

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - FINAL

August 17, 2020

7:00 PM

City Council

*Mike Walker - President
Mike Coolman - Vice President
Jill Amos
Will Bennett
Bob Clark
Patrick Lynch
Chuck Milliken*

- A. **Call To Order** *Walker called the meeting to order at 7:09 p.m.*
- B. **Pledge of Allegiance - Walker**
- C. **Roll Call** *Present 7 – Amos, Bennett, Clark, Coolman, Lynch, Milliken, Walker*
- D. **Approval of Minutes**

[MIN-20-31](#)August 3, 2020 Work Session Minutes ([WS Minutes](#))[MIN-20-32](#)August 3, 2020 City Council Minutes ([Council Minutes](#))

A motion was made by Clark to approve MIN-20-31 and MIN-20-32, seconded by Lynch. The motion carried by the following vote:

Yes 7 – Clark, Lynch, Amos, Bennett, Coolman, Milliken, Walker

- E. **Communications & Petitions**

[20-169](#)Music in the Park - September 4th Press Release ([Music in the Park](#))[20-170](#)Madison Township Fire Dept June 2020 Report ([MTFD June 2020](#))[20-171](#)Madison Township Police Dept July 2020 Statistics ([MTPD July 2020](#))

- F. **Public Comments - Five Minute Limit Per Person**

- G. **RESOLUTIONS - NONE**

- H. **ORDINANCES**

Tabled[ORD-20-033](#)*Development**Sponsor: Bennett*

An Ordinance Approving the Final Development Plan for the Greengate Residential Development ([Ordinance, Exhibit A, Exhibit B, Exhibit C, Greengate Presentation](#))

- Tabled at Third Reading

Bennett – No reason to untable this tonight.

Third Reading - NONE

Second Reading

[ORD-20-035](#)

An Ordinance To Authorize The Mayor To Enter Into A Contract With

Public Service
Sponsor: Bennett

Rumpke Of Ohio, Inc For The City's Municipal Waste Hauling, Disposal And Recycling Services And Declaring An Emergency ([Ordinance](#))

- Request waiver of second and/or third reading and adoption

A motion was made by Bennett to waive the third reading of ORD-20-035, seconded by Coolman. The motion carried by the following vote:

Yes 7 – Bennett, Coolman, Amos, Clark, Lynch, Milliken, Walker

A motion was made by Bennett to adopt ORD-20-035, seconded by Coolman. The motion carried by the following vote:

Yes 7 – Bennett, Coolman, Amos, Clark, Lynch, Milliken, Walker

First Reading

[ORD-20-036](#)
Development

An Ordinance to Authorize the Mayor to Accept an Easement for Sanitary Sewer Lines from Three Fountains CW, LLC ([Ordinance, Exhibit A](#))

- First Reading Only

[ORD-20-037](#)
Public Service

An Ordinance to Authorize the Mayor and Finance Director to Enter Into a Contract with MG Abbott, Inc for the Water Reclamation Facility Generator Replacement Project and Declaring an Emergency ([Ordinance, Bid Recommendation/Tab](#))

- Request waiver of second and/or third reading and adoption

Lynch: Can I get a reason on why we are waiving second and third readings? Peoples: Sorry, I failed to say that at the work session; it's because of the contractual provisions of the bid, it dictates the timing of the approval. Bennett: I guess I'll go ahead and add that the engineers estimate on this bid was \$420k and it came in at \$403,750.00; so it did come in under the estimate. Lynch: Yes, I was very pleased to see that; are you wanting to start this work right away? Peoples: Yeah, I know it takes a little bit of time to get the contract work; but we are looking at a 1,000 Kva generator so I don't know if there's one sitting around somewhere waiting to be purchased, or if it has to be ordered; I have gotten into the specifics of the time frame; they still have some of their work to do and get lines ran in the ground; Lynch: So in other words the stuff we currently have and the way we have things jerry-rigged, we need to get this thing up and running sooner than later. People: Well, yeah. Jackson: Mr. Peoples, did you mention the loan? Peoples: I did not. It is in my report; but the Ohio EPA has given us a \$50k principle forgiveness; that typically is associated with us getting loan through them and paying it off; and they forgive \$50k of the principle; we are paying that out of existing funds; I guess I'm assuming it's as simple as them writing us a \$50k check; I'm sure that's not how it works; but we I'll be getting a \$50k grant. Jackson: They also had some deadlines that we needed to meet with the passage of this ordinance. Bennett: So the deadline is also fiscal. Jackson: Correct.

A motion was made by Amos to waive the second and third reading of ORD-20-037, seconded by Bennett. The motion carried by the following

vote:

**Yes 6 – Amos, Bennett, Clark, Lynch, Milliken, Walker
Abstain 1 - Coolman**

**A motion was made by Amos to adopt ORD-20-037, seconded by Bennett.
The motion carried by the following vote:**

**Yes 6 – Amos, Bennett, Clark, Lynch, Milliken, Walker
Abstain 1 - Coolman**

I. Reports

Mayor's Report

[20-176](#)

[Mayors Report](#)

[20-172](#)

[July 2020 Mayor's Court Report](#)

Mayor Ebert- First of all to start off my Mayor's report; we do have music is the park September the 4th; the band playing is the Tremble Cats; I don't know if you are familiar or not, but one of the band members is our own employee Steve Smith; be sure to come on out to watch them September 4th in Stradley Park; Last meeting I mentioned Trick-or-Treat will be Thursday October 29th from 5:30 PM to 7:30PM; the American Red Cross is scheduled to return to Canal Winchester for another blood drive; September the 15th from 1 to 7pm; the last time they were here they collected over 65 units of blood; they were thrilled and wanted to return; I also need the July 2020 Mayors Court Report approved, please.

A motion was made by Bennett to approve the July 2020 Mayor's Court Report, seconded by Lynch. The motion carried by the following vote:

Yes 7 – Bennett, Lynch, Amos, Clark, Coolman, Milliken, Walker

Fairfield County Sheriff

[20-173](#)

[FCSO July 2020 Statistics](#)

Sergeant Hendershot – I have nothing further to add.

Law Director

Gene Hollins - I know of no reason for us to go into an executive session. Bennett: I have one question. Ms. Jackson had indicated there was still work to be done between our Law Officer and the Franklin County Prosecutor office about adopting an MOU; any update on that? Hollins: No update other than we will be meeting with them; last conversation on that, he was unsure if a written agreement was necessary for them to write into our Mayor's Court; but I believe we will work it out with our in person meeting coming up. Bennett: And when is that? Mayor: We will be meeting with Madison Township on the 25th. Bennett: OK, thank you for that update Mr. Hollins.

Finance Director

[20-175](#)

[Finance Director's Report, July 2020 Financial Statements](#)

Amanda Jackson - Just to point out two things from my written report; as of the date of my written report last week, our income tax collections were down about 3% from where we were this time last year; but again, that will continue to fluctuate; in the July financial statement in your packet; you will notice the July revenue in the general fund was extremely high; that was as a result of the closing on the Bixby Road Property; brought in just under \$1.6 million; and our expenses were lower than they are typically for the month; I attribute that timing of when we receive invoices and when they get approval for payment; just high revenue, thanks to Mr. Haire's hard work.

Bennett: Ms. Jackson; the revenue of 7.6 million dollars you referenced; how much of that is direct profit for the city. Jackson: We took out a bond anticipation note for \$950,000; so approximately \$600,000; it was 1.6 million dollars. Bennett: Oh, ok. I thought I heard 7, got it, thank you.

Public Service Director

20-174

Public Service Project Updates

Matthew Peoples- Thank you for passing the Rumpke Contract by emergency; we start collections on October 1st; that is a Thursday; I know at the last meeting we talked about the service date; we continue to press them about wanting Monday; it just wasn't able to happen; the prices are based on a Thursday pickup date; we asked to be on waiting list in case it worked out that we could be put on Monday; Thursday October 1st actually works out well; Waste Management will do their last pick up on Monday September 28th and then that week Rumpke will collect on Thursday the first; we are still working through the implementation process; they were excited about the extra communication about recycling; they want to help out with that; we are very excited about the contract and they are very eager to get into it; and one more thing; today's clear meeting is brought to you by Amanda and Rick; I have been checking on it during the meeting, very clear; some of the challenges we had, we have to turn up our network speed; and the platform we are using now, there are no more users unmuting themselves and having feedback.

Clark: Mr. Peoples how will the cans be delivered to us; will they use the day before to drop off all the cans? Peoples: yeah, a couple weeks before is what they are looking at to get them all out there; they have to order 2,600-2,900 cans. Clark: does a resident have to be home. Peoples: No, they will just leave them there; there are some options for people when it comes to sizes of the recycle carts; so the sooner people can get online and create an account the better; It will save them an extra trip. Bennett: Should I be expecting Rumpke to contact me as a resident; People: It is my understanding as we are working through that they will be reaching out; through an online portal; we will be giving them customer list; hoping to capture all of our residents; there are certain situations such as the condo associations; we don't know how they have the arrangement for paying; we have one where the association gets the trash bill then they divvy out the fees to the condo owners; we will have to still make sure every single address is accounted for.

Development Director

Lucas Haire - I will provide an update on Greengate; I know I sent an email to you all, but I wanted to make sure the public knows; Mr. Coolman, and Mr. Lynch and I met with the developers as well as a representative with Ryan Homes who is in contract to build the units; and talked through some of the architectural issues; they were receptive to some of those changes; they will be implementing them and hopefully providing us with the changes sometime this week; with amended plans and emended development text; and we will present that to you at your next meeting September 8th; and in terms of development, we were able to close with Waterloo Investments LLC; who are proposing to develop a 5,00 square foot retail center at Waterloo St; kind of in front of where Aldi is currently; the triangular parcel; we sold them the small section of the former

Waterloo Street roadway that is no longer right-of-way now; we were able to close on that last Thursday; they hopefully will move forward with the building later this year; they are excited to get that going; we are happy to work with them; you are seeing Panda Express going up; there are still plans for a Bank of America going next to Panda Express; that should be starting the next few weeks; in terms of the industrial projects; we have OPUS nearly finished; they are not finishing the inside of the space until they have confirmed tenants; they are paving the parking; there is a lot of interest in the building; Be happy to answer any questions you might have; Fairfield Inn they have the first floor done; it's a little different construction; they are actually pouring the concrete and forming it up with Styrofoam; Coolman: One last question; over here on the project next door, the alley becoming a one way; when will that happen Aire: I think it was our desire to have that converted to a one way eastbound, from Elm Street to High Street, but that would be up to the Mayor and Matt; Matt can implement that; it just figuring out where that it; but it our desire to have that down before we have residents living there.

J. Council Reports

Public Meeting - Monday, August 31, 2020 at 6:00 p.m.

- Municipal Complex Project Overview

Committee of the Whole - Monday, August 31, 2020 at 7:30 p.m.

Work Session/Council - TUESDAY, September 8, 2020 at 6:00 p.m.

Work Session/Council - Monday, September 21, 2020 at 6:00 p.m.

CW Human Services - Mr. Milliken

Milliken - Schools for Tools still going strong; as of Friday they have 49 backpacks filled up and ready to go; Thursday August 13th was the Grill Out Volunteer Appreciation Day; just want to honor the people who donate their time; And we are already thinking about Thanksgiving and doing thanksgiving baskets; that's all for Human Services, thank you.

CWICC - Mr. Clark

Clark - The next meeting is September 30th at the Interurban Station at 11:30 a.m.

The Municipal Update; the last meeting was August 11th; that was focused on cost saving measures and looking at materials; I won't get too much into it since Bill gave a full report.

CWJRD - Mr. Bennett/Mrs. Amos

Bennett - Tonight is the first night of modified football; soccer is starting to begin as well; just kids in the community will be playing; adult tennis is wrapping up; that went great; a bunch of families who have never played signed up; before we talked about the schools being the fiscal arm for the Joint Rec. there are still some ethics and legal opinions they are going through to make sure their T's are dotted and their I's are crossed... or the other way around; they sent us documentation to review; our next meeting is this Thursday 7p.m. virtually; and I believe that is it for now.

Amos - I was going to say we have movie night this Friday night; sponsored by the Ohio Farm Bureau; playing "Babe"; it is a free event; we have one two weeks after that on Labor Day weekend; we are playing "Scoob" and Scooby Doo will be making an appearance.

Destination: Canal Winchester - Mr. Walker

Walker - The next meeting will be September 22, 2020; yet to be determined on where that will be.

Coolman - Last council meeting I reported that the murals would be 15ft X by 30ft and the expense of \$15,000; it is actually 15 inches by 30 inches at an expense of \$2,000; sorry for the oversight; we also had our first movie night this pass Saturday; out at Hanners Park; the Madison Township fire department came out and let the kids climb all over it for a while; then the movie started; the vendor was awesome; the screen was 40ft tall; we walked out to the bike path and we could still see and hear it; the word is getting out; and the Farmers Market continues to be a success; we are averaging 40-50 people an hour, even during this COVID time.

K. Old/New Business

Bennett: question on the public meeting coming up on Monday; do we have thoughts on how that will be structured? Jackson: so it is our intent to have public interaction; but since we were concentrating on getting things right for tonight; we really haven't set out on how we will achieve that yet; so look for an email from us when we have that figured out. Bennett: I don't mean to press; but the obvious question is; any idea on when we think that will be ready. Jackson: I honestly don't know Mr. Bennett; I have to check with Mr. Brown and his schedule; I would hope we would have a resolution in the next couple of days; we shall see.

Mayor Ebert: I just want to bring something up to all of you and everybody out there listening to this; there recently has been misinformation or abuse of information on social media about what Amanda Jackson's duties are as an employee and Finance Director for the City of Canal Winchester; and she gets a lot of abuse on social media; I just want to go over a little bit of what her functions are; she provides full and complete information concerning the financial affairs and status of the municipality as requested by the Mayor and by Council; she assists the Mayor with preparation of the city's annual budget; she reviews and proposes revisions; conducts analysis as required; she presents proposals to the Mayor and to Council; she reviews and approves city wide purchase orders for the annual budget; she reviews and approves all payroll, accounts payable, contractual transactions; she is responsible for the investment of cash and management of the city's monies; she assists with the preparation of the city's five year Capital Budget Plan; and conducts an analysis as required; she works with insurance companies to provide insurance for the entire city; she assist administration of the Income Tax Program; she serves as the city's public information officer; she responds to request for information such as, reports, public records and financial data for the general public and government agencies; this list goes on and on and on; at the end of this list it says "and she performs other related duties as assigned"; you know this is the way all of my directors are; they have a list that is similar; not exactly how Amanda reads; but they all do the exact same thing; its endless; the amount of work they do in a day or a weeks' time; and they go above and beyond what their job description is; finance director or development director or public works director or construction services supervisor; they go above and beyond that every day; so I just want the people out there to know, we are a small town; we try to run a pretty tight ship with Amanda's help; and all the directors; and all staff for that matter; so I just wanted to lay that out there; so people know the people you have working for this city is doing an absolutely great job and busting their butts day in and day out; I just had to say that; thank you.

Bennett: Just one follow up question; recently Amanda Lemke resigned from her position; I don't know where we are in hiring for that position; or if we are rethinking the scope of that job; any update on where that would stand. Mayor: As you know, or may not have known; Nancy Stir, our HR Coordinator has been out on sick leave for a while; we were waiting for her to get back before we started anything with that; we are looking at the job

description; we are currently in the process of redoing the job description.

Lynch: It is my understanding that the next meeting is Community of the Whole; and the topic is reviewing the DORA district specifications; I have a couple people who could come in and speak about how it is working in their towns; so if you think it would be beneficial; would you all be up to that? Bennett: I guess it would have to be virtual? Jackson: We will have to figure that out; technically speaking there are quite a few of us in this room. Coolman: Well, how many people. Lynch: One to three; and if you tell me can only do two or one... Walker: We can do three if there are at the other building. Lynch: this is why I'm asking to get the logistics. Walker: so that was the consensus of council.

Amos: Ms. Jackson, just a quick question, and this is probably captain obvious; but is the reason we have not opened back up to the public attending just because of our size; because I know the School Board has resumed in person. Amanda: Correct me if I'm wrong but I believe the School Board just resumed in person meetings; we have the size of this room to consider; we are in much tighter quarters here, if we were to have this meeting somewhere else; but we don't have the technology to have it elsewhere currently; I don't know, I don't have an answer. Amos: I just didn't know if there was a drop hard reason on why we weren't.

L. Adjourn to Executive Session (if necessary)

M. Adjournment @ 7:55 p.m.

A motion was made by Bennett to adjourn, seconded by Lynch. The motion carried by the following vote:

Yes 7 – Bennett, Lynch, Amos, Clark, Coolman, Milliken, Walker