing the Street Tree Program, whose goal is to provide uniform street tree plantings and maintenance along public roadways within the Municipality.

(2) Payment to the Street Tree Fund shall be upon the issuance of a building permit. Such fee shall be waived if the fee was paid at the time of the original construction of the building or structure or if the buildings are part of a development project where landscaping at the interior streets is part of the overall development plan approved by the Planning and Zoning Commission. In such cases, the fee charged shall be only for the areas that are part of the development that front on existing streets and/or roads.

(3) All alterations or additions to buildings or structures on properties in the "Downtown" area shall only be charged one-third (1/3) of the street tree fee per lineal foot of frontage to be applied for street tree maintenance within the municipality.

(m) Donations. The Finance Director is hereby authorized to accept, on behalf of the Municipality, all gifts, money or other things or items of value for the purpose of planting, maintaining, removing, protecting, utilizing and promoting shade trees in accordance with the decision and approval of the STAB. However, a gift given expressly for a specific purpose shall, before the Municipality is deemed to have accepted it, be accepted by motion and vote of Council. If such motion to accept is rejected by Council, such gift, if already delivered to the Municipality, shall be returned to the donor and not accepted.

SECTION 2: That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

MAYOR

DATE APPROVED

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council/Finance Director

ORDINANCE NO. 18-050

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH QUALITY CONTROL INSPECTION, INC. FOR CONSULTING SERVICES RELATING TO CONSTRUCTION INSPECTION FOR THE PERIOD FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to provide for consulting services relating to construction inspection for private and public capital projects in the City; and

WHEREAS, it is necessary to enter into such agreement immediately to provide for construction inspection;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That the Mayor be, and hereby is, authorized to enter into and execute an agreement with Quality Control Inspection, Inc., herein attached as Exhibit A, to provide construction inspection for private and public capital projects in the City for the Period from January 1, 2019 through December 31, 2019.

Section 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

MAYOR

APPROVED AS TO FORM:

DATE APPROVED

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council/Finance Director

Agreement



Contract No.: 110-19-04
Expiration: 12-31-19
Client: City of Canal Winchester
Service: General Project Representation/
Contract Administration

This Agreement made this _____ day of _____ 201__ by and between Quality Control Inspection, Inc ("QCI") and the City of Canal Winchester ("OWNER").

WITNESSETH:

WHEREAS, QCI is in the business of providing consulting services relating to construction inspection

WHEREAS, the OWNER is desirous of engaging QCI to retain consulting services relating to construction inspection and contract administration as more fully set forth below; and

WHEREAS, on _____, 201_ the _____ authorized the hiring of QCI by Resolution # _____; and

WHEREAS, QCI and OWNER have agreed to the terms and conditions for the consideration as more fully set forth below.

NOW THEREFORE, in consideration of the mutual promises and obligations observed and performed by the parties hereto, QCI and the OWNER hereby agree as follows:

ARTICLE I - SCOPE OF SERVICE

QCI shall provide qualified Resident Project Representative(s) ("RPR"), and Contract Administrators ("CA") for use by the OWNER and at the direction of the OWNER's engineer ("ENGINEER") to inspect and consult on work being performed by Contractors hired, or authorized to perform work, by the OWNER.

1. RPR Classifications:

- a.) Class I RPR's shall have the technical practical experience to perform the services as described herein on public works projects of a more typical nature, *i.e.*: Roadway and underground utility construction, new development projects or other types of projects mutually agreed upon by the OWNER and QCI to be of typical nature.
- b.) Class II RPR's shall have the technical practical experience to perform the services as described herein on public works projects of a more specialized nature, *i.e.*: wastewater treatment plants, water plants, water towers, bridges, non-hazard landfills, building construction or other types of work mutually agreed upon by the OWNER and QCI to be of a highly specialized nature.

2. Duties and Responsibilities:

- a.) Liaison: Serve as the ENGINEER's liaison with Contractor working principally through Contractors Superintendent and assist him/her in understanding the intent

of the Contract Documents.

b.) Review of work, Rejection of Defective Work, Inspection, and Tests:

- (i) Conduct on-site observations of the work in progress to determine if the work is proceeding in accordance with the Contract Documents and that completed work will conform to the Contract Documents.
- (ii) Report to the ENGINEER and OWNER whenever QCI believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, tests, or approval required to be made or has been damaged prior to final payment; and advise ENGINEER and OWNER when QCI believes work should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
- (iii) Verify that tests are conducted as required by the Contract Documents and in the presence of the required personnel, and that the Contractor maintains adequate records thereof; observe, record and report to the ENGINEER and OWNER appropriate details relative to the test procedures.
- (iv) Accompany visiting inspectors representing public or other agencies having jurisdiction over the project, record the outcome of these inspections and report to ENGINEER and OWNER.

c.) Interpretation of Contract Documents: Transmit to the Contractor clarifications and interpretations of the contract documents as approved by the ENGINEER.

d.) Modification: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report them with recommendations to ENGINEER and OWNER.

e.) Reports:

- (i) Furnish ENGINEER and OWNER daily reports as required for progress of the work and Contractor's compliance with the approved progress schedule and schedule of Shop Drawings submissions. Included shall be pay items completed, test data, and comments relative to observations of the day's work.
- (ii) Consult with ENGINEER and OWNER in advance of scheduled major tests, inspections, or start of important phases of work.

f.) RPR:

- (i) The RPR is authorized to call to the attention of the Contractor any failure of the work or materials that do not conform to the Specifications and Contract.
- (ii) The RPR is authorized to reject non-specified materials.

g.) Payment Requisitions: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward those with recommendations to ENGINEER and OWNER, noting particularly their relation to the schedule of values, work completed and materials and equipment delivered at the site but not incorporated in the work.

h.) Completion:

- (i) Submit to Contractor a list of observed items requiring completion or correction.
- (ii) Conduct final inspection in the presence of the ENGINEER, OWNER and Contractor and prepare a final list of items to be completed or corrected.
- (iii) Verify that all items on final list have been completed or corrected and make recommendations to ENGINEER and OWNER concerning acceptance.

i.) Additional Duties and Responsibilities: In addition to the duties and responsibilities as spelled out in Article 1 - Scope of Service, at the request of the ENGINEER, the CA shall act as a liaison Officer between the ENGINEER, and the RPR, and shall, under the ENGINEER's authority and control; use best effort to resolve, rectify, remedy, correct and/or modify all field problems of any nature whatsoever, included, but not limited to, making recommendations and/or suggestions of solutions to field problems to the ENGINEER.

j.) At the written request of OWNER, QCI shall provide an Ohio licensed engineer for the purpose of construction engineering (CE) consulting services as may be required from time-to-time by the OWNER.

ARTICLE II - LIMITATIONS

Except upon written instruction of the ENGINEER or OWNER, the RPR, CA or CE:

1. Shall not authorize any deviation from the Contract Documents or approve any substitute materials or equipment.
2. Shall not issue instructions contrary to the contract plans, specifications, or contract documents.
3. Shall not exceed limitations of the ENGINEERs authority as set forth in the Contract Documents.
4. Shall not undertake any of the responsibilities of Contractor, Subcontractor, or Contractor's Superintendent, or expedite the work.
5. Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences, or procedures of construction unless such is specifically called for in the Contract Documents.
6. Shall not issue directions as to safety precautions and programs in connection with the work.
7. Shall not be liable for defective work, acts of omission, or operating procedures of the Contractor.

ARTICLE III - OWNER RESPONSIBILITY

1. The OWNER Designates Mr. William Sims as its Owner's Representative to coordinate the work of QCI. The Owner's Representative shall be the source of instruction to QCI and shall have the authority to interpret OWNER's policies and procedures as necessary to maintain QCI's work schedule. The Owner Representative shall have the right to

reasonably approve all personnel assigned by QCI.

2. OWNER shall provide QCI with any additional information including approved Final Subdivision Plans, Cut Sheets, Reports, OWNER Standard Construction Drawings and Specifications, Maps and Tax Maps insofar as the information is available or may be secured by the OWNER.
3. OWNER shall bear the cost of furnishing the information indicated above as a cost separate and apart from fees paid to QCI under the terms and conditions of this Agreement, except as may be otherwise noted.

ARTICLE IV - FEES

1. Fee Schedule:

- a.) The OWNER shall pay to QCI the fees as set forth in Exhibit "A" attached hereto,
- b.) The fees shall be due and payable on a monthly basis upon presentation by QCI of a detailed invoice.
- c.) QCI shall submit a monthly invoice to the OWNER, specifying the project name, total RPR hours worked, CA hours worked and any additional reimbursable expenses with prior approval from the OWNER.
- d.) Payment shall be made to Quality Control Inspection, Inc., 40 Tarbell Avenue, Bedford, Ohio 44146, or QCI's assigned financial agent within THIRTY (30) days of the dated invoice.
- e.) In the event the OWNER or QCI desires to terminate this Agreement, it may be terminated upon a SEVEN (7) days written notice by the party so desiring to terminate to the other party. QCI shall be paid for work completed and services performed up to the time of notice and in the event it is permitted to complete commenced projects, QCI shall be compensated at the rate provided for herein.
- f.) This agreement shall become effective upon "Acceptance" and remain in effect through December 31, 2019 and shall not be construed to provide for exclusive use of QCI or to guarantee utilization of the above stated services to any level stated or implied.

ARTICLE V - INDEMNIFICATION

1. Indemnification and Hold Harmless:

- a.) OWNER shall indemnify, defend, and hold QCI harmless from and against any and all liabilities, losses, claims, damages, suits, actions, judgments, costs, charges and other expenses of whatsoever nature or character arising out of or occasioned by injury or death to any person or persons, or damages to any property, or any other damages whatsoever, except as otherwise may be limited to this agreement, caused by reason of the performance of services hereunder as RPR/CA or otherwise provided for the OWNER, its servants, agents, employees, contractors, sub-contractors; provided, however, that QCI acted in good faith in a manner which, under the circumstances, a reasonable person might believe to be in or not opposed to the best interests of the OWNER. OWNER agrees not to assert as a defense to its indemnification obligations hereunder any immunity to which it may be entitled under Section 35, Article II of the Ohio Constitution or Sections 4123.74 and

4123.741 of the Ohio Revised Code. This indemnity obligation of OWNER shall not be applicable to the extent QCI is provided coverage under the insurance policy set forth in letter e.) below, or to the extent that this indemnity obligation is prohibited or limited by the laws of the State of Ohio.

- b.) In connection with the indemnification to be provided by the OWNER hereunder, the OWNER shall have the right to designate the attorney to represent QCI, and such attorney may be the Solicitor or Law Director of the OWNER.
- c.) In the event the OWNER shall incur expenses on behalf of QCI hereunder in connection with a claim or matter as to which QCI shall be adjudged to be liable for negligence or intentional misconduct or violation of civil rights, as provided above, QCI shall reimburse the OWNER for such expenses reasonably incurred by it.
- d.) With respect to any claim or matter as to which the OWNER shall undertake to indemnify QCI, no amount shall be paid in settlement thereof unless the OWNER has approved such payment.
- e.) QCI shall at all times maintain in force and effect professional liability insurance with a Limit of liability of not less than \$2,000,000.00 and in a form generally the same as its current coverage provided by Enestan Insurance Company.
- f.) In the event the OWNER indemnifies QCI hereunder in connection with a claim or matter as to which QCI's insurance carrier has denied coverage under QCI's insurance policy, QCI shall, upon request of the OWNER, assign to the OWNER all of its rights against the insurance carrier arising by reason of such denial.
- g.) As used in this Section, the term "QCI" shall include: employees; agents and sub-consultants of QCI in connection with the performance of services hereunder.
- h.) Notwithstanding any of the foregoing provisions of this Section, this Section shall not apply to any claims that may be asserted by the OWNER against QCI in connection with his performance of services for the OWNER.

ARTICLE VI - NON-SOLICITATION OF QCI EMPLOYEES

1. Solicitation of QCI Employees.
 - a.) Information About QCI Employees. OWNER may work closely with employees of QCI performing services under this Agreement. Any information about such employees which becomes known to OWNER during the course of this Agreement and which is not otherwise known to the public, including compensation or commission structure, is a Trade Secret of QCI and shall not be used by OWNER in soliciting employees of QCI at any time. OWNER agrees to protect the confidentiality of such information, to the extent that these terms are permitted under public records law.
 - b.) Solicitation of Employees Prohibited. During the term QCI is performing services for OWNER and from one (1) year following the cessation of such services, OWNER shall not directly or indirectly ask or encourage any employee(s) or former employee(s) of QCI to leave their employment with QCI, solicit any employee(s) of QCI or former employee(s) for employment, make any offer(s) of employment to any employee(s) or former employee(s) of QCI or employ any employee(s) or former employee(s) of QCI.

- c.) Injunctive Relief. OWNER agrees and acknowledges that the violation of any of the provisions contained herein would cause irreparable injury to QCI, that the remedy of law for any violation or threatened violation thereof would be inadequate, and that QCI shall be entitled to temporary or permanent injunctive or other equitable relief without the necessity to prove actual damages. In any proceeding by QCI to enforce any of the provision of this Agreement, the prevailing party shall be entitled to reimbursement of all costs and reasonable attorney's fees incurred in such litigation.
- d.) liquidated Damages. OWNER agrees and acknowledges that the actual damages, which would result by any breach by it of this Agreement, are uncertain and would be extremely difficult to ascertain. OWNER therefore agrees to pay QCI a sum equal to thirty-five percent (35%) of the annual compensation previously paid by QCI to any employee(s) of QCI that leave(s), as a result of OWNER's breach of this Agreement, and any damages over and above this amount to which QCI may be entitled by law.

ARTICLE VII - COPYRIGHTS

OWNER acknowledges and agrees that QCI has certain licensing rights to Build A Form® Engineer Report System ("System") that will be utilized by QCI under this Agreement. QCI has proprietary rights in said System, which shall remain the sole property of QCI, and nothing herein shall be deemed to create any rights to OWNER in violation of the rights or interest of QCI or any third party. OWNER acknowledges that the remedy at law for any breach of this section will be inadequate and, accordingly, in the event of any breach or threatened breach by OWNER of this section, QCI shall be entitled, in addition to any other remedies, to any injunction restraining any such breach, without bond or other security being required.

ARTICLE VIII - GENERAL

1. Heading. The headings to the Articles and Sections of the Agreement are inserted for convenience only and will not be deemed a part of this Agreement for purposes of interpreting or applying the provisions of this Agreement.
2. Governing Law. This Agreement will be governed in all respects by the laws of the State of Ohio.
3. Severability. If any provision or paragraph of this Agreement shall be prohibited by law or held to be invalid, such provision or paragraph shall be separable from this agreement without invalidating the remaining provisions or paragraphs hereof.
4. Amendments. During the term of this Agreement, OWNER and QCI may amend this Agreement provided; however, any such amendment must be in writing and signed by both OWNER and QCI.
5. Force Majeure. Neither party shall be liable for its failure to perform hereunder due to any contingency beyond its reasonable control, including acts of God or the public enemy, fire, explosion, accident, flood, drought, embargoes, war, riot, sabotage, action of any kind of governmental authority, whether valid or invalid, strikes, lockouts, labor disputes or shortages or any contingency, delay, failure or cause beyond the parties reasonable control, whether or not of the kind specified herein.
6. Waiver. The waiver by either party of any breach or violation of any provision of this Agreement shall be effective only if given in writing and signed by the waiving party. Any waiver of one breach or violation shall not operate or be construed as a waiver of

any subsequent breach or violation.

- 7. Entire Agreement. This instrument, including the appendices, exhibits, and attachments hereto, constitutes the entire Agreement between the parties covering the subject matter and supersedes all previous agreements and all proposals and negotiations not expressly set forth herein. No modifications or amendments shall be valid unless in writing and signed by both parties. Where conflicts may arise between this Agreement and the proposal of QCI, this Agreement shall prevail.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above mentioned.

WITNESSES:

ME DP

Mark D Pace

[print witness name]

BARBARA L KLIMCZYK

Barbara L Klimczyk

[print witness name]

[print witness name]

[print witness name]

QUALITY CONTROL INSPECTION, INC.

By: [Signature]

Print Name: Rick Capone
Title: President

CITY OF CANAL WINCHESTER

By: _____

Print Name: Michael Ebert
Title: Mayor

EXHIBIT "A"

1. Fee.
- a.) **Resident Project Representative - Class I** - \$52.50 per hour, per person. Work performed on a Saturday, Sunday, Holiday and/or any hours, which exceed a total of eight hours (8) per day, will be regarded as an extra for which compensation will be in the sum of \$78.75 per hour, per person for each extra hour worked.
 - b.) **Resident Project Representative - Class II** - \$59.50 per hour, per person. Work performed on a Saturday, Sunday, Holiday and/or any hours, which exceed a total of eight hours (8) per day, will be regarded as an extra for which compensation will be in the sum of \$89.25 per hour, per person for each extra hour worked.
 - c.) **Contract Administration** - \$82.50 per hour, per person.
 - d.) **Construction Engineer** - \$86.00 per hour, per person.
 - d.) **Mileage Reimbursement** – QCI shall be reimbursed the current IRS "Standard Mileage Rate" for mileage reimbursement for any required driving.
 - e.) QCI's rates conform to the following cost principles: Monday through Friday, five (5) eight (8) hour workdays.
 - f.) OWNER/Developer's Representative shall contact QCI one (1) hour prior to the start of any scheduled work to terminate any scheduled daily inspections. QCI shall forgo compensation for properly terminating scheduled daily inspection services. QCI shall be compensated for TWO (2) hours per person, for all scheduled inspection terminated before a two (2) hour working period, compensated for FOUR (4) hours per person for all scheduled inspection which exceeds two (2) hours but has not exceeded a four (4) hour working period and compensated for EIGHT (8) hours per person for all scheduled inspection exceeding four (4) hours and not exceeding an eight (8) hour working period.
 - g.) Reimbursable expenses; mean the actual expenses incurred directly or indirectly, plus 10%, in connection with the project including: expendable materials, incidental thereto; providing and maintaining field office facilities including furnishings and utilities; reproduction of reports, drawings and specifications and similar project related items.
 - i.) All QCI personnel shall have made available to them, when necessary, inspection equipment for all assignments as identified in exhibit "B".

EXHIBIT "B"

Tool Inventory List

Air Temperature Thermometer
Calculator
Hard Hat
Level (Torpedo)
Probe
Safety Vest
Spec. Book (City of Columbus & State of Ohio, D.O.T.)
Wheel (Measuring)

Asphalt Thermometer
Flashlight
Level (4'-0)
Pick
Ruler (6'-0 Folding)
Shovel
Columbus/ODOT Standard Drawings
Cellular Telephone & Digital Camera

ORDINANCE NO. 18-051

AN ORDINANCE TO AUTHORIZE THE MAYOR TO AMEND A CONTRACT WITH AMERICAN STRUCTUREPOINT, INC. FOR CONSULTING SERVICES RELATING TO CONSTRUCTION INSPECTION FOR THE PERIOD FROM JANUARY 13, 2019 THROUGH JANUARY 13, 2020

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to provide for consulting services relating to construction inspection for private and public capital projects in the City; and

WHEREAS, it is necessary to enter into such agreement immediately to provide for construction inspection;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That the Mayor be, and hereby is, authorized to enter into and execute an amendment to the agreement dated January 13, 2015 with American Structurepoint, Inc., a copy of which is attached as Exhibit A, to provide construction inspection for private and public capital projects in the City for the Period from January 13, 2019 through January 13, 2020.

Section 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

MAYOR

DATE APPROVED

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Clerk of Council/Finance Director

AMENDMENT NO. 3 TO OWNER-ENGINEER AGREEMENT

1. Background Data:

- a. Effective Date of Owner-Engineer Agreement: January 13, 2015
- b. Owner: City of Canal Winchester
- c. Engineer: American Structurepoint, Inc.
- d. Project: Resident Project Representative Services

2. Nature of Amendment

Modifications to Time(s) for rendering Services

3. Description of Modifications

The duration of services established in 9.01.B of the Agreement is extended for an additional 12 months, with a new expiration date of January 13, 2020.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is January 1, 2019.

OWNER:

ENGINEER:

City of Canal Winchester

American Structurepoint, Inc.

By: _____

By: Julia A. Pothly

Title: _____

Title: ADMIN MANAGER

Date Signed: _____

Date Signed: 12/13/2018

ORDINANCE NO. 19-001

AN ORDINANCE TO REPEAL ORDINANCE NO. 17-056 AND AMEND THE ADOPTED COMBINED DEVELOPMENT FEE SCHEDULE

WHEREAS, the adoption of Ordinance No. 44-08 combined the various development fees of the municipality under one ordinance. Ordinance No. 44-08 was amended by Ordinances 28-11, 44-12, 44-13, and Ordinance 17-056; and

WHEREAS, Ordinance 17-056 shall be repealed;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1.

This Combined Development Fee Schedule includes the following: Zoning, Building, Engineering Review, Construction Inspection and Bonding Requirements, and Right of Way.

SECTION 2. ZONING FEES

2.1	Conditional Use	\$250.00
2.2	Copy of Subdivision Regulations	\$35.00
2.3	Copy of Zoning Code	\$35.00
2.4	Demolition Permit	\$25.00
2.5	Floodplain Permit	\$75.00 plus municipal engineer fees
2.6	Moving a structure greater than 200 sq. ft. \$300,000.00	\$60.00; plus proof of liability insurance
2.7	Park Fee (residential development only)	\$1,000.00 per lot or dwelling unit
2.8	Planned District, Preliminary Plan:	
2.8.1	Less than 100 acres	\$750.00
2.8.2	100-500 acres	\$1,000.00
2.8.3	Greater than 500 acres	\$1,500.00
2.9	Planned District, Development Plan	\$0.10 per sq. ft. (maximum \$2,500.00)
2.10	Satellite Ground Station	\$25.00
2.11	School Facilities Fee - Land Dedication, or fair market value of the land per the following formulas:	
2.11.1	Single Family	0.03 acres per unit
2.11.2	Multi-Family (1 Bed)	0.01 acres per unit

2.11.3	Multi-Family (2 Bed)	0.015 acres per unit
2.11.4	Multi-Family (3 Bed)	0.03 acres per unit
2.12	Signs:	
2.12.1	Monument Sign	\$50.00 for first 25 sq. ft., plus \$1.00 for each additional sq. ft.; maximum \$250.00
2.12.2	Wall Sign	\$25.00 for first 25 sq. ft., plus \$1.00 for each additional sq. ft.; maximum \$250.00
2.12.3	Temporary Sign	\$25.00
2.13	Site Development Plan:	
2.13.1	Major	\$0.10 per sq. ft.; maximum fee of \$2,500.00 and minimum fee of \$500.00
2.13.2	Minor	\$100.00
2.14	Street Tree Fund:	
2.14.1	Downtown Area only (see Attachment 1)	\$3.00 per linear foot of public street frontage
2.14.2	All Other Areas	\$9.00 per lineal foot of public street frontage
2.15	Subdivision:	
2.15.1	Minor (Lot Split)	\$100.00
2.15.2	Preliminary Plan	\$250 plus \$10.00 per lot
2.15.3	Final Plat	\$200 plus \$10.00 per lot
2.16	Temporary Use/Special Event Permit	\$25.00 (Public entities shall be exempt from this fee)
2.17	Tree Removal	\$25.00
2.18	Landscape Tree Fee in-lieu of Planting	\$300.00
2.19	Variance:	
2.19.1	Administrative Variance	\$50.00
2.19.2	Residential Variance	\$200.00
2.19.3	Non-residential Variance	\$250.00
2.20	Zoning Amendment:	

2.20.1	Zoning Code (Text) Amendment	\$250.00
2.20.2	Zoning Map Amendment	\$250.00 for first acre Plus \$25.00 for each additional acre; maximum \$500.00
2.21	Zoning Permit (Certificate of Zoning Compliance)	\$25.00
2.22	Photocopying	\$0.05 per 8½ “ by 11” size page after the first 20 pages
2.23	Transcript of meeting minutes of any Council, Commission, Board, Committee etc.	\$10.00 per page

SECTION 3. BUILDING FEES.

3.1 Residential Plan Review

3.1.1 New Construction

A.	Single Family With or Without Attached Garage	\$300.00
B.	Single Family Addition, More Than 1 Room	\$200.00
C.	Twin Single With or Without Attached Garage (per unit)	\$300.00
D.	Multi-family & Townhouses (per unit)	\$300.00
F.	Resubmittal of plans for review	\$65.00

3.1.2 Accessory Structures – Permit & Inspection Fees

A.	201 sq. ft. to 400 sq. ft.	\$100.00
B.	Greater Than 400 sq. ft.	\$125.00
C.	Decks Greater Than 200 Sq. Ft. or Attached to the House	\$125.00

3.1.3 Remodeling

A.	One Family to Two Family Conversion	\$200.00
B.	Remodel – No Structural Change	\$50.00
C.	Remodel – Structural Change	\$100.00
D.	Resubmittal of plans for review	\$65.00

3.1.4 Residential Inspection Fees

A.	Footer	\$60.00
B.	Foundation	\$60.00
C.	House Slab	\$60.00
D.	Basement Slab	\$60.00
E.	Garage Slab	\$60.00
F.	Lower Level Slab	\$60.00
G.	Crawl Cap	\$60.00
H.	Framing	\$60.00
I.	Temporary Electric	\$60.00
J.	Underground Electric	\$60.00
K.	Rough Electric	\$60.00

L.	Electric Service	\$60.00
M.	Final Electric	\$60.00
N.	Rough HVAC	\$60.00
O.	Rough Insulation	\$60.00
P.	Final HVAC	\$60.00
Q.	Final Insulation	\$60.00
R.	Gas Pressure Test	\$60.00
S.	Radon	\$60.00
T.	Re-Inspection	\$60.00
U.	Thermal Ply Inspection	\$60.00
V.	Drywall Nail Pattern Inspection	\$60.00
W.	ADA Sidewalk Inspection	\$60.00
X.	Rough Roofing	\$60.00
Y.	Final Roofing	\$60.00

3.2 Non-Residential Plan Review

3.2.1	<u>Plan Review</u>	
	A. Structural	\$250.00
	B. Mechanical	\$250.00
	C. Electrical	\$250.00
	D. Fire Suppression	\$250.00
	E. Fire Detection	\$250.00
	F. Minor Alteration	\$0 - \$250.00
3.2.2	<u>Non-Residential Inspection Fees</u>	
	A. Structural	\$.1050 per sq. ft.
	B. Mechanical	\$0.065 per sq. ft.
	C. Electrical	\$0.065 per sq. ft.
	D. Fire Suppression	\$0.065 per sq. ft.
	E. Fire Detection	\$0.065 per sq. ft.
	F. Re-Inspection	\$60.00
	G. Special Inspection	\$60.00
	H. Minor Alteration – Based on Residential Inspection Fees (3.1.4)	
3.2.3	Old Town Area Under 5,000 sq. ft.	\$300.00 flat fee Plus Administrative Fee
3.2.4	Change of Use/Occupancy	\$75.00
3.3	Other Building Fees	
3.3.1	Certificates of Occupancy	
	A. Temporary Occupancy (Residential)	\$100.00
	B. Temporary Occupancy (Non-Residential)	\$350.00 plus a bond equal to twice the cost of the remaining improvements
	C. Final Occupancy	\$75.00

3.3.2	Administrative Fee	10.00% of Total
3.3.3	Replacement of Inspection Card	\$25.00
3.3.4	Recertification of Lost Plans	\$100.00
3.4	Penalty Violation of Section 105.1 of the Residential Code of Ohio or the Ohio Building Code (building permit required)	Double Fees

**For After Hours Inspection Rates See Section 7

SECTION 4. CIVIL ENGINEERING PLAN REVIEW.

4.1	Technical Review Group Plan Review Fees (excluding Municipal Engineer fees)	
4.1.1	Civil Engineering Plan Review (includes 2 rounds of review)	\$1,000
4.1.2	Each additional round of plan review:	\$500
4.2	Municipal Engineer Plan Review Fees	
4.2.1	<u>Traffic Study Review</u> (if applicable)	
	A. Traffic Access Study	\$750.00
	B. Traffic Impact Study	\$3,500.00
	C. Regional Traffic Study	TBD
	D. Additional Meetings (Note: 1 meeting included in base fee)	\$250.00 per meeting
4.2.2	<u>Civil Engineering Plan Review</u>	
	A. Storm Water Management Report: Area less than 5 acres	\$750.00
	Area 5 acres or more	\$1,000.00
	B. Utility Studies (water and sewer)	TBD
	C. Residential Development	\$150.00 per sheet
	D. Non-Residential Development	\$100.00 per sheet
	E. GIS Update	\$150.00

SECTION 5. BONDS, INSURANCE, AND INSPECTION FEES.

- 5.1 Performance Bond: 100% of the subdivider's/developer's engineer's detailed cost estimate reviewed by the municipal engineer.
- 5.2 Maintenance Bond: Prior to the release of a performance bond, the subdivider/developer shall present a maintenance bond equal to 5% of the value of the public and private improvements required by the approved improvement plans and the subdivision regulations.
- 5.3 Indemnity Insurance: A policy of indemnity insurance for personal liability and property damage, in the amount of \$1,000,000/\$2,000,000, protecting the

Municipality against claims for damage to person or property resulting from or by reason of the construction of the required improvements, shall be furnished to the Municipality and maintained in force by the subdivider/developer.

- 5.4 Inspection Fees: Payment for inspection, monitoring and the testing of materials in the amount of 7½ % of the construction cost of the required improvements based on the subdivider's/developer's engineer's detailed estimate of said improvements.
- 5.4.1 Any retainage of the inspection fee remaining at the completion of the construction will be returned to the subdivider/developer. If the inspection, monitoring and testing fees are anticipated to exceed the original retainage amount, the subdivider/developer shall be required to deposit additional fees to the Municipality.
- 5.5 NPDES Inspection Fees: Payment of \$300 per month multiplied by the number of months of land disturbing activities set forth in the OEPA NPDES Phase II Permit.
- 5.5.1 Re-Inspection Fee: A reinspection fee of \$65.00 when notification is made to the subdivider/developer for land disturbing activities found to be non-compliant.

SECTION 6. RIGHT-OF-WAY FEES.

To ensure adequate public compensation for monitoring compliance with municipal requirements and protection of public property, the following right-of-way permit fees are hereby adopted. The fees in Section 6 may be adjusted for inflation by the Mayor, however, not more than once per calendar year.

6.1	Right-Of-Way Curb Cut	\$35.00
6.2	Right-Of-Way Cut for Private Utility Work Single New Service line / tap:	
6.2.1	Soft surface	\$50.00
6.2.2	Hard surface	\$250.00
6.3	Right-Of-Way Cut for Private Utility Work Single Isolated Repair:	
6.3.1	Soft surface	\$50.00
6.3.2	Hard surface	\$250.00
6.4	Relocation of utility main schedule, location and impact to public infrastructure	TBD based on project
6.5	New construction of utility main	TBD based on project schedule, location and impact to public infrastructure

SECTION 7. AFTER HOURS INSPECTION.

Inspection fee for after normal workday hours or on the weekend for an inspection performed by or for any municipal department shall be \$150.00 for the first two (2) hours and \$50.00 for each hour thereafter.

SECTION 8. FEE WAIVERS

At the discretion of the Mayor any fee in the combined development fee schedule can be reduced or waived as an incentive to attract business or to reuse vacant structures. To be considered for this incentive the value of the proposed improvements will need to be in excess of \$100,000 or the building or portion of the building proposed for improvements will need to have been vacant for a period of at least one year immediately preceding the proposed improvements.

SECTION 10. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

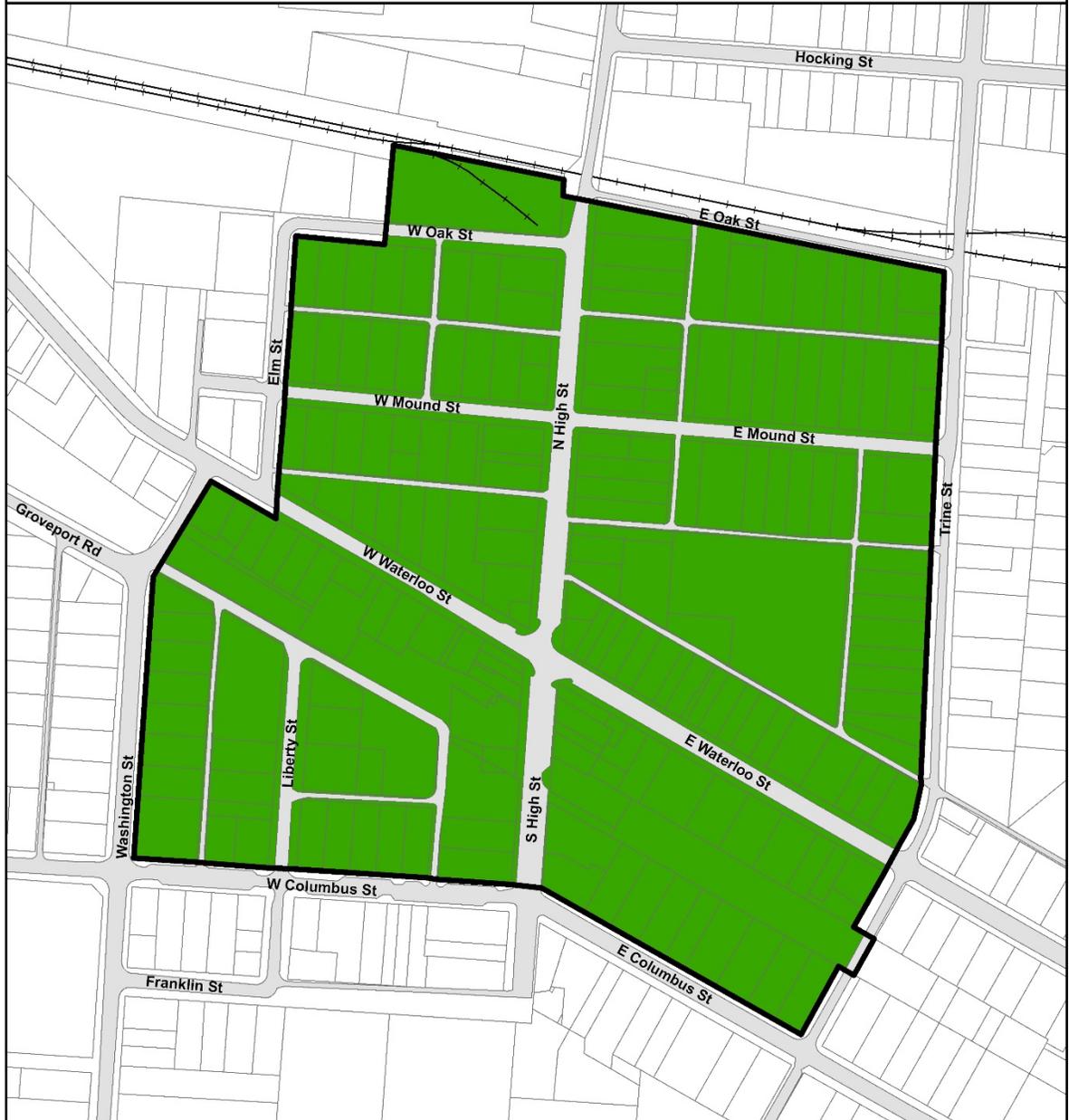
LEGAL COUNCIL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council

Attachment 1

Downtown Area Exempt from Off-Street Parking Requirements and Charged 1/3 of the Street Tree Fund



ORDINANCE NO. 18-002

AN ORDINANCE TO AMEND THE 2019 APPROPRIATIONS ORDINANCE 18-040, AMENDMENT #1

WHEREAS, the City Council desires to proceed with activities of the City which require changes in the appropriations to accommodate those activities;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

Section 1: That the 2019 Annual Appropriations Ordinance be amended by appropriating from the unappropriated monies of the BWC Grant Fund \$763.75 to the Operating Expenses function; and

Section 2: That the 2019 Annual Appropriations Ordinance be amended by reducing the original appropriated monies of the Capital Improvement Fund \$27,475.72 in the Capital Outlay function; and

Section 3: That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

ATTEST _____
CLERK OF COUNCIL

PRESIDENT OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

Finance Director/Clerk of Council



To: Members of City Council

From: Amanda Jackson, Finance Director

Date: January 4, 2019

RE: Appropriation Amendment #1

MEMORANDUM

Appropriation Amendment #1 for the 2019 Appropriations serves to accomplish the following:

BWC Grant Fund – Appropriate \$763.75 from the fund balance of \$763.75 (as of 12/31/18)

- Remaining wellness grant funds that were not spent as of 12/31/18

Capital Improvement Fund – Reduce the original appropriations by \$27,475.72.

- Original appropriations for this fund were \$180,000.00. A purchase order was written against this fund prior to the end of 2018 that now needs to be accounted for to ensure that the total appropriations do not exceed the fund balance. This entry will accomplish this.

Please let me know if you have any questions.

Monthly Mayor's Court Report

Canal Winchester Mayor's Court
Cash Flow for December 2018

Page : 1
Report Date : 01/02/2019
Report Time : 08:06:19

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$1,157.00	\$21,794.95	\$27,876.05
Additional Costs	\$232.00	\$1,382.00	\$806.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$3,422.00	\$61,383.65	\$72,782.90
Fees			
Fees	\$120.00	\$2,363.00	\$2,810.50
Bond Forfeits			
Bond Forfeits	\$45.00	\$45.00	\$450.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$4,976.00	\$86,968.60	\$104,725.45
State Revenue From:			
Court Costs			
Court Costs	\$1,230.00	\$22,698.50	\$29,832.00
Fines			
Fines	\$0.00	\$250.00	\$310.00
Fees			
Fees	\$0.00	\$175.00	\$240.00
Total to State:	\$1,230.00	\$23,123.50	\$30,382.00
Other Revenue From:			
Court Costs			
Court Costs	\$30.00	\$763.50	\$1,023.00
Fees			
Capital Recovery	\$0.00	\$0.00	\$-30.50
Restitution			
Restitution	\$346.00	\$548.00	\$1,334.77
Total to Other:	\$376.00	\$1,311.50	\$2,327.27
TOTAL REVENUE *	\$6,582.00	\$111,403.60	\$137,434.72
*Includes credit card receipts of	\$1,260.00	\$25,899.94	\$29,594.83

END OF REPORT

Ticket Summary

Canal Winchester Mayor's Court
All tickets issued from 12/01/2018 through 12/31/2018

Page : 1
Report Date : 01/02/2019
Report Time : 08:08:40

<u>Ordinance</u>	<u>Description</u>	<u># Offenses</u>
313.010	TRAFFIC CONTROL DEVICES	3
313.020	STOP/YIELD RIGHT OF WAY SIGNS	1
331.080	MARKED LANES OF TRAVEL	1
331.110	FAILURE TO YIELD	1
331.160	RIGHT OF WAY AT INTERSECTIONS	2
331.340	FTC/FULL TIME ATT./WEAVING	4
333.030	SPEED	1
333.030A	ACDA	8
333.080	FAIL TO CONTROL	1
335.010	OL REQUIRED,RESTRICTION VIOL	3
335.070	DUS/REVOCATION/RESTRICTIONS	3
335.073	DRIVING WITHOUT COMPLYING WITH LICENSE	2
335.100	EXPIRED TAGS OR UNLAWFUL PLATES	1
335.110	TRANSFER OF OWNER/REGISTRATION	1
351.040E	Handicapped Parking	1
513.030A	POSSESSION OF MARIJUANA 513.03 C2A	3
513.120	DRUG PARAPHERNALIA	1
541.050	CRIMINAL TRESPASS	2
545.050	PETTY THEFT	13
Total Offenses for Time Period		52
Total Tickets for Time Period		45

COUNCIL UPDATE



January 4, 2018

Finance Department
Amanda Jackson, Finance Director

Project Status:

December 2018 Financial Statements and Year End Close Out – The financial statements for the month of December are included in your packets this evening. I am happy to say that close out for 2018 was completed on January 2, 2019 and we have moved into 2019 without a hitch. A more detailed analysis of 2018 will be provided at a later date.

2017/2018 Audit – We are due to be audited this year for fiscal years 2017 and 2018. I anticipate this to begin sometime in February or March with wrap up occurring mid-summer. I will provide a more definite timeline once I meet with the auditors.

Beginning GL Balance:	22,321,185.80
Add: Cash Receipts	641,358.10
Less: Cash Disbursements	(1,701,521.37)
Less: Payroll Disbursements	(196,877.83)
Add: Journal Entries/Other	728,366.83

Ending GL Balance: 21,792,511.53

Ending Bank Balance:	21,854,643.06
Add: Miscellaneous Transactions	862.20
Add: Deposits in Transit	

01/02/2019 *Deposit ID: 14700	1,993.73
O/S CHECKS PRIOR TO 1/1/15	(2,268.50)
	(274.77)

Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
03/09/2016	50520	ANDREA FOX	45.00
04/06/2016	50617	KIMBERLY GRAHAM	100.00
10/12/2016	51583	WAYNE BRENGMAN	5.00
11/16/2016	51740	SARAH DENEN	100.00
01/10/2018	53596	CLAUDE CURTIS	100.00
03/14/2018	53900	TWO ELK, LLC	12.00
06/08/2018	54236	JANICE THURMAN	100.00
11/15/2018	54959	OHIO CAST STONE LLC	2,500.00
12/13/2018	55072	MASI LABS	88.64
12/13/2018	55080	WESTPORT HOMES	49.39
12/21/2018	55087	CANAL WINCHESTER CARE CENTER LLC	5,500.00
12/21/2018	55092	ALMUR CONSTRUCTION INC.	120.00
12/21/2018	55093	EWT HOLDINGS III CORP	600.00
12/21/2018	55101	EASTLAND CHAINSAW	33.00
12/21/2018	55104	FAIRFIELD CO. SHERIFF	780.00
12/21/2018	55112	MASI LABS	220.65
12/21/2018	55119	ORCHARD, HILTZ & MCCLIMENT, INC.	3,900.00
12/21/2018	55120	PREMIER ELECTRIC CO., INC	3,700.00
12/21/2018	55121	QUALITY CONTROL INSPECTION	3,914.25
12/21/2018	55122	ROBERT WARREN	150.00
12/21/2018	55126	STANDARD INSURANCE COMPANY	420.00

Payroll Checks

Check Date	Check Number	Name	Amount
12/12/2018	EFT679	OPERS	20,873.82
12/26/2018	55134	AFLAC	151.28
12/26/2018	55136	THE STANDARD	276.62
12/26/2018	EFT686	OPERS	18,979.31

Total - 25 Outstanding Checks:	62,718.96
Adjusted Bank Balance	21,792,511.53
Unreconciled Difference:	0.00

REVIEWED BY: _____

DATE: _____

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 100 - GENERAL FUND							
Revenues							
100-000-4100-00	MUNICIPAL INCOME TAX	6,400,000.00	6,400,000.00	520,111.10	7,086,714.75	0.00	(686,714.75)
100-000-4200-00	GENERAL PROPERTY TAX - REAL ESTATE	390,000.00	390,000.00	0.00	447,517.16	0.00	(57,517.16)
100-000-4220-00	HOTEL/MOTEL TAX	70,000.00	70,000.00	7,273.33	57,822.10	0.00	12,177.90
100-000-4300-00	LOCAL GOVERNMENT - STATE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-000-4301-00	LOCAL GOVERNMENT - COUNTY	70,000.00	70,000.00	6,793.16	76,364.36	0.00	(6,364.36)
100-000-4310-00	HOMESTEAD/ROLLBACK	46,000.00	46,000.00	0.00	52,114.56	0.00	(6,114.56)
100-000-4320-00	LIQUOR PERMITS	15,000.00	15,000.00	0.00	19,830.65	0.00	(4,830.65)
100-000-4321-00	CIGARETTE TAX	300.00	300.00	0.00	337.50	0.00	(37.50)
100-000-4400-00	WEED CUTTING/MOWING ASSESSMENTS	500.00	500.00	0.00	1,789.09	0.00	(1,289.09)
100-000-4401-00	STREET ASSESSMENTS	72,000.00	72,000.00	0.00	72,799.79	0.00	(799.79)
100-000-4402-00	SIDEWALK ASSESSMENTS	14,000.00	14,000.00	0.00	13,589.24	0.00	410.76
100-000-4410-00	DILEY RD ASSESSMENTS	110,000.00	110,000.00	0.00	108,746.50	0.00	1,253.50
100-000-4500-00	SWIMMING POOL ADMISSION	96,000.00	96,000.00	0.00	119,156.99	0.00	(23,156.99)
100-000-4501-00	SWIMMING POOL CONCESSION	20,000.00	20,000.00	0.00	26,169.69	0.00	(6,169.69)
100-000-4502-00	SWIMMING POOL RENTAL FEES	5,000.00	5,000.00	0.00	8,000.00	0.00	(3,000.00)
100-000-4510-00	BUILDING RENTAL FEES	12,000.00	12,000.00	215.00	11,590.00	0.00	410.00
100-000-4512-00	PARK RENTAL FEES	500.00	500.00	0.00	460.00	0.00	40.00
100-000-4520-00	LOCAL COPIES	2,000.00	2,000.00	0.00	1,875.00	0.00	125.00
100-000-4600-00	WASTE MANAGEMENT FRANCHISE FEES	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00
100-000-4601-00	CABLE TV FRANCHISE FEES	125,000.00	125,000.00	0.00	121,594.16	0.00	3,405.84
100-000-4610-00	PEDDLERS AND SOLICITORS PERMITS	500.00	500.00	0.00	520.00	0.00	(20.00)
100-000-4620-00	BUILDING PERMITS	135,000.00	135,000.00	10,096.00	134,270.00	0.00	730.00
100-000-4621-00	ZONING PERMITS	25,000.00	25,000.00	275.00	33,711.00	0.00	(8,711.00)
100-000-4622-00	INSPECTION FEES	150,000.00	150,000.00	13,937.80	481,267.00	0.00	(331,267.00)
100-000-4623-00	SIDEWALK INSPECTION FEES	6,000.00	6,000.00	900.00	9,720.00	0.00	(3,720.00)
100-000-4624-00	PLAN REVIEW FEES	25,000.00	25,000.00	1,500.00	30,330.00	0.00	(5,330.00)
100-000-4625-00	ENGINEERING REVIEW FEES	28,000.00	28,000.00	0.00	50,650.00	0.00	(22,650.00)
100-000-4626-00	ROW APPLICATION FEES	5,000.00	5,000.00	275.00	10,230.00	0.00	(5,230.00)
100-000-4627-00	ADMINISTRATIVE FEES	20,000.00	20,000.00	3,487.20	37,008.00	0.00	(17,008.00)
100-000-4630-00	PARK LAND FEES	100,000.00	100,000.00	5,000.00	102,000.00	0.00	(2,000.00)
100-000-4631-00	STREET TREE FEES	35,000.00	35,000.00	3,771.00	60,421.00	0.00	(25,421.00)
100-000-4680-00	GOLF CART REGISTRATION FEES	100.00	100.00	25.00	425.00	0.00	(325.00)
100-000-4690-00	COURT FINES	95,000.00	95,000.00	3,729.06	84,127.32	0.00	10,872.68
100-000-4700-00	INTEREST	80,000.00	80,000.00	117,908.22	145,640.92	0.00	(65,640.92)
100-000-4800-00	SALE OF ASSETS	500.00	500.00	5.00	763,737.62	0.00	(763,237.62)
100-000-4810-00	MISCELLANEOUS	10,000.00	10,000.00	172.96	8,451.26	0.00	1,548.74
100-000-4820-00	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	50.00	0.00	(50.00)
100-000-4850-00	INSURANCE CLAIMS	25,000.00	25,000.00	14,599.32	52,272.45	0.00	(27,272.45)
100-000-4910-00	ADVANCE IN	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00
100-000-4999-00	TEMPORARY HOLDING ACCOUNT	0.00	0.00	(5,515.00)	16,150.00	0.00	(16,150.00)
TOTAL REVENUES		8,258,400.00	8,258,400.00	704,559.15	10,272,453.11	0.00	(2,014,053.11)
Expenditures							
100-100-5347-00	PAYMENT TO POLITICAL SUBDIVISION	1,107,000.00	1,270,761.18	92,364.35	1,160,918.36	106,824.26	3,018.56
100-100-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	199.09	100.00	700.91
100-100-5500-00	CAPITAL OUTLAY	24,000.00	24,000.00	0.00	22,096.00	0.00	1,904.00
100-200-5347-00	PAYMENT TO POLITICAL SUBDIVISION	72,600.00	72,600.00	1,190.09	71,803.26	0.00	796.74
100-201-5342-00	HUMAN SERVICES CONTRACT	63,100.00	79,158.00	15,774.00	78,410.00	0.00	748.00
100-202-5341-00	CEMETERY/INDIGENT BURIAL	1,000.00	1,000.00	0.00	939.00	0.00	61.00
100-300-5100-00	REGULAR SALARIES	44,000.00	44,000.00	3,704.00	43,352.00	0.00	648.00
100-300-5110-00	OVERTIME SALARIES	800.00	800.00	0.00	0.00	0.00	800.00
100-300-5200-00	PERS	6,500.00	6,500.00	518.56	6,069.28	0.00	430.72
100-300-5210-00	MEDICARE	660.00	660.00	50.23	584.09	0.00	75.91
100-300-5220-00	WORKERS' COMPENSATION	1,130.00	1,130.00	525.37	651.59	0.00	478.41

User: ajackson

DB: Canal Winchester

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 100 - GENERAL FUND							
Expenditures							
100-300-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	1,762.12	22,710.26	0.00	1,789.74
100-300-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00
100-300-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-300-5325-00	TRAINING/EDUCATION	250.00	250.00	0.00	0.00	0.00	250.00
100-300-5340-00	OTHER CONTRACT SERVICES	13,000.00	14,390.39	300.00	3,136.05	1,542.97	9,711.37
100-300-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,000.00	98.00	323.31	100.00	576.69
100-300-5410-00	OPERATION AND MAINTENANCE	4,000.00	4,115.00	0.00	3,605.95	0.00	509.05
100-300-5500-00	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	118.23	0.00	2,881.77
100-301-5100-00	REGULAR SALARIES	126,000.00	126,000.00	9,603.20	119,783.96	0.00	6,216.04
100-301-5110-00	OVERTIME SALARIES	14,800.00	14,800.00	703.14	9,660.52	0.00	5,139.48
100-301-5200-00	PERS	21,000.00	21,000.00	1,442.88	17,763.04	0.00	3,236.96
100-301-5210-00	MEDICARE	2,060.00	2,060.00	149.40	1,877.70	0.00	182.30
100-301-5220-00	WORKERS' COMPENSATION	3,540.00	3,540.00	1,973.12	2,342.72	0.00	1,197.28
100-301-5230-00	INSURANCE PREMIUMS	60,000.00	60,000.00	3,776.47	53,179.92	0.00	6,820.08
100-301-5250-00	UNIFORMS/LICENSES	2,400.00	2,400.00	0.00	1,735.60	45.00	619.40
100-301-5325-00	TRAINING/EDUCATION	400.00	400.00	0.00	40.00	0.00	360.00
100-301-5340-00	OTHER CONTRACT SERVICES	5,000.00	5,148.50	0.00	1,098.50	50.00	4,000.00
100-301-5349-00	MISCELLANEOUS CONTRACT SERVICES	20,000.00	23,061.40	2,375.19	11,688.61	8,170.00	3,202.79
100-301-5410-00	OPERATION AND MAINTENANCE	18,000.00	18,917.70	54.05	16,275.05	763.54	1,879.11
100-301-5500-00	CAPITAL OUTLAY	60,000.00	62,600.00	10,129.52	29,007.67	23,510.55	10,081.78
100-302-5320-00	PROFESSIONAL SERVICES	130,000.00	130,000.00	0.00	128,262.00	0.00	1,738.00
100-302-5400-00	OFFICE SUPPLIES AND MATERIALS	3,000.00	356.88	0.00	356.88	0.00	0.00
100-302-5410-00	OPERATION AND MAINTENANCE	5,000.00	16,962.81	3,619.98	10,632.98	1,885.02	4,444.81
100-302-5410-03	CONCESSIONS OPERATION AND MAINTENANCE	15,000.00	11,370.31	0.00	11,370.31	0.00	0.00
100-302-5500-00	CAPITAL OUTLAY	10,000.00	35,000.00	0.00	21,924.65	13,000.00	75.35
100-400-5100-00	REGULAR SALARIES	205,000.00	205,000.00	15,678.31	193,447.16	0.00	11,552.84
100-400-5200-00	PERS	29,500.00	29,500.00	2,166.97	26,361.29	0.00	3,138.71
100-400-5210-00	MEDICARE	3,040.00	3,040.00	225.67	2,783.80	0.00	256.20
100-400-5220-00	WORKERS' COMPENSATION	5,240.00	5,240.00	3,084.06	3,661.09	0.00	1,578.91
100-400-5230-00	INSURANCE PREMIUMS	60,000.00	60,000.00	4,359.75	55,600.68	0.00	4,399.32
100-400-5240-00	TRAVEL/TRANSPORTATION	2,000.00	2,000.00	0.00	243.43	10.00	1,746.57
100-400-5250-00	UNIFORMS/LICENSES	300.00	300.00	0.00	23.75	15.00	261.25
100-400-5320-00	PROFESSIONAL SERVICES	165,000.00	196,968.69	19,435.25	114,734.57	49,204.77	33,029.35
100-400-5325-00	TRAINING/EDUCATION	2,500.00	2,800.00	0.00	2,799.00	0.00	1.00
100-400-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	16,000.00	16,000.00	0.00	14,475.25	50.00	1,474.75
100-400-5349-00	MISCELLANEOUS CONTRACT SERVICES	55,000.00	67,892.50	213.95	42,075.70	11,559.52	14,257.28
100-400-5352-00	GIS	3,500.00	3,500.00	0.00	3,344.44	0.00	155.56
100-400-5400-00	OFFICE SUPPLIES AND MATERIALS	2,200.00	2,306.73	399.54	1,668.58	0.00	638.15
100-400-5500-00	CAPITAL OUTLAY	3,500.00	3,500.00	0.00	2,304.00	0.00	1,196.00
100-410-5100-00	REGULAR SALARIES	117,000.00	117,000.00	8,388.80	113,842.37	0.00	3,157.63
100-410-5110-00	OVERTIME SALARIES	5,000.00	5,000.00	128.40	1,017.45	0.00	3,982.55
100-410-5200-00	PERS	17,600.00	17,600.00	1,164.41	15,543.20	0.00	2,056.80
100-410-5210-00	MEDICARE	1,900.00	1,900.00	123.50	1,673.82	0.00	226.18
100-410-5220-00	WORKERS' COMPENSATION	3,200.00	3,200.00	1,948.82	2,227.35	0.00	972.65
100-410-5230-00	INSURANCE PREMIUMS	30,000.00	30,000.00	2,475.21	25,745.72	0.00	4,254.28
100-410-5240-00	TRAVEL/TRANSPORTATION	500.00	500.00	0.00	0.00	0.00	500.00
100-410-5250-00	UNIFORMS/LICENSES	1,300.00	1,300.00	35.00	1,088.60	15.00	196.40
100-410-5325-00	TRAINING/EDUCATION	750.00	1,049.00	0.00	1,049.00	0.00	0.00
100-410-5340-00	OTHER CONTRACT SERVICES	17,500.00	32,500.00	9,175.00	29,272.00	0.00	3,228.00
100-410-5410-00	OPERATION AND MAINTENANCE	5,000.00	5,135.69	149.42	4,135.41	280.07	720.21
100-410-5410-02	FLOWERS/MULCH/STAB OPERATION AND MAINTEN	15,000.00	15,200.00	0.00	14,360.13	126.80	713.07
100-410-5500-00	CAPITAL OUTLAY	41,000.00	41,450.00	0.00	40,961.82	0.00	488.18
100-500-5100-00	REGULAR SALARIES	141,000.00	141,000.00	10,126.04	129,142.66	0.00	11,857.34
100-500-5110-00	OVERTIME SALARIES	300.00	300.00	0.00	0.00	0.00	300.00
100-500-5200-00	PERS	20,500.00	20,500.00	1,347.64	17,239.91	0.00	3,260.09
100-500-5210-00	MEDICARE	1,560.00	1,560.00	144.22	1,838.98	0.00	(278.98)

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GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 100 - GENERAL FUND							
Expenditures							
100-500-5220-00	WORKERS' COMPENSATION	2,690.00	2,690.00	1,988.84	2,275.82	0.00	414.18
100-500-5230-00	INSURANCE PREMIUMS	42,875.00	42,875.00	1,774.12	22,878.26	0.00	19,996.74
100-500-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00
100-500-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	23.75	15.00	61.25
100-500-5320-00	PROFESSIONAL SERVICES	64,500.00	64,500.00	5,000.00	60,000.00	0.00	4,500.00
100-500-5325-00	TRAINING/EDUCATION	2,000.00	2,000.00	0.00	32.95	0.00	1,967.05
100-500-5330-00	INSURANCE/BONDING	48,000.00	48,000.00	600.00	37,520.54	0.00	10,479.46
100-500-5340-00	OTHER CONTRACT SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-500-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	7,000.00	7,000.00	0.00	6,572.85	0.00	427.15
100-500-5400-00	OFFICE SUPPLIES AND MATERIALS	500.00	500.00	182.95	330.56	65.00	104.44
100-500-5410-00	OPERATION AND MAINTENANCE	2,500.00	2,566.56	319.96	1,009.88	90.00	1,466.68
100-500-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-501-5100-00	REGULAR SALARIES	50,000.00	50,000.00	3,927.65	47,131.80	0.00	2,868.20
100-501-5110-00	OVERTIME SALARIES	1,500.00	1,500.00	0.00	704.52	0.00	795.48
100-501-5200-00	PERS	12,300.00	12,300.00	720.51	8,753.00	0.00	3,547.00
100-501-5210-00	MEDICARE	720.00	720.00	59.37	724.01	0.00	(4.01)
100-501-5220-00	WORKERS' COMPENSATION	1,290.00	1,290.00	694.52	856.10	0.00	433.90
100-501-5230-00	INSURANCE PREMIUMS	75,500.00	75,500.00	3,192.05	46,394.16	0.00	29,105.84
100-501-5240-00	TRAVEL/TRANSPORTATION	250.00	250.00	0.00	0.00	0.00	250.00
100-501-5250-00	UNIFORMS/LICENSES	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00
100-501-5320-00	PROFESSIONAL SERVICES	6,000.00	6,000.00	0.00	4,190.50	0.00	1,809.50
100-501-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	155.25	75.00	269.75
100-501-5344-00	DESTINATION: CANAL WINCHESTER	22,000.00	22,000.00	0.00	22,000.00	0.00	0.00
100-501-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	250.00	250.00	55.00	110.00	0.00	140.00
100-501-5400-00	OFFICE SUPPLIES AND MATERIALS	250.00	429.00	0.00	135.82	100.00	193.18
100-501-5500-00	CAPITAL OUTLAY	1,500.00	1,500.00	0.00	647.95	0.00	852.05
100-510-5100-00	REGULAR SALARIES	47,000.00	47,000.00	3,899.21	46,873.17	0.00	126.83
100-510-5110-00	OVERTIME SALARIES	2,500.00	2,500.00	0.00	951.50	0.00	1,548.50
100-510-5200-00	PERS	7,200.00	7,200.00	545.89	6,557.73	0.00	642.27
100-510-5210-00	MEDICARE	730.00	730.00	55.25	675.61	0.00	54.39
100-510-5220-00	WORKERS' COMPENSATION	1,240.00	1,240.00	871.70	1,027.07	0.00	212.93
100-510-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	1,762.12	22,810.26	0.00	1,689.74
100-510-5240-00	TRAVEL/TRANSPORTATION	500.00	500.00	0.00	0.00	0.00	500.00
100-510-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	100.00	0.00	0.00
100-510-5320-00	PROFESSIONAL SERVICES	13,500.00	15,174.00	450.00	8,396.10	2,676.90	4,101.00
100-510-5325-00	TRAINING/EDUCATION	750.00	750.00	0.00	320.00	0.00	430.00
100-510-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	685.00	0.00	315.00
100-510-5400-00	OFFICE SUPPLIES AND MATERIALS	3,000.00	3,010.00	0.00	503.41	671.17	1,835.42
100-510-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-520-5100-00	REGULAR SALARIES	148,000.00	148,000.00	11,400.00	147,437.14	0.00	562.86
100-520-5200-00	PERS	21,300.00	21,300.00	1,567.95	20,047.29	0.00	1,252.71
100-520-5210-00	MEDICARE	2,200.00	2,200.00	160.95	2,079.70	0.00	120.30
100-520-5220-00	WORKERS' COMPENSATION	3,790.00	3,790.00	2,223.99	2,630.43	0.00	1,159.57
100-520-5230-00	INSURANCE PREMIUMS	49,000.00	49,000.00	3,524.24	45,780.49	0.00	3,219.51
100-520-5240-00	TRAVEL/TRANSPORTATION	1,200.00	1,200.00	0.00	671.77	0.00	528.23
100-520-5250-00	UNIFORMS/LICENSES	200.00	200.00	0.00	29.35	30.00	140.65
100-520-5320-00	PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	7,500.00	0.00	2,500.00
100-520-5325-00	TRAINING/EDUCATION	1,500.00	1,500.00	0.00	590.00	25.00	885.00
100-520-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	535.00	0.00	215.00
100-520-5349-00	MISCELLANEOUS CONTRACT SERVICES	40,000.00	47,319.75	703.19	23,200.89	1,104.18	23,014.68
100-520-5400-00	OFFICE SUPPLIES AND MATERIALS	1,500.00	2,068.54	0.00	913.96	197.00	957.58
100-520-5500-00	CAPITAL OUTLAY	4,500.00	4,500.00	0.00	4,451.00	0.00	49.00
100-521-5100-00	REGULAR SALARIES	46,000.00	46,013.00	3,712.15	46,012.28	0.00	0.72
100-521-5200-00	PERS	6,630.00	6,617.00	519.70	6,441.70	0.00	175.30
100-521-5210-00	MEDICARE	690.00	690.00	53.83	668.63	0.00	21.37
100-521-5220-00	WORKERS' COMPENSATION	1,180.00	1,180.00	638.46	752.30	0.00	427.70

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GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 100 - GENERAL FUND							
Expenditures							
100-521-5230-00	INSURANCE PREMIUMS	150.00	150.00	12.00	144.00	0.00	6.00
100-521-5240-00	TRAVEL/TRANSPORTATION	1,750.00	1,750.00	65.87	988.11	0.00	761.89
100-521-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-521-5320-00	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-521-5325-00	TRAINING/EDUCATION	1,250.00	1,250.00	0.00	399.00	349.00	502.00
100-521-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	215.00	564.00	0.00	436.00
100-521-5349-00	MISCELLANEOUS CONTRACT SERVICES	4,000.00	4,225.00	57.00	2,466.86	0.00	1,758.14
100-521-5400-00	OFFICE SUPPLIES AND MATERIALS	300.00	300.00	0.00	57.11	0.00	242.89
100-521-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-530-5100-00	REGULAR SALARIES	51,000.00	51,000.00	4,337.60	49,188.80	0.00	1,811.20
100-530-5110-00	OVERTIME SALARIES	4,500.00	4,500.00	262.80	2,452.80	0.00	2,047.20
100-530-5200-00	PERS	8,000.00	8,000.00	644.05	7,229.78	0.00	770.22
100-530-5210-00	MEDICARE	800.00	800.00	65.42	739.11	0.00	60.89
100-530-5220-00	WORKERS' COMPENSATION	1,370.00	1,370.00	877.38	1,034.28	0.00	335.72
100-530-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	1,762.12	22,810.26	0.00	1,689.74
100-530-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00
100-530-5250-00	UNIFORMS/LICENSES	600.00	600.00	0.00	451.60	17.50	130.90
100-530-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00
100-530-5340-00	OTHER CONTRACT SERVICES	7,500.00	7,700.00	98.75	2,950.42	902.72	3,846.86
100-530-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	330.00	0.00	170.00
100-530-5349-00	MISCELLANEOUS CONTRACT SERVICES	7,500.00	7,500.00	1,354.00	1,354.00	1,845.00	4,301.00
100-530-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,123.03	0.00	576.25	0.00	546.78
100-530-5410-00	OPERATION AND MAINTENANCE	5,000.00	7,287.36	209.99	2,901.11	265.24	4,121.01
100-530-5500-00	CAPITAL OUTLAY	20,000.00	20,000.00	1,244.39	9,340.80	9,599.00	1,060.20
100-531-5411-00	FUEL	13,000.00	13,000.00	0.00	10,315.72	2,404.28	280.00
100-531-5420-00	FLEET OPERATION AND MAINTENANCE	15,000.00	15,805.88	192.25	10,536.33	80.54	5,189.01
100-531-5500-00	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	4,748.39	0.00	251.61
100-540-5100-00	REGULAR SALARIES	87,000.00	87,000.00	7,038.41	84,323.38	0.00	2,676.62
100-540-5110-00	OVERTIME SALARIES	7,100.00	7,100.00	38.52	1,119.24	0.00	5,980.76
100-540-5200-00	PERS	13,600.00	13,600.00	990.77	11,939.80	0.00	1,660.20
100-540-5210-00	MEDICARE	1,350.00	1,350.00	104.51	1,241.34	0.00	108.66
100-540-5220-00	WORKERS' COMPENSATION	2,350.00	2,350.00	1,445.36	1,750.04	0.00	599.96
100-540-5230-00	INSURANCE PREMIUMS	30,000.00	30,000.00	2,116.66	24,816.17	0.00	5,183.83
100-540-5240-00	TRAVEL/TRANSPORTATION	200.00	200.00	0.00	0.00	0.00	200.00
100-540-5250-00	UNIFORMS/LICENSES	1,200.00	1,200.00	0.00	926.95	15.00	258.05
100-540-5300-00	UTILITIES	255,000.00	265,100.45	19,143.60	213,097.21	49,410.54	2,592.70
100-540-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	145.00	0.00	355.00
100-540-5340-00	OTHER CONTRACT SERVICES	35,000.00	42,205.86	745.00	29,884.92	1,735.00	10,585.94
100-540-5349-00	MISCELLANEOUS CONTRACT SERVICES	37,000.00	48,618.58	5,830.00	35,652.58	5,125.00	7,841.00
100-540-5400-00	OFFICE SUPPLIES AND MATERIALS	32,400.00	35,602.45	12,547.56	18,311.42	1,045.79	16,245.24
100-540-5410-00	OPERATION AND MAINTENANCE	32,000.00	32,770.15	1,993.73	8,000.36	2,794.09	21,975.70
100-540-5431-00	FLAGS/BANNERS/SIGNS	10,000.00	10,000.00	0.00	6,933.70	1,890.00	1,176.30
100-540-5500-00	CAPITAL OUTLAY	60,000.00	146,700.00	0.00	87,094.44	31,230.00	28,375.56
100-540-5510-00	TECHNOLOGY CAPITAL OUTLAY	40,000.00	40,000.00	939.87	35,306.89	430.00	4,263.11
100-550-5100-00	REGULAR SALARIES	44,000.00	44,000.00	3,304.01	42,952.02	0.00	1,047.98
100-550-5110-00	OVERTIME SALARIES	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00
100-550-5200-00	PERS	6,600.00	6,600.00	462.56	6,013.28	0.00	586.72
100-550-5210-00	MEDICARE	670.00	670.00	46.46	604.47	0.00	65.53
100-550-5220-00	WORKERS' COMPENSATION	1,150.00	1,150.00	700.52	828.18	0.00	321.82
100-550-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	1,762.12	22,810.26	0.00	1,689.74
100-550-5240-00	TRAVEL/TRANSPORTATION	750.00	750.00	0.00	0.00	0.00	750.00
100-550-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	20.60	15.00	64.40
100-550-5325-00	TRAINING/EDUCATION	3,000.00	3,000.00	0.00	2,040.00	0.00	960.00
100-550-5327-00	COMMUNITY NEWSLETTER	5,000.00	6,464.72	340.47	2,037.62	1,462.38	2,964.72
100-550-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	0.00	400.00	100.00
100-550-5400-00	OFFICE SUPPLIES AND MATERIALS	1,200.00	1,267.63	0.00	153.86	0.00	1,113.77

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GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 100 - GENERAL FUND							
Expenditures							
100-550-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-551-5349-00	MISCELLANEOUS CONTRACT SERVICES	20,000.00	20,764.00	2,612.95	11,970.19	724.00	8,069.81
100-551-5400-00	OFFICE SUPPLIES AND MATERIALS	1,250.00	1,270.16	19.00	58.66	0.00	1,211.50
100-551-5500-00	CAPITAL OUTLAY	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
100-560-5100-00	REGULAR SALARIES	91,000.00	91,000.00	6,942.40	89,287.71	0.00	1,712.29
100-560-5200-00	PERS	13,100.00	13,100.00	943.94	11,935.22	0.00	1,164.78
100-560-5210-00	MEDICARE	1,350.00	1,350.00	97.16	1,253.51	0.00	96.49
100-560-5220-00	WORKERS' COMPENSATION	2,330.00	2,330.00	1,399.45	1,664.55	0.00	665.45
100-560-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	1,762.12	22,710.26	0.00	1,789.74
100-560-5240-00	TRAVEL/TRANSPORTATION	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00
100-560-5250-00	UNIFORMS/LICENSES	350.00	350.00	0.00	327.75	0.00	22.25
100-560-5320-00	PROFESSIONAL SERVICES	15,000.00	16,120.00	280.00	12,145.00	0.00	3,975.00
100-560-5325-00	TRAINING/EDUCATION	5,000.00	5,000.00	0.00	2,511.87	0.00	2,488.13
100-560-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	5,000.00	5,193.88	50.34	4,225.37	232.72	735.79
100-560-5400-00	OFFICE SUPPLIES AND MATERIALS	1,500.00	1,521.00	0.00	1,348.54	146.46	26.00
100-560-5410-00	OPERATION AND MAINTENANCE	2,500.00	3,017.07	0.00	1,249.20	822.50	945.37
100-560-5500-00	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	750.00	0.00	2,250.00
100-570-5310-00	COMMUNICATIONS/PRINTING/ADVERTISING	24,000.00	24,090.17	833.73	17,783.77	3,717.32	2,589.08
100-570-5320-00	PROFESSIONAL SERVICES	225,000.00	254,975.84	15,331.75	174,138.07	46,753.14	34,084.63
100-570-5322-00	INCOME TAX COLLECTION FEES	186,000.00	186,000.00	12,217.79	168,304.05	0.00	17,695.95
100-570-5323-00	COUNTY AUDITOR/TREASURER FEES	16,000.00	16,000.00	0.00	12,123.33	0.00	3,876.67
100-570-5324-00	ELECTION EXPENSES	3,000.00	3,000.00	0.00	2,124.08	0.00	875.92
100-570-5343-00	CANAL WINCHESTER HISTORICAL SOCIETY	8,000.00	8,000.00	0.00	4,000.00	4,000.00	0.00
100-570-5343-01	NATIONAL BARBER MUSEUM	3,600.00	3,600.00	0.00	0.00	0.00	3,600.00
100-570-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	14,000.00	14,000.00	5,793.75	13,200.81	0.00	799.19
100-570-5347-00	PAYMENT TO POLITICAL SUBDIVISION	500,000.00	677,732.73	25,501.45	604,828.86	71,810.65	1,093.22
100-570-5601-00	LEASE PRINCIPAL	104,300.00	104,300.00	31,187.75	92,281.87	0.00	12,018.13
100-570-5611-00	LEASE INTEREST	23,500.00	23,500.00	6,109.84	22,494.18	0.00	1,005.82
100-570-5700-00	TRANSFER OUT	1,240,000.00	1,690,000.00	0.00	1,240,000.00	0.00	450,000.00
100-600-5100-00	REGULAR SALARIES	126,000.00	126,000.00	9,939.05	126,104.39	0.00	(104.39)
100-600-5110-00	OVERTIME SALARIES	200.00	200.00	0.00	0.00	0.00	200.00
100-600-5200-00	PERS	18,100.00	18,100.00	1,341.42	16,766.50	0.00	1,333.50
100-600-5210-00	MEDICARE	1,870.00	1,870.00	141.95	1,802.06	0.00	67.94
100-600-5220-00	WORKERS' COMPENSATION	3,220.00	3,220.00	2,014.52	2,385.26	0.00	834.74
100-600-5230-00	INSURANCE PREMIUMS	27,000.00	27,000.00	1,768.12	22,782.26	0.00	4,217.74
100-600-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00
100-600-5250-00	UNIFORMS/LICENSES	650.00	650.00	0.00	94.18	15.00	540.82
100-600-5320-00	PROFESSIONAL SERVICES	100,000.00	276,214.57	18,399.87	168,352.94	89,574.90	18,286.73
100-600-5320-01	CONSTRUCTION PROFESSIONAL SERVICES	215,000.00	518,446.04	45,797.23	356,267.13	121,123.17	41,055.74
100-600-5325-00	TRAINING/EDUCATION	1,200.00	1,200.00	0.00	330.00	0.00	870.00
100-600-5349-00	MISCELLANEOUS CONTRACT SERVICES	1,000.00	1,000.00	0.00	312.62	0.00	687.38
100-600-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,000.00	11.02	690.74	0.00	309.26
100-600-5500-00	CAPITAL OUTLAY	2,000.00	2,000.00	0.00	433.07	0.00	1,566.93
100-600-5501-00	CONSTRUCTION CAPITAL OUTLAY	730,000.00	918,451.10	(9,748.14)	748,424.41	107,538.41	62,488.28
100-603-5340-00	OTHER CONTRACT SERVICES	20,000.00	21,859.03	875.00	15,657.71	2,215.00	3,986.32
100-603-5410-00	OPERATION AND MAINTENANCE	5,000.00	5,979.64	0.00	2,054.28	0.00	3,925.36
100-603-5500-00	CAPITAL OUTLAY	35,000.00	35,000.00	27,825.00	27,825.00	6,908.12	266.88
TOTAL EXPENDITURES		8,356,825.00	10,102,893.97	561,884.44	8,149,249.10	788,899.22	1,164,745.65
TOTAL REVENUES		8,258,400.00	8,258,400.00	704,559.15	10,272,453.11	0.00	(2,014,053.11)
TOTAL EXPENDITURES		8,356,825.00	10,102,893.97	561,884.44	8,149,249.10	788,899.22	1,164,745.65
NET OF REVENUES & EXPENDITURES		(98,425.00)	(1,844,493.97)	142,674.71	2,123,204.01	(788,899.22)	(3,178,798.76)
BEG. FUND BALANCE		6,693,401.61	6,693,401.61		6,693,401.61		

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 100 - GENERAL FUND							
END FUND BALANCE		6,594,976.61	4,848,907.64		8,816,605.62		
Fund 200 - STREET MAINTENANCE							
Revenues							
200-000-4322-00	AUTO LICENSE TAX	64,000.00	64,000.00	3,564.01	66,854.10	0.00	(2,854.10)
200-000-4323-00	GASOLINE TAX	267,000.00	267,000.00	25,431.25	282,568.05	0.00	(15,568.05)
200-000-4700-00	INTEREST	2,000.00	2,000.00	10,124.13	10,124.13	0.00	(8,124.13)
200-000-4810-00	MISCELLANEOUS	2,750.00	2,750.00	23.98	3,044.20	0.00	(294.20)
TOTAL REVENUES		335,750.00	335,750.00	39,143.37	362,590.48	0.00	(26,840.48)
Expenditures							
200-601-5100-00	REGULAR SALARIES	154,000.00	154,000.00	9,738.80	134,612.18	0.00	19,387.82
200-601-5110-00	OVERTIME SALARIES	4,500.00	4,500.00	0.00	1,569.12	0.00	2,930.88
200-601-5200-00	PERS	23,000.00	23,000.00	1,335.44	18,408.05	0.00	4,591.95
200-601-5210-00	MEDICARE	2,400.00	2,400.00	138.07	1,940.69	0.00	459.31
200-601-5220-00	WORKERS' COMPENSATION	4,100.00	4,100.00	2,241.99	2,659.95	0.00	1,440.05
200-601-5230-00	INSURANCE PREMIUMS	49,000.00	49,000.00	3,524.24	45,170.52	0.00	3,829.48
200-601-5240-00	TRAVEL/TRANSPORTATION	50.00	50.00	0.00	0.00	0.00	50.00
200-601-5250-00	UNIFORMS/LICENSES	1,300.00	1,300.00	0.00	930.35	15.00	354.65
200-601-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	105.00	0.00	395.00
200-601-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	694.41	0.00	55.59
200-601-5400-00	OFFICE SUPPLIES AND MATERIALS	3,000.00	3,000.00	1,085.55	2,033.67	0.00	966.33
200-601-5500-00	CAPITAL OUTLAY	4,000.00	4,000.00	0.00	750.00	0.00	3,250.00
200-602-5410-00	OPERATION AND MAINTENANCE	8,000.00	9,429.72	0.00	1,598.52	0.00	7,831.20
200-602-5411-00	FUEL	12,000.00	12,000.00	0.00	8,330.07	3,669.93	0.00
200-602-5420-00	FLEET OPERATION AND MAINTENANCE	12,000.00	12,604.57	192.25	11,142.59	253.84	1,208.14
200-602-5500-00	CAPITAL OUTLAY	7,000.00	11,465.00	0.00	7,764.11	0.00	3,700.89
200-602-5601-00	LEASE PRINCIPAL	15,750.00	15,750.00	9,616.70	15,045.89	0.00	704.11
200-602-5611-00	LEASE INTEREST	900.00	900.00	608.24	880.74	0.00	19.26
200-603-5352-00	GIS	4,500.00	4,500.00	0.00	382.22	0.00	4,117.78
200-603-5410-00	OPERATION AND MAINTENANCE	35,000.00	37,089.18	1,256.64	10,703.35	4,270.90	22,114.93
200-603-5500-00	CAPITAL OUTLAY	10,000.00	19,300.00	0.00	6,391.66	4,012.00	8,896.34
200-604-5410-00	OPERATION AND MAINTENANCE	35,000.00	36,425.00	321.98	27,652.33	1,378.02	7,394.65
TOTAL EXPENDITURES		386,750.00	406,063.47	30,059.90	298,765.42	13,599.69	93,698.36
TOTAL REVENUES		335,750.00	335,750.00	39,143.37	362,590.48	0.00	(26,840.48)
TOTAL EXPENDITURES		386,750.00	406,063.47	30,059.90	298,765.42	13,599.69	93,698.36
NET OF REVENUES & EXPENDITURES		(51,000.00)	(70,313.47)	9,083.47	63,825.06	(13,599.69)	(120,538.84)
BEG. FUND BALANCE		498,991.54	498,991.54		498,991.54		
END FUND BALANCE		447,991.54	428,678.07		562,816.60		
Fund 201 - STATE HIGHWAY							
Revenues							
201-000-4322-00	AUTO LICENSE TAX	5,200.00	5,200.00	288.97	5,420.62	0.00	(220.62)
201-000-4323-00	GASOLINE TAX	21,750.00	21,750.00	2,061.99	22,910.92	0.00	(1,160.92)
201-000-4700-00	INTEREST	400.00	400.00	1,437.22	1,437.22	0.00	(1,037.22)
TOTAL REVENUES		27,350.00	27,350.00	3,788.18	29,768.76	0.00	(2,418.76)
Expenditures							

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 201 - STATE HIGHWAY							
Expenditures							
201-603-5340-00	OTHER CONTRACT SERVICES	5,000.00	5,000.00	0.00	2,755.04	0.00	2,244.96
201-603-5410-00	OPERATION AND MAINTENANCE	13,350.00	14,350.00	200.50	5,595.95	1,000.00	7,754.05
201-603-5500-00	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
201-603-5601-00	LEASE PRINCIPAL	3,700.00	3,700.00	1,299.86	2,583.12	0.00	1,116.88
201-603-5611-00	LEASE INTEREST	300.00	300.00	49.36	117.48	0.00	182.52
TOTAL EXPENDITURES		27,350.00	28,350.00	1,549.72	11,051.59	6,000.00	11,298.41
TOTAL REVENUES		27,350.00	27,350.00	3,788.18	29,768.76	0.00	(2,418.76)
TOTAL EXPENDITURES		27,350.00	28,350.00	1,549.72	11,051.59	6,000.00	11,298.41
NET OF REVENUES & EXPENDITURES		0.00	(1,000.00)	2,238.46	18,717.17	(6,000.00)	(13,717.17)
BEG. FUND BALANCE		62,991.51	62,991.51		62,991.51		62,991.51
END FUND BALANCE		62,991.51	61,991.51		81,708.68		81,708.68
Fund 202 - COURT TECH FUND A							
Revenues							
202-000-4691-00	COMPUTER FEE	2,400.00	2,400.00	89.00	2,031.00	0.00	369.00
TOTAL REVENUES		2,400.00	2,400.00	89.00	2,031.00	0.00	369.00
Expenditures							
202-510-5340-00	OTHER CONTRACT SERVICES	1,200.00	1,200.00	0.00	1,010.50	0.00	189.50
202-510-5400-00	OFFICE SUPPLIES AND MATERIALS	600.00	600.00	217.11	217.11	0.00	382.89
202-510-5410-00	OPERATION AND MAINTENANCE	500.00	500.00	0.00	0.00	0.00	500.00
TOTAL EXPENDITURES		2,300.00	2,300.00	217.11	1,227.61	0.00	1,072.39
TOTAL REVENUES		2,400.00	2,400.00	89.00	2,031.00	0.00	369.00
TOTAL EXPENDITURES		2,300.00	2,300.00	217.11	1,227.61	0.00	1,072.39
NET OF REVENUES & EXPENDITURES		100.00	100.00	(128.11)	803.39	0.00	(703.39)
BEG. FUND BALANCE		21,656.92	21,656.92		21,656.92		21,656.92
END FUND BALANCE		21,756.92	21,756.92		22,460.31		22,460.31
Fund 203 - COURT TECH FUND B							
Revenues							
203-000-4691-00	COMPUTER FEE	8,000.00	8,000.00	298.00	6,781.00	0.00	1,219.00
TOTAL REVENUES		8,000.00	8,000.00	298.00	6,781.00	0.00	1,219.00
Expenditures							
203-510-5340-00	OTHER CONTRACT SERVICES	1,400.00	1,400.00	0.00	1,010.50	0.00	389.50
203-510-5400-00	OFFICE SUPPLIES AND MATERIALS	600.00	600.00	217.11	217.11	0.00	382.89
203-510-5410-00	OPERATION AND MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL EXPENDITURES		3,000.00	3,000.00	217.11	1,227.61	0.00	1,772.39
TOTAL REVENUES		8,000.00	8,000.00	298.00	6,781.00	0.00	1,219.00

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GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 203 - COURT TECH FUND B							
TOTAL EXPENDITURES		3,000.00	3,000.00	217.11	1,227.61	0.00	1,772.39
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	80.89	5,553.39	0.00	(553.39)
BEG. FUND BALANCE		9,889.27	9,889.27		9,889.27		
END FUND BALANCE		14,889.27	14,889.27		15,442.66		
Fund 204 - PERMISSIVE TAX							
Revenues							
204-000-4324-00	PERMISSIVE AUTO LICENSE TAX	64,000.00	64,000.00	4,260.75	64,804.32	0.00	(804.32)
TOTAL REVENUES		64,000.00	64,000.00	4,260.75	64,804.32	0.00	(804.32)
Expenditures							
204-603-5340-00	OTHER CONTRACT SERVICES	7,900.00	8,900.00	0.00	3,078.49	1,000.00	4,821.51
204-603-5410-00	OPERATION AND MAINTENANCE	6,800.00	6,800.00	0.00	0.00	0.00	6,800.00
204-603-5601-00	LEASE PRINCIPAL	47,000.00	47,000.00	20,438.51	44,342.25	0.00	2,657.75
204-603-5611-00	LEASE INTEREST	2,300.00	2,300.00	1,911.46	2,281.36	0.00	18.64
TOTAL EXPENDITURES		64,000.00	65,000.00	22,349.97	49,702.10	1,000.00	14,297.90
TOTAL REVENUES		64,000.00	64,000.00	4,260.75	64,804.32	0.00	(804.32)
TOTAL EXPENDITURES		64,000.00	65,000.00	22,349.97	49,702.10	1,000.00	14,297.90
NET OF REVENUES & EXPENDITURES		0.00	(1,000.00)	(18,089.22)	15,102.22	(1,000.00)	(15,102.22)
BEG. FUND BALANCE		114,023.03	114,023.03		114,023.03		
END FUND BALANCE		114,023.03	113,023.03		129,125.25		
Fund 205 - BED TAX FUND							
Revenues							
205-000-4220-00	HOTEL/MOTEL TAX	70,000.00	70,000.00	7,273.34	57,822.14	0.00	12,177.86
TOTAL REVENUES		70,000.00	70,000.00	7,273.34	57,822.14	0.00	12,177.86
Expenditures							
205-501-5351-00	BED TAX GRANT	22,000.00	30,000.00	0.00	22,622.37	2,000.00	5,377.63
205-570-5344-00	DESTINATION: CANAL WINCHESTER	30,000.00	30,000.00	0.00	30,000.00	0.00	0.00
TOTAL EXPENDITURES		52,000.00	60,000.00	0.00	52,622.37	2,000.00	5,377.63
TOTAL REVENUES		70,000.00	70,000.00	7,273.34	57,822.14	0.00	12,177.86
TOTAL EXPENDITURES		52,000.00	60,000.00	0.00	52,622.37	2,000.00	5,377.63
NET OF REVENUES & EXPENDITURES		18,000.00	10,000.00	7,273.34	5,199.77	(2,000.00)	6,800.23
BEG. FUND BALANCE		126,179.49	126,179.49		126,179.49		
END FUND BALANCE		144,179.49	136,179.49		131,379.26		
Fund 207 - BWC GRANT							
Revenues							
207-000-4340-00	STATE GRANTS	2,500.00	2,500.00	0.00	1,588.75	0.00	911.25
TOTAL REVENUES		2,500.00	2,500.00	0.00	1,588.75	0.00	911.25

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GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 207 - BWC GRANT							
Expenditures							
207-521-5320-00	PROFESSIONAL SERVICES	2,500.00	2,500.00	525.00	1,250.50	0.00	1,249.50
TOTAL EXPENDITURES		<u>2,500.00</u>	<u>2,500.00</u>	<u>525.00</u>	<u>1,250.50</u>	<u>0.00</u>	<u>1,249.50</u>
TOTAL REVENUES		2,500.00	2,500.00	0.00	1,588.75	0.00	911.25
TOTAL EXPENDITURES		<u>2,500.00</u>	<u>2,500.00</u>	<u>525.00</u>	<u>1,250.50</u>	<u>0.00</u>	<u>1,249.50</u>
NET OF REVENUES & EXPENDITURES		0.00	0.00	(525.00)	338.25	0.00	(338.25)
BEG. FUND BALANCE		425.50	425.50		425.50		
END FUND BALANCE		425.50	425.50		763.75		
Fund 209 - DILEY ROAD PITIE FUND							
Revenues							
209-000-4200-00	GENERAL PROPERTY TAX - REAL ESTATE	200,000.00	200,000.00	0.00	211,258.95	0.00	(11,258.95)
TOTAL REVENUES		<u>200,000.00</u>	<u>200,000.00</u>	<u>0.00</u>	<u>211,258.95</u>	<u>0.00</u>	<u>(11,258.95)</u>
Expenditures							
209-570-5323-00	COUNTY AUDITOR/TREASURER FEES	4,500.00	4,500.00	0.00	3,835.37	0.00	664.63
TOTAL EXPENDITURES		<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>3,835.37</u>	<u>0.00</u>	<u>664.63</u>
TOTAL REVENUES		200,000.00	200,000.00	0.00	211,258.95	0.00	(11,258.95)
TOTAL EXPENDITURES		<u>4,500.00</u>	<u>4,500.00</u>	<u>0.00</u>	<u>3,835.37</u>	<u>0.00</u>	<u>664.63</u>
NET OF REVENUES & EXPENDITURES		195,500.00	195,500.00	0.00	207,423.58	0.00	(11,923.58)
BEG. FUND BALANCE		1,124,635.62	1,124,635.62		1,124,635.62		
END FUND BALANCE		1,320,135.62	1,320,135.62		1,332,059.20		
Fund 210 - GENDER ROAD TIF							
Revenues							
210-000-4200-00	GENERAL PROPERTY TAX - REAL ESTATE	120,000.00	120,000.00	0.00	252,550.82	0.00	(132,550.82)
TOTAL REVENUES		<u>120,000.00</u>	<u>120,000.00</u>	<u>0.00</u>	<u>252,550.82</u>	<u>0.00</u>	<u>(132,550.82)</u>
Expenditures							
210-570-5323-00	COUNTY AUDITOR/TREASURER FEES	4,000.00	4,000.00	0.00	3,750.73	0.00	249.27
210-570-5410-00	OPERATION AND MAINTENANCE	40,000.00	144,000.00	0.00	143,604.00	0.00	396.00
210-570-5800-00	ADVANCES OUT	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL EXPENDITURES		<u>84,000.00</u>	<u>188,000.00</u>	<u>0.00</u>	<u>147,354.73</u>	<u>0.00</u>	<u>40,645.27</u>
TOTAL REVENUES		120,000.00	120,000.00	0.00	252,550.82	0.00	(132,550.82)
TOTAL EXPENDITURES		<u>84,000.00</u>	<u>188,000.00</u>	<u>0.00</u>	<u>147,354.73</u>	<u>0.00</u>	<u>40,645.27</u>
NET OF REVENUES & EXPENDITURES		36,000.00	(68,000.00)	0.00	105,196.09	0.00	(173,196.09)
BEG. FUND BALANCE		84,394.82	84,394.82		84,394.82		
END FUND BALANCE		120,394.82	16,394.82		189,590.91		
Fund 211 - CEMETERY FUND							

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 211 - CEMETERY FUND							
Revenues							
211-000-4541-00	PERPETUAL CARE	5,000.00	5,000.00	0.00	2,772.50	0.00	2,227.50
TOTAL REVENUES		5,000.00	5,000.00	0.00	2,772.50	0.00	2,227.50
TOTAL REVENUES		5,000.00	5,000.00	0.00	2,772.50	0.00	2,227.50
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	0.00	2,772.50	0.00	2,227.50
BEG. FUND BALANCE		11,289.21	11,289.21		11,289.21		
END FUND BALANCE		16,289.21	16,289.21		14,061.71		
Fund 212 - MCGILL PARK FUND							
Revenues							
212-000-4820-00	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	55,000.00	0.00	(55,000.00)
TOTAL REVENUES		0.00	0.00	0.00	55,000.00	0.00	(55,000.00)
TOTAL REVENUES		0.00	0.00	0.00	55,000.00	0.00	(55,000.00)
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	55,000.00	0.00	(55,000.00)
BEG. FUND BALANCE		50,000.00	50,000.00		50,000.00		
END FUND BALANCE		50,000.00	50,000.00		105,000.00		
Fund 300 - GENERAL OBLIGATION BONDS							
Revenues							
300-000-4900-00	TRANSFER IN	1,240,000.00	1,240,000.00	0.00	1,240,000.00	0.00	0.00
TOTAL REVENUES		1,240,000.00	1,240,000.00	0.00	1,240,000.00	0.00	0.00
Expenditures							
300-571-5600-00	DEBT PRINCIPAL	1,080,000.00	1,100,000.00	560,000.00	1,086,628.32	0.00	13,371.68
300-571-5610-00	DEBT INTEREST	195,000.00	175,000.00	7,593.75	160,643.94	0.00	14,356.06
TOTAL EXPENDITURES		1,275,000.00	1,275,000.00	567,593.75	1,247,272.26	0.00	27,727.74
TOTAL REVENUES		1,240,000.00	1,240,000.00	0.00	1,240,000.00	0.00	0.00
TOTAL EXPENDITURES		1,275,000.00	1,275,000.00	567,593.75	1,247,272.26	0.00	27,727.74
NET OF REVENUES & EXPENDITURES		(35,000.00)	(35,000.00)	(567,593.75)	(7,272.26)	0.00	(27,727.74)
BEG. FUND BALANCE		64,308.50	64,308.50		64,308.50		
END FUND BALANCE		29,308.50	29,308.50		57,036.24		
Fund 400 - CAPITAL IMPROVEMENTS							
Revenues							
400-700-4700-00	INTEREST	500.00	500.00	38.35	453.55	0.00	46.45
TOTAL REVENUES		500.00	500.00	38.35	453.55	0.00	46.45

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 400 - CAPITAL IMPROVEMENTS							
Expenditures							
400-700-5500-00	CAPITAL OUTLAY	178,506.00	180,336.82	0.00	826.47	23,750.00	155,760.35
TOTAL EXPENDITURES		178,506.00	180,336.82	0.00	826.47	23,750.00	155,760.35
TOTAL REVENUES		500.00	500.00	38.35	453.55	0.00	46.45
TOTAL EXPENDITURES		178,506.00	180,336.82	0.00	826.47	23,750.00	155,760.35
NET OF REVENUES & EXPENDITURES		(178,006.00)	(179,836.82)	38.35	(372.92)	(23,750.00)	(155,713.90)
BEG. FUND BALANCE		176,147.20	176,147.20		176,147.20		
END FUND BALANCE		(1,858.80)	(3,689.62)		175,774.28		
Fund 401 - ISSUE 2 / CDBG GRANTS							
Revenues							
401-000-4340-00	STATE GRANTS	2,423,406.00	2,423,406.00	0.00	383,348.14	0.00	2,040,057.86
TOTAL REVENUES		2,423,406.00	2,423,406.00	0.00	383,348.14	0.00	2,040,057.86
Expenditures							
401-600-5501-00	CONSTRUCTION CAPITAL OUTLAY	2,496,628.00	2,746,628.00	110,650.13	779,269.99	1,307,504.59	659,853.42
TOTAL EXPENDITURES		2,496,628.00	2,746,628.00	110,650.13	779,269.99	1,307,504.59	659,853.42
TOTAL REVENUES		2,423,406.00	2,423,406.00	0.00	383,348.14	0.00	2,040,057.86
TOTAL EXPENDITURES		2,496,628.00	2,746,628.00	110,650.13	779,269.99	1,307,504.59	659,853.42
NET OF REVENUES & EXPENDITURES		(73,222.00)	(323,222.00)	(110,650.13)	(395,921.85)	(1,307,504.59)	1,380,204.44
BEG. FUND BALANCE		73,222.01	73,222.01		73,222.01		
END FUND BALANCE		0.01	(249,999.99)		(322,699.84)		
Fund 500 - WATER							
Revenues							
500-000-4420-00	WATER SPECIAL ASSESSMENT	500.00	500.00	0.00	57.36	0.00	442.64
500-000-4530-00	USER CHARGES	1,425,000.00	1,425,000.00	181,027.82	1,511,044.53	0.00	(86,044.53)
500-000-4532-00	BULK WATER CHARGES	10,000.00	10,000.00	250.00	3,004.00	0.00	6,996.00
500-000-4533-00	CELLULAR ANTENNA RENT	35,000.00	35,000.00	13,793.40	46,940.80	0.00	(11,940.80)
500-000-4670-00	WATER METER FEES	0.00	0.00	1,200.00	13,800.00	0.00	(13,800.00)
500-000-4810-00	MISCELLANEOUS	1,500.00	1,500.00	11.99	171.49	0.00	1,328.51
TOTAL REVENUES		1,472,000.00	1,472,000.00	196,283.21	1,575,018.18	0.00	(103,018.18)
Expenditures							
500-800-5100-00	REGULAR SALARIES	315,000.00	315,000.00	25,524.68	301,652.24	0.00	13,347.76
500-800-5110-00	OVERTIME SALARIES	7,600.00	7,600.00	406.08	9,892.51	0.00	(2,292.51)
500-800-5200-00	PERS	46,350.00	46,350.00	3,582.78	42,497.23	0.00	3,852.77
500-800-5210-00	MEDICARE	4,800.00	4,800.00	374.83	4,517.30	0.00	282.70
500-800-5220-00	WORKERS' COMPENSATION	8,250.00	8,250.00	4,914.88	5,882.91	0.00	2,367.09
500-800-5230-00	INSURANCE PREMIUMS	103,000.00	103,000.00	5,283.61	85,965.55	0.00	17,034.45
500-800-5240-00	TRAVEL/TRANSPORTATION	200.00	200.00	0.00	0.00	0.00	200.00
500-800-5250-00	UNIFORMS/LICENSES	2,900.00	2,900.00	55.00	1,765.81	22.50	1,111.69
500-800-5320-00	PROFESSIONAL SERVICES	10,000.00	11,381.98	851.76	8,612.67	2,147.40	621.91
500-800-5325-00	TRAINING/EDUCATION	2,000.00	2,000.00	0.00	1,230.00	0.00	770.00

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 500 - WATER							
Expenditures							
500-800-5326-00	BILL PRINTING/MAILING SERVICES	4,000.00	4,269.34	558.69	3,788.79	337.39	143.16
500-800-5330-00	INSURANCE/BONDING	14,000.00	14,000.00	0.00	12,123.13	0.00	1,876.87
500-800-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	5,000.00	5,000.00	0.00	4,585.27	0.00	414.73
500-800-5348-00	STATE OPERATING FEES	5,000.00	5,000.00	4,715.76	4,715.76	0.00	284.24
500-800-5400-00	OFFICE SUPPLIES AND MATERIALS	4,500.00	5,278.51	868.44	2,124.98	55.00	3,098.53
500-800-5500-00	CAPITAL OUTLAY	7,000.00	7,000.00	0.00	1,243.67	0.00	5,756.33
500-800-5600-00	DEBT PRINCIPAL	180,000.00	180,000.00	0.00	179,320.35	0.00	679.65
500-800-5601-00	LEASE PRINCIPAL	3,250.00	3,250.00	1,620.15	3,224.23	0.00	25.77
500-800-5610-00	DEBT INTEREST	55,000.00	55,000.00	0.00	54,709.57	0.00	290.43
500-800-5611-00	LEASE INTEREST	150.00	150.00	61.52	143.27	0.00	6.73
500-801-5340-00	OTHER CONTRACT SERVICES	12,500.00	13,134.50	7.00	8,635.94	0.00	4,498.56
500-801-5410-00	OPERATION AND MAINTENANCE	30,000.00	32,082.70	1,817.44	27,493.57	1,454.80	3,134.33
500-801-5410-01	CHEMICALS	225,000.00	279,059.89	24,930.02	259,427.88	15,791.43	3,840.58
500-801-5500-00	CAPITAL OUTLAY	35,000.00	35,000.00	8,778.61	12,525.11	6,505.00	15,969.89
500-802-5300-00	UTILITIES	85,000.00	90,176.26	7,086.65	76,599.99	8,156.53	5,419.74
500-802-5340-00	OTHER CONTRACT SERVICES	102,500.00	157,125.00	2,792.82	37,670.53	57,765.75	61,688.72
500-802-5347-00	PAYMENT TO POLITICAL SUBDIVISION	120,000.00	130,885.47	7,316.60	102,920.95	7,759.32	20,205.20
500-802-5352-00	GIS	9,000.00	9,000.00	113.18	1,943.26	0.00	7,056.74
500-802-5410-00	OPERATION AND MAINTENANCE	30,000.00	30,805.25	3,837.13	24,553.21	773.50	5,478.54
500-802-5411-00	FUEL	55,000.00	7,113.78	0.00	2,859.38	2,511.38	1,743.02
500-802-5420-00	FLEET OPERATION AND MAINTENANCE	2,000.00	2,251.42	0.00	1,703.25	135.00	413.17
500-802-5500-00	CAPITAL OUTLAY	110,000.00	117,729.50	5,577.63	61,951.27	25,750.00	30,028.23
TOTAL EXPENDITURES		1,594,000.00	1,684,793.60	111,075.26	1,346,279.58	129,165.00	209,349.02
TOTAL REVENUES		1,472,000.00	1,472,000.00	196,283.21	1,575,018.18	0.00	(103,018.18)
TOTAL EXPENDITURES		1,594,000.00	1,684,793.60	111,075.26	1,346,279.58	129,165.00	209,349.02
NET OF REVENUES & EXPENDITURES		(122,000.00)	(212,793.60)	85,207.95	228,738.60	(129,165.00)	(312,367.20)
BEG. FUND BALANCE		1,229,548.52	1,229,548.52		1,229,548.52		
END FUND BALANCE		1,107,548.52	1,016,754.92		1,458,287.12		
Fund 501 - WATER CONNECTIONS							
Revenues							
501-000-4531-00	CAPACITY FEES	200,000.00	200,000.00	52,021.98	551,954.78	0.00	(351,954.78)
TOTAL REVENUES		200,000.00	200,000.00	52,021.98	551,954.78	0.00	(351,954.78)
Expenditures							
501-800-5600-00	DEBT PRINCIPAL	72,000.00	72,000.00	0.00	71,360.33	0.00	639.67
501-800-5610-00	DEBT INTEREST	13,000.00	13,000.00	0.00	12,900.13	0.00	99.87
501-803-5320-00	PROFESSIONAL SERVICES	75,000.00	77,828.00	0.00	3,168.00	0.00	74,660.00
501-803-5340-00	OTHER CONTRACT SERVICES	95,000.00	124,715.00	0.00	58,572.47	25,000.00	41,142.53
501-803-5500-00	CAPITAL OUTLAY	250,000.00	297,350.00	11,582.40	85,077.57	136,864.18	75,408.25
TOTAL EXPENDITURES		505,000.00	584,893.00	11,582.40	231,078.50	161,864.18	191,950.32
TOTAL REVENUES		200,000.00	200,000.00	52,021.98	551,954.78	0.00	(351,954.78)
TOTAL EXPENDITURES		505,000.00	584,893.00	11,582.40	231,078.50	161,864.18	191,950.32
NET OF REVENUES & EXPENDITURES		(305,000.00)	(384,893.00)	40,439.58	320,876.28	(161,864.18)	(543,905.10)
BEG. FUND BALANCE		1,629,511.97	1,629,511.97		1,629,511.97		

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 501 - WATER CONNECTIONS							
END FUND BALANCE		1,324,511.97	1,244,618.97		1,950,388.25		
Fund 510 - SEWER Revenues							
510-000-4430-00	SEWER SPECIAL ASSESSMENT	450.00	450.00	0.00	24.78	0.00	425.22
510-000-4530-00	USER CHARGES	1,640,000.00	1,640,000.00	245,617.96	2,058,241.84	0.00	(418,241.84)
510-000-4810-00	MISCELLANEOUS	2,500.00	2,500.00	11.99	2,994.29	0.00	(494.29)
TOTAL REVENUES		1,642,950.00	1,642,950.00	245,629.95	2,061,260.91	0.00	(418,310.91)
Expenditures							
510-810-5100-00	REGULAR SALARIES	310,000.00	310,000.00	24,708.05	297,991.97	0.00	12,008.03
510-810-5110-00	OVERTIME SALARIES	9,900.00	9,900.00	634.98	10,492.25	0.00	(592.25)
510-810-5200-00	PERS	45,720.00	45,720.00	3,500.56	41,767.45	0.00	3,952.55
510-810-5210-00	MEDICARE	4,730.00	4,730.00	359.62	4,389.83	0.00	340.17
510-810-5220-00	WORKERS' COMPENSATION	8,150.00	8,150.00	4,889.53	5,872.84	0.00	2,277.16
510-810-5230-00	INSURANCE PREMIUMS	122,000.00	122,000.00	10,341.17	113,575.27	0.00	8,424.73
510-810-5250-00	UNIFORMS/LICENSES	2,575.00	2,575.00	45.00	1,793.67	7.50	773.83
510-810-5320-00	PROFESSIONAL SERVICES	88,000.00	89,381.98	851.76	10,399.17	2,147.40	76,835.41
510-810-5325-00	TRAINING/EDUCATION	2,000.00	2,000.00	0.00	1,756.00	0.00	244.00
510-810-5326-00	BILL PRINTING/MAILING SERVICES	4,000.00	4,269.34	558.69	3,788.79	337.39	143.16
510-810-5330-00	INSURANCE/BONDING	14,000.00	14,000.00	0.00	12,123.13	0.00	1,876.87
510-810-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	9,600.00	9,600.00	255.60	5,103.46	0.00	4,496.54
510-810-5348-00	STATE OPERATING FEES	8,000.00	8,000.00	0.00	6,818.83	0.00	1,181.17
510-810-5349-00	MISCELLANEOUS CONTRACT SERVICES	5,500.00	5,952.02	730.00	5,936.00	0.00	16.02
510-810-5400-00	OFFICE SUPPLIES AND MATERIALS	4,000.00	5,109.06	868.44	2,625.15	55.00	2,428.91
510-810-5410-00	OPERATION AND MAINTENANCE	2,000.00	2,000.00	650.00	1,197.15	700.00	102.85
510-810-5500-00	CAPITAL OUTLAY	7,000.00	7,000.00	0.00	875.00	1,105.00	5,020.00
510-810-5600-00	DEBT PRINCIPAL	351,000.00	351,000.00	290,000.00	350,110.58	0.00	889.42
510-810-5601-00	LEASE PRINCIPAL	5,250.00	5,250.00	1,080.10	2,141.26	0.00	3,108.74
510-810-5610-00	DEBT INTEREST	74,000.00	74,000.00	27,640.25	73,933.92	0.00	66.08
510-810-5611-00	LEASE INTEREST	400.00	400.00	41.01	95.51	0.00	304.49
510-811-5300-00	UTILITIES	175,000.00	194,787.82	15,335.66	176,948.97	15,303.08	2,535.77
510-811-5310-00	COMMUNICATIONS/PRINTING/ADVERTISING	4,800.00	4,800.00	322.48	2,702.81	1,090.94	1,006.25
510-811-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	135.00	(135.00)
510-811-5346-00	SLUDGE REMOVAL	140,000.00	132,900.00	6,400.00	108,326.44	6,600.00	17,973.56
510-811-5349-00	MISCELLANEOUS CONTRACT SERVICES	25,000.00	44,233.89	3,111.98	28,419.02	1,796.45	14,018.42
510-811-5410-00	OPERATION AND MAINTENANCE	25,000.00	32,029.90	1,365.68	24,085.54	1,794.88	6,149.48
510-811-5411-00	FUEL	7,000.00	10,106.98	0.00	2,735.17	2,098.53	5,273.28
510-811-5420-00	FLEET OPERATION AND MAINTENANCE	2,000.00	2,409.58	120.00	2,097.51	0.00	312.07
510-811-5500-00	CAPITAL OUTLAY	51,000.00	54,028.03	3,548.61	43,699.36	9,720.00	608.67
510-812-5320-00	PROFESSIONAL SERVICES	5,000.00	5,035.00	0.00	7.78	2,000.00	3,027.22
510-812-5340-00	OTHER CONTRACT SERVICES	50,000.00	56,155.64	4,686.56	36,622.69	7,455.54	12,077.41
510-812-5352-00	GIS	9,000.00	9,000.00	113.18	1,943.26	0.00	7,056.74
510-812-5410-00	OPERATION AND MAINTENANCE	100,000.00	109,074.12	1,017.43	49,457.92	14,874.75	44,741.45
510-812-5500-00	CAPITAL OUTLAY	100,000.00	134,059.50	39,950.00	93,502.11	25,750.00	14,807.39
TOTAL EXPENDITURES		1,771,625.00	1,869,657.86	443,126.34	1,523,335.81	92,971.46	253,350.59
TOTAL REVENUES		1,642,950.00	1,642,950.00	245,629.95	2,061,260.91	0.00	(418,310.91)
TOTAL EXPENDITURES		1,771,625.00	1,869,657.86	443,126.34	1,523,335.81	92,971.46	253,350.59
NET OF REVENUES & EXPENDITURES		(128,675.00)	(226,707.86)	(197,496.39)	537,925.10	(92,971.46)	(671,661.50)
BEG. FUND BALANCE		1,434,221.19	1,434,221.19		1,434,221.19		
END FUND BALANCE		1,305,546.19	1,207,513.33		1,972,146.29		

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 511 - SEWER CONNECTIONS							
Revenues							
511-000-4531-00	CAPACITY FEES	500,000.00	500,000.00	64,031.67	947,136.52	0.00	(447,136.52)
511-000-4810-00	MISCELLANEOUS	0.00	0.00	0.00	60,617.27	0.00	(60,617.27)
TOTAL REVENUES		500,000.00	500,000.00	64,031.67	1,007,753.79	0.00	(507,753.79)
Expenditures							
511-810-5600-00	DEBT PRINCIPAL	167,500.00	167,500.00	0.00	159,523.81	0.00	7,976.19
511-810-5610-00	DEBT INTEREST	7,000.00	7,000.00	0.00	6,990.91	0.00	9.09
511-813-5320-00	PROFESSIONAL SERVICES	50,000.00	52,136.25	0.00	3,084.00	0.00	49,052.25
511-813-5340-00	OTHER CONTRACT SERVICES	350,000.00	379,208.39	0.00	161,130.01	0.00	218,078.38
511-813-5500-00	CAPITAL OUTLAY	150,000.00	194,939.20	1,469.42	49,398.70	43,363.40	102,177.10
TOTAL EXPENDITURES		724,500.00	800,783.84	1,469.42	380,127.43	43,363.40	377,293.01
TOTAL REVENUES		500,000.00	500,000.00	64,031.67	1,007,753.79	0.00	(507,753.79)
TOTAL EXPENDITURES		724,500.00	800,783.84	1,469.42	380,127.43	43,363.40	377,293.01
NET OF REVENUES & EXPENDITURES		(224,500.00)	(300,783.84)	62,562.25	627,626.36	(43,363.40)	(885,046.80)
BEG. FUND BALANCE		2,907,250.80	2,907,250.80		2,907,250.80		
END FUND BALANCE		2,682,750.80	2,606,466.96		3,534,877.16		
Fund 520 - STORM WATER FUND							
Revenues							
520-000-4440-00	STORM WATER SPECIAL ASSESSMENTS	100.00	100.00	0.00	0.00	0.00	100.00
520-000-4530-00	USER CHARGES	240,000.00	240,000.00	21,070.66	244,536.33	0.00	(4,536.33)
520-000-4622-01	NPDES INSPECTION FEE	0.00	0.00	0.00	13,200.00	0.00	(13,200.00)
520-000-4810-00	MISCELLANEOUS	0.00	0.00	23.98	787.76	0.00	(787.76)
520-000-4831-00	NOTE PROCEEDS	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUES		440,100.00	440,100.00	21,094.64	258,524.09	0.00	181,575.91
Expenditures							
520-820-5100-00	REGULAR SALARIES	68,000.00	68,000.00	5,517.51	64,548.99	0.00	3,451.01
520-820-5110-00	OVERTIME SALARIES	2,700.00	2,700.00	131.67	1,448.37	0.00	1,251.63
520-820-5200-00	PERS	10,220.00	10,220.00	779.87	9,093.47	0.00	1,126.53
520-820-5210-00	MEDICARE	1,060.00	1,060.00	80.17	941.07	0.00	118.93
520-820-5220-00	WORKERS' COMPENSATION	1,820.00	1,820.00	1,060.49	1,259.89	0.00	560.11
520-820-5230-00	INSURANCE PREMIUMS	26,000.00	26,000.00	1,765.12	20,946.26	0.00	5,053.74
520-820-5250-00	UNIFORMS/LICENSES	675.00	675.00	0.00	460.59	15.00	199.41
520-820-5320-00	PROFESSIONAL SERVICES	5,000.00	5,207.33	127.77	1,291.90	322.10	3,593.33
520-820-5325-00	TRAINING/EDUCATION	400.00	400.00	0.00	0.00	0.00	400.00
520-820-5326-00	BILL PRINTING/MAILING SERVICES	3,000.00	3,040.37	419.03	2,765.87	253.05	21.45
520-820-5330-00	INSURANCE/BONDING	5,000.00	5,000.00	0.00	4,008.20	0.00	991.80
520-820-5340-00	OTHER CONTRACT SERVICES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
520-820-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	462.95	0.00	37.05
520-820-5348-00	STATE OPERATING FEES	1,000.00	1,000.00	0.00	761.00	0.00	239.00
520-820-5400-00	OFFICE SUPPLIES AND MATERIALS	2,000.00	2,000.00	578.96	844.94	0.00	1,155.06
520-820-5410-00	OPERATION AND MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
520-820-5500-00	CAPITAL OUTLAY	1,300.00	1,300.00	131.60	131.60	0.00	1,168.40
520-820-5600-00	DEBT PRINCIPAL	257,500.00	257,500.00	0.00	245,238.10	0.00	12,261.90
520-820-5601-00	LEASE PRINCIPAL	3,250.00	3,250.00	1,620.15	3,224.23	0.00	25.77
520-820-5610-00	DEBT INTEREST	9,000.00	9,000.00	0.00	3,245.78	0.00	5,754.22

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 520 - STORM WATER FUND							
Expenditures							
520-820-5611-00	LEASE INTEREST	150.00	150.00	61.52	143.27	0.00	6.73
520-821-5320-00	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	1,794.00	500.00	2,706.00
520-821-5340-00	OTHER CONTRACT SERVICES	20,375.00	20,465.00	317.82	2,560.00	295.03	17,609.97
520-821-5352-00	GIS	5,250.00	5,250.00	67.91	1,318.84	0.00	3,931.16
520-821-5410-00	OPERATION AND MAINTENANCE	43,000.00	43,000.00	821.93	22,341.66	550.00	20,108.34
520-821-5500-00	CAPITAL OUTLAY	25,000.00	25,130.00	0.00	115.12	0.00	25,014.88
TOTAL EXPENDITURES		500,200.00	500,667.70	13,481.52	388,946.10	1,935.18	109,786.42
TOTAL REVENUES		440,100.00	440,100.00	21,094.64	258,524.09	0.00	181,575.91
TOTAL EXPENDITURES		500,200.00	500,667.70	13,481.52	388,946.10	1,935.18	109,786.42
NET OF REVENUES & EXPENDITURES		(60,100.00)	(60,567.70)	7,613.12	(130,422.01)	(1,935.18)	71,789.49
BEG. FUND BALANCE		248,567.02	248,567.02		248,567.02		
END FUND BALANCE		188,467.02	187,999.32		118,145.01		
Fund 900 - COURT AGENCY							
Revenues							
900-000-4690-00	COURT FINES	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
Expenditures							
900-510-9999-00	MAYOR'S COURT DISTRIBUTIONS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL EXPENDITURES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL EXPENDITURES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		385.00	385.00		385.00		
END FUND BALANCE		385.00	385.00		385.00		
Fund 901 - MEIJER-SPECIAL							
Revenues							
901-000-4700-00	INTEREST	700.00	700.00	2,657.37	2,657.37	0.00	(1,957.37)
TOTAL REVENUES		700.00	700.00	2,657.37	2,657.37	0.00	(1,957.37)
TOTAL REVENUES		700.00	700.00	2,657.37	2,657.37	0.00	(1,957.37)
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		700.00	700.00	2,657.37	2,657.37	0.00	(1,957.37)
BEG. FUND BALANCE		135,177.69	135,177.69		135,177.69		
END FUND BALANCE		135,877.69	135,877.69		137,835.06		
Fund 902 - GREENGATE DR AGENCY FUND							
Revenues							
902-000-4700-00	INTEREST	1,500.00	1,500.00	5,938.84	5,938.84	0.00	(4,438.84)

PERIOD ENDING 12/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR MONTH 12/31/18	YTD BALANCE 12/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET				
Fund 902 - GREENGATE DR AGENCY FUND							
Revenues							
TOTAL REVENUES		<u>1,500.00</u>	<u>1,500.00</u>	<u>5,938.84</u>	<u>5,938.84</u>	<u>0.00</u>	<u>(4,438.84)</u>
TOTAL REVENUES		1,500.00	1,500.00	5,938.84	5,938.84	0.00	(4,438.84)
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>1,500.00</u>	<u>1,500.00</u>	<u>5,938.84</u>	<u>5,938.84</u>	<u>0.00</u>	<u>(4,438.84)</u>
BEG. FUND BALANCE		302,103.61	302,103.61		302,103.61		
END FUND BALANCE		303,603.61	303,603.61		308,042.45		
TOTAL REVENUES - ALL FUNDS		17,114,556.00	17,114,556.00	1,347,107.80	18,406,331.48	0.00	(1,291,775.48)
TOTAL EXPENDITURES - ALL FUNDS		<u>18,128,684.00</u>	<u>20,605,368.26</u>	<u>1,875,782.07</u>	<u>14,613,422.54</u>	<u>2,572,052.72</u>	<u>3,419,893.00</u>
NET OF REVENUES & EXPENDITURES		<u>(1,014,128.00)</u>	<u>(3,490,812.26)</u>	<u>(528,674.27)</u>	<u>3,792,908.94</u>	<u>(2,572,052.72)</u>	<u>(4,711,668.48)</u>
BEG. FUND BALANCE - ALL FUNDS		16,998,322.03	16,998,322.03		16,998,322.03		
END FUND BALANCE - ALL FUNDS		15,984,194.03	13,507,509.77		20,791,230.97		



COUNCIL UPDATE

January 4, 2019

Department of Public Service
Matthew C. Peoples, Director

Project Status:

Gender Rd. Signal Synchronization Project: We are working with ODOT on a 100% grant for the Gender Rd. Signal Synchronization project as part of their Signal Timing Program. This project was originally included in the 2019 appropriations and an anticipated cost of around \$50,000. EMH&T is preparing a proposal for the engineering work associated with the grant application and subsequent signal timing reviews.

Office Renovations: We received the cost estimates for the Municipal Building and Community Center office renovations. The Municipal building came in at \$77,300 and the Community Center \$70,100. These projects were included in the debt borrowing we did for the Public Service Facility so no new funds will be needed. We are working to finalize details before we proceed any further.

Speed Control: We will continue to monitor the efficacy of the flashing speed limit sign installed on westbound E. Waterloo St.

McGill Park: OHM has completed and submitted the application for the Land and Water Conservation Fund grant. Total project costs are estimated to be \$2,288,341.00 and we are requesting the grant to be the \$500,000 maximum allowed under the LWCF program.

Westchester Park Improvements: We are still awaiting final approval from the State Controlling Board for the \$100,000 NatureWorks grant.

Westchester 13 Sanitary Oversizing: We are working with Fischer Homes on an agreement to oversize the sanitary sewers in Westchester Section 13 to accommodate future developments.

Gender Road Paving: ODOT has scheduled to pave Gender Rd. from US Rt. 33 to Lithopolis Rd. in FY 2020 (beginning July, 2019) as part of their Urban Paving Program. The program pays 80% of the estimated cost of \$702,273 with the city being responsible for the remaining 20% and all ancillary items such as pavement repairs, guardrail, drainage and lighting.

2019 Street Capital Improvement Program: We are beginning planning for the 2019 Street CIP with the major focus on E. Waterloo St., Ashbrook Village, and Westchester Section 3.

Gender IV OPWC Project: Project has hit substantial completion with the exception of the traffic signal and street light poles. There has been a delay in the manufacturing of the poles and they are not expected to ship until January. We have notified the contractor there will be liquidated damages assessed as the construction contract allows.

COUNCIL UPDATE



January 7, 2018

Construction Services Department
Bill Sims, Administrator

ACTION NEEDED BY COUNCIL: None at this time.

Capital Improvement Projects

Gender Rd. Ph. 4: Streetlights installed. Awaiting power from SCP. Traffic Signal Poles expected to be delivered late January.

2019 Street Program: Draft Contract Documents under review.

Private Development Projects

Crossroads Church: Earthwork on the church site has resumed. Preconstruction meeting for the roadway project was conducted 10/22/18.

Winchester Veterinary Clinic: Construction dormant due to design issues.

Winchester Ridge Phase 3: Phase 3 buildings under construction. Site work complete.

Villages At Westchester Section 12-2,part 3: Roadway completed. Some punch list items to be completed in the spring.

Villages At Westchester Section 13: Sanitary sewer under construction.

COTA Park & Ride: Trillium Ave. complete. COTA planning a January 7th opening for the Park & Ride.

TransCanada Pipeline Replacement: Pipeline is complete. Some restoration remains.

Canal Winchester High School Additions: Phase 1 complete.

Jeff Wyler - Chrysler Dodge Jeep & Ram: Utilities installed. Building under construction.

Winchester Office Park, Phase 1&2: Utility work continuing. Buildings under construction.

NIFCO on Robinett Way: Site work underway. Building underway.

Hampton Inn: Preconstruction meeting conducted 11/17/18. Site work continuing.

Turning Stone: Preconstruction meeting conducted 11/29/18. Clearing work performed. Mass grading underway.

COUNCIL UPDATE



January 2, 2019

Development Department

Lucas Haire, Director

Development Report

- The building division issued 170 building permits in 2018 (4% decrease from 2017). 36 permits were for commercial projects and 134 were for residential projects.
- There were permits issued for 54 new single family homes and 49 new multi-family apartments.
- There were 1,438 inspections completed (7% decrease from 2017).
- Permits were recently issued for the Canal Winchester High School addition.

New Business

- Fitness Firm closed as of January 1. A new tenant has leased the 3rd floor of this building called Top Floor Yoga and Fitness.
- Fantasy Cupcakes has closed at their location at 9 S. High Street. They will be moving to 3 S. High Street in January. Leander Boutique is moving from their existing location at 15 E. Waterloo Street to 9 S. High Street.