

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - FINAL

February 5, 2018

7:00 PM

City Council

*Bruce Jarvis - President
Mike Walker - Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order *Jarvis called the meeting to order at 8:08 p.m.*
- B. Pledge of Allegiance - *Walker*
- C. Roll Call *Present 7 –Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker*
- D. Approval of Minutes

MIN-18-004

1-16-18 Council Work Session Meeting Minutes

A motion was made by Lynch, seconded by Coolman that these minutes be approved. The motion carried by the following vote:

Yes 7 – Lynch, Coolman, Amos, Bennett, Clark, Jarvis, Walker

MIN-18-005

1-16-18 Council Meeting Minutes

A motion was made by Lynch, seconded by Coolman that these minutes be approved. The motion carried by the following vote:

Yes 7 – Lynch, Coolman, Amos, Bennett, Clark, Jarvis, Walker

MIN-18-006

1-29-18 Committee of the Whole Meeting Minutes

A motion was made by Lynch, seconded by Coolman that these minutes be approved. The motion carried by the following vote:

Yes 6 – Lynch, Coolman, Amos, Clark, Jarvis, Walker

Abstain 1 – Bennett

- E. Communications & Petitions - NONE
- F. Public Comments - Five Minute Limit Per Person

Jason Balis, 8520 Parkersburg Road WV, Ohio Valley Acquisition: we are a company that does land work and non-environmental permitting for Trans Canada or as you all probably know them here as Columbia Gas Transmission; we have a project as you all well know by now to replace b1-11 which is a pipeline that runs basically from Sugar Grove (down in that area at the compressor station) up to Columbus; my permit agent has been working with Mr. Sims to get some permits; we appreciate that work and getting those going; we are still waiting on those permits; it is getting close to construction season and we've got a contractor who has about 300 folks ready to come and work; of course those folks will be staying here; eating in your restaurants and shopping in your stores; we do need those permits and if there is anything that we can do to get those expedited we would be willing to do that; and again, Mr. Sims has been very good with working with us; we've been working with him since about August of last year on those; the application fees have been paid; so if we could just get those permits that would really help us out; we look forward to working in your community and getting that modernization project done;

Jarvis: I appreciate you coming to let us know what was going on; there is two kinds of tourism, one voluntary and one involuntary (laughter) Balis: we've made a lot of payments to land owners along the route for what we call construction damages or pre-paid damages; there is money flowing from the project already and has been for the last year into the community here; Jarvis: I do have a

question for you, what was your expectation set at as far as the turnaround time for the application process; Balis: we work all over the country so we have no expectations for permits; non environmental permits usually do take some time to get those; we're getting close and we'd like to get the permits as soon as we can; I don't know how familiar council is with what I call no environmental permits; those would be the road crossing permits for the pipeline itself; which our pipeline is existing but we are replacing that; it would be for temporary access roads off of your streets or roads for the city and what we call rock construction entrances or where the pipeline crosses those roads and we'll be accessing from one side of the road with the equipment to the other side of the road; pretty standards stuff; we've been working with Mr. Sims and giving him the drawings over the last several months; Jarvis: you're in the right place and you've got the right contact; knowing how he deals with everything else he's working on it as fast as he can; you're point is taken and we appreciate it; Balis: he's been great to work with, don't get me wrong on that; like I said there is some urgency to get that and it's still February but construction season, we've got guys ready to go; Walker: we do have plenty of hotel accommodations right now; we've got Brewdog with 32 rooms and Hampton Inn with 93 coming in; one to be in July and one in August plus the hotel we have here already; 400 people, great; Price Gregory is the contractor and the discussions we've been having with them they're saying 300 to 400 trades people here for the work; so it will be a lot of money coming in;

G. Resolutions

RES-18-002

Public Service

A Resolution To Authorize The Application Of Motor Vehicle Permissive Tax Funds From The Franklin County Engineer For The Gender Rd. Phase IV Project

- Request adoption

A motion was made by Coolman, seconded by Bennett to approve this resolution. The motion carried by the following vote:

Yes 7 – Coolman, Bennett, Amos, Clark, Jarvis, Lynch, Walker

RES-18-003

Development

A Resolution Of Intent To Appropriate A Fee Simple Absolute Interest In 0.463 Acres, More Or Less, Located At West Waterloo Street, For The Public Purpose Of Constructing Roadway Improvements, Which Shall Be Open To The Public, Without Charge ([Ex. A](#), [Ex. B](#))

- Request adoption

A motion was made by Clark, seconded by Lynch to approve this resolution. The motion carried by the following vote:

Yes 7 – Clark, Lynch, Amos, Bennett, Coolman, Jarvis, Walker

H. Ordinances

Third Reading - NONE

Second Reading – NONE

I. Ordinances (continued)*First Reading***ORD-18-003**
Development

An Ordinance Amending Section 1181.06 Of The Codified Ordinances Regarding Keeping Of Agricultural Animals In Non-Agricultural Districts

Read for first reading by Sponsor Jarvis.

ORD-18-004
Finance

An Ordinance To Authorize The Mayor To Enter Into A Contract For The Prosecution Of Certain Criminal Cases And Certain Civil Division Cases In The Franklin County Municipal Court For The Calendar Year 2018 With The City Of Columbus Attorney's Office ([Ex. A](#))

Read for first reading by Sponsor Lynch.

ORD-18-005
Finance

An Ordinance To Authorize The Mayor To Enter Into A Contract For Indigent Defense Representation In The Franklin County Municipal Court With The Franklin County Public Defender On Behalf Of The City Of Canal Winchester Mayors Court For The Calendar Year 2018 ([Ex. A](#))

Read for first reading by Sponsor Coolman.

ORD-18-006
Finance

An Ordinance Authorizing The Mayor To Enter Into A Contract With The Fairfield County Commissioners And Fairfield County Sheriff's Department For Housing Of Prisoners And Declaring An Emergency ([Ex. A](#))

- Request waiver of second/third reading and adoption

A motion was made by Jarvis, seconded by Clark to suspend the rules requiring second and third reading. A motion carried by the following vote:

Yes 7 – Jarvis, Clark, Amos, Bennett, Coolman, Lynch, Walker

A motion was made by Jarvis, seconded by Clark to approve this ordinance. The motion carried by the following vote:

Yes 7 – Jarvis, Clark, Amos, Bennett, Coolman, Lynch, Walker

ORD-18-007
Finance

An Ordinance To Authorize The Mayor To Enter Into An Agreement With The Ohio Department Of Natural Resources To Transfer Canal Lands And To Declare An Emergency ([Ex. A](#))

- Request waiver of second/third reading and adoption

A motion was made by Lynch, seconded by Bennett to suspend the rules requiring second and third reading. A motion carried by the following vote:

Yes 7 – Lynch, Bennett, Amos, Clark, Coolman, Jarvis, Walker

A motion was made by Lynch, seconded by Bennett to approve this ordinance. The motion carried by the following vote:

Yes 7 – Lynch, Bennett, Amos, Clark, Coolman, Jarvis, Walker

I. Reports

Mayor's Report

[18-008](#)

Mayor's Report

Nothing in addition to my written report; Thursday, February the 8th if you guys want to meet at 8 o'clock in the morning we can do that; who will be attending that meeting; Bennett: Mr. Clark, Mr. Bennett, and Mr. Lynch;

Jarvis: there was a communication from Amanda Lemke about the Dr. Bender scholarships;

[18-013](#)

January 2018 Mayor's Court Report

A motion was made by Amos, seconded by Walker to approve the Mayor's Court report for the month of January. The motion was carried by the following vote:

Yes 7 – Amos, Walker, Bennett, Clark, Coolman, Jarvis, Lynch

Fairfield County Sheriff

Cassel: Thank you guys for passing the sheriff's office housing contract; that's going to help us out tremendously; and it's going to save our guys a lot of time not having to go up to Franklin County; so we appreciate that; thank you; and I look forward to meeting with the three council members and they Mayor and Amanda on Thursday at 8 o'clock; I gave you each a graph and another print out; basically the other print out has more information than the graph does; these are our state for the month of January; we had 506 dispatch calls; 804 pick-up runs; 262 multi-unit calls; 99 reports; 31 addendums to those reports; 3 F.I cards; served 10 civil papers; 9137 building checks; 699 vacation checks and that's up a lot from last year so I'm happy to see that number because that means more people are signing up for it; so that's a good thing; traffic stops 50; citations 51; warnings 28; felony arrests 4; misdemeanor arrests 21; warrant arrests 18; pink slip 1 and that is basically if I go out to your house and you say you're going to harm yourself or someone else and I take you to get an involuntary mental evaluation; charge packets 3; summons in lieu arrest 10 so that means I got you at Wal-Mart or Meijer and you stole something and instead of taking you to jail I'm going to issue you a summons to come to Mayor's Court; misdemeanor charges filed 31; felony charges filed 3; down time is going to be 54,032; I know that seems like a lot; in my line of work down time isn't them not doing anything; down time is doing things; if I get dispatched to a call that's when my down time starts and doesn't stop until I'm completed with that assignment or arrest; Bennett: and that's in minutes, correct; Cassel: yes sir; Amos: that's a lot of building checks; Cassel: it is but we're making sure things aren't going on there that shouldn't be; Clark: on the arrests the total 44 but when you

start adding up the felony; Cassel: felony arrests are different than misdemeanor arrests; Clark: so the total of those all add up to 44; Cassel: yes sir: Clark: I know you have felony charges filed as three but you made one more arrest than actually happened; did that carry over from another month or something; Cassel: no, that's an actual arrest for that month; I'll give you examples about how felony charges work; we had two people that tried to pass bad checks at the Check Smart store; one of them we took to jail on a felony warrant in Franklin County the other one we filed for a direct indictment on the advice of a detective out of Franklin County that handles all the counterfeit stuff; so instead of taking her to jail and sitting and you guys pay for it we file all the paperwork through the court and once they say yes we're going to indict her then they'll issue a warrant for her arrest and then she'll sit in jail; it saves the city money; Clark: that falls then to a warrant arrest; Cassel: yes sir; or if I get you on a traffic stop and you have a warrant then that would be a warrant arrest too; and you guys are more than welcome to ride with the deputies just let me know; that will get you a better idea of what's going on; I recommend that you ride second shift and on the weekend; and if you ever have any questions you want to ask me feel free to; don't ever hesitate to ask me anything' you can always call me at the sheriff's office; id be more than happy to meet with you or talk to you about any questions; because I work for you guys; if your thinking something that you want me to do I won't know unless you tell me; Jarvis: I think that's what this meeting is for; the reporting didn't fit all the situations through no fault of your own; what you've provided is more than what we've probably ever seen; but the rei a lot of different ways to slice it; I think that's the genesis of this meeting next Thursday; I think after that you will have a better understanding of what we're looking for and to be honest with I'm not sure we really know; it's give and take and we'll talk about it and hopefully find something that we're comfortable with; everybody can get a warm fuzzy;

Law Director

Hollins: I was spending some time trying to go through some of the correspondence on the big projects; we'll talk to Bill at staff tomorrow; Balis: I talked to Mr. Sims late last week and he told me I would have the permits this Thursday; one of the ones he said I wouldn't have would be the Diley Road crossing because he needed to talk to the Mayor because they wanted some more bond then what we typically would; I don't want things to be held up; so if there is some communication between him in the Mayor for increased bond amounts or road crossing it takes us a little while to get those bonds in place and soon as I get that we can get it done; Hollins: I was trying to make sure it wasn't laying in my office somewhere; which never happens; I wanted to make sure it wasn't something we needed and ordinance to do which would be granting an easement; I don't know if you're around in the morning; we have staff Tuesday mornings; Mayor: that's probably when Bill will bring it up; Balis: I wasn't trying to cause any problems; Hollins: no, no, no, I understand it's a big project; Balis: someone mentioned what was the expectation; I've had them turn around in three days and I've had them take six months; Jarvis: the reason I was asking specifically in this case did someone give you a deadline that had come and gone or was missed; Balis: no nothing like that; it's my company's responsibility to get permits and when I see it's the end of February and they start the beginning of March; then the owner shows up at the city council meeting saying hey I need permits; Hollins: if you're around in the morning we can meet with you after staff Balis: I want to make sure that you all everything you need from us and you're not waiting on something from us;

Finance Director

[18-011](#)

Finance Director's Report

Jackson: I just add to add that the Dr. Bender scholarship applications are available on our website; they will be due by end of business Monday, Aprils 2nd and we will award those at the April 16th council meeting; if you know anyone who is interested they can get it online on our website or there will be paper copies at the municipal building that they can pick up; Bennett: Ms. Lemke sent that out via email but did she by chance share that with the local school authorities like the high school principal or board members; Jackson: I do not know; Mayor: normally it goes out in a press release and they're on the press release list; Bennett: I know Mr. Donahue used to physically take some of the applications to the actual school building; will an email suffice instead of a hard copy since we live in a modern world; Lynch: who decides; Jackson: the Mayor is typically on the scholarship committee; Bennett: It's been the president, vices president and mayor; Jarvis: if there is some place we need to be or something we need to do Mike and I will be happy to help out; Jackson: as it gets closer we'll discuss a good date and time to meet and look over the applications;

Public Service Director

[18-009](#)

Director of Public Service Project Update

[18-007](#)

Construction Services Administrator Report

Peoples: nothing to add to my written report

Development Director

[18-010](#)

Development Director's Report

Haire: a couple of items that are going to be considered by planning and zoning at the next meeting I want to bring to your attention; the Wyler Automotive Group put in an application to build a new dealership building for Chrysler, Dodge, Jeep and Ram dealership adjacent to Wyler Chevy; so that will be on the meeting for next Monday night; there's also been a rezoning and preliminary development plan application filed for 79 ½ acres at Lithopolis and Hayes Road and it also has part of Oregon Road; that's for a new single family sub division; it's 194 single family homes by Westport Homes; it's Monday night and I'm sure we'll have a crown there for that; there's also a rezoning for 100 Winchester Cemetery Road; they'd like to rezone it to neighborhood commercial and that is to accommodate a retail store and bakery, those are items for public hearings that will be coming before council in the future; also wanted to provide an update on the parks master plan; we had a meeting last Thursday night to have a public meeting and gather some info on that draft plan; there were 72 people that attended that meeting so we had a pretty good turn out; mostly questions were about the proposed McGill Park; primarily concerned with traffic, noise and things like that; it's a change from an agricultural field to a park so we wanted to address some of those; we also had some questions about connectivity between the park and then just priorities; we listed things as short term, mid-term and long term priorities; so there were questions about what's first on the short term list; everyone always wants to know that; overall the next step is bringing that to council for approval; that will likely be at the first meeting in March; we'll bring that draft plan to council to get that adopted; and we're also looking ta moving into the next steps in the planning process for McGill Park; what we've got now is kind of a draft concept plan for that; we've got a survey we're completing now; so if you've been out there and seen survey stakes; we're doing a survey of the topographic

information so we can understand the lay of the land out there; and we're looking at potentially engaging OHM to look at the next steps on schematic design which would take it from a 30,000 foot level down to a 5,000 foot level; we need to get into some of the more of design concepts; like for a baseball field, what are the dimensions of that baseball field and is it going to have bleachers or lights and those kind of things; we'll be looking at that; baseball fields, shelter houses, event center, play grounds, all those items and what do they look like; that will give us a much better idea when we have the design and cost of those items; that's kind of the next step we're looking at; hopefully we get to that in the next month or month and a half; we'll make you all aware of that so you can be involved in some of that process as well; Bennett: at the meeting we were shown a lot of the results of the survey that was done for the public; what was the date of the survey; when did it open and conclude; Jackson: they went out with the September utility bills; Haire: it ended in October; Bennett: the plan that I saw for McGill Park looked like a plan that I had seen that was dated from April; I was curious with the survey results was there anything that was going to change or impact the initial plan that I saw that was dated from March or post survey were there any changes to the outline; Haire: we haven't made any changes to the physical plan that was initially presented; that's not to say that won't but we haven't yet; we don't want to pay for having all those changes completed until we went through all the drafts and got feedback from all the neighbors and figured out how we want to address the actual design concept; Mayor: it was nothing more than to show what could be; Bennett: that disclaimer was made multiple times; I was just curious at what point do you start to show the input that was received; and it sounds like it's not at that stage, it's at another stage later down the road; Haire: I think it does show the info that was received; the info that was received is that people want a large multipurpose park that can accommodate all users; trails and playgrounds and everything in one location and that show; Bennett: so the survey just reaffirmed what we had already done is what you're saying; Haire: right, and then we can move on and accommodate other concepts as well; the survey results helped to set priorities for each park; Mayor: Jim sat on the commission; Boline: they wanted multipurpose and green and that's what it looks like it's going to be; Amos: is the driveway set in stone; we had so many people that questioned that; I liked the theatrical look of it; it was very pretty; I just wanted make sure that we could look at that if we need to; Haire: yea, we've started to look at needing more than one access point in and out and where is parking going to be; so we've kind of laid out some general areas; to see if those areas make the most sense or not; so we'll look at all that; Bennett: as we move throughout the years we did the old town plan and then we did the parks plan, do we have for 2018 another plan in the works; Jarvis: at one point we had talked about a commercial plan for Gender Road corridor or maybe that's already played out; or north of 33 the Diley Road area; I think it would be a lot simpler than both the old town and the parks plan in order to pull off but right now I don't know what we have as a long term vision there; Bennett: the one thing that I thought was interesting that I believe Mr. Bumpis brought it up, was discussion of the thoroughfare and the access points and I didn't know if that was something; the last one we had on date was from 2009; here we sit almost a decade removed from the last time that was touched; I didn't know if there was any thought to potentially reevaluating our thoroughfare plan coming within the next year or two; Peoples: I would say it's within the next year or two; Gender Road IV is probably one of our biggest projects to go along with that plus Mr. Haire has been busy with development; so that is continually changing; I hope that doesn't stop; but trying to keep up with some of that stuff is a little more difficult; I do expect it within the next couple of years; Clark: what would be included in all of that; Haire: it's traffic counts, it's evaluating future roadway connections; evaluating existing roads; it's evaluating multi-mode transportations like trails and things like that as well; it's pretty

extensive; it looks at Canal Winchester itself and the areas that kind of influence traffic here so it would be surrounding jurisdictions as well; Clark: it takes 33 into account; Haire: somewhat; it take the traffic from 33 into account; Clark: and the Gender Road interchange; Haire: yes;

Lynch: has anything been done. I was talking to Dick Miller, our Urban Forester, with tree canopy studies; we are a tree city USA; we've got thirteen percent coverage in our town; we should be up around 25-30 percent; has anything really been done as to where we can start thickening things up a little bit; start adding trees to increase that tree canopy for the city; is there a plan in place for that; Mayor: we add trees every year; Lynch: I know we do; Mayor: it doesn't make a difference where you add them; canopy is canopy; Lynch; but do we have a goal where we can reach a certain percentage over a certain period of time given certain growth rates; Peoples: and that's where there annual planting comes in; last year we were at \$30,000 and we went up \$10,000 so this year we will be at \$40,000 and hopefully that will be able to stay in the budget and keep on increasing; plus we do the tree give away which is roughly 100 trees that is part of the giveaway; and part of the strategy is moving ahead with both those programs and getting as many as we ca out there; Haire: some are in the parks plan; Lynch: that will certainly help;

Jarvis: I have a comment to make about the Wyler expansion; that dedicates a commitment to this area; I wasn't sure since this was their first central Ohio whether they were going to go deeper or stay where they're at; that's a good thing; there is a lot of property they could expand on over there without sprawling too much; also the development at Lithopolis, Hayes and Oregon what was the developer on that one; Haire: it's Westport Homes which is the same builder who is building in Canal Cove; Jarvis: the connection was we had some history with them; on the Winchester Cemetery, are we talking about of north of 33; Haire: no, we're talking about the building that was formerly occupied by Orchids and Ivy; Jarvis: would that include the property behind and next to that; Haire: the business itself and the garage and parking; Jarvis: are they talking about redeveloping that or adapting; Haire: adapting to the existing building; that came through in a 2007 development plan to redevelop the surrounding property and it had a specific plan associated with it so if they change anything on the property they need to go back through the zoning process; that's why they've applied to rezone as commercial;

J. Council Reports

<i>Work Session/Council</i>	<i>Tuesday, February 20, 2018 at 6 p.m.</i>
<i>Work Session/Council</i>	<i>Monday, March 5, 2018 at 6 p.m.</i>
<i>CW Human Services</i>	<i>Mr. Lynch</i>

Lynch: They had the Souper Bowl this Sunday; it was very well attended and successful event; there should be their yearly meeting in March;

<i>CWICC</i>	<i>Mr. Clark</i>
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Clark: we met January 30th and Mr. Coolman was voted in as an elected board member for the CWICC; we meet again May 30th at 11:30 at the Interurban building;

<i>CWJRD</i>	<i>Mr. Bennett/Mrs. Amos</i>
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Bennett: at the last meeting I was again appointed chair of the rec organization; we have a commissioner team building event coming up on the 18th; working through audits for 2016 and 2017; the reason I was not in attendance at the last Committee of the Whole meeting is because the director and myself were at an Ohio park and rec conference in Sandusky for three days; lots of key take-aways and some long-term planning we're going to start potentially looking at as a whole; Amos: they're very excited about the green space; we talked a lot about the fact that we're running out of green space for our fields for our kids to use; so they're really excited about the park moving forward; Jarvis: it's sort of a just in time thing; you have to plan that far ahead to make it happen;

Destination: Canal Winchester Mr. Walker

Walker: Destination Canal Winchester has already started planning and the farmers market as well; the Rib Fest; and there's a balance right now of \$54,577; we're in great condition; Clark: when is the Rib Fest; Walker; that would be the last weekend in July, always; Coolman: last Friday and Saturday; Labor Day is the first week in September

K. Old/New Business

Jarvis: the presentation about scam artists on the February 28th from 6:30 – 8:00 pm at the Frances Stuebe Community Center; the guest presenter is someone from the state AG's office; it doesn't say who that is but it's about consumer awareness; Bennett: I think it's a great event and I'm excited that we continue to do these types of things; just like the Fairfield County Sheriff's and the Mayor have done before; the education series on opioid crisis and continue to educate ourselves on how to stay safe; discussion ensued;

L. Adjourn to Executive Session - NONE

M. Adjournment at 8:54 p.m.

A motion was made by Amos, seconded by Bennett to adjourn. The motion carried with the following vote:

Yes 7 – Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker